

PASSAIC COUNTY BOARD OF SOCIAL SERVICES

August 22, 2024

The regular meeting of the Passaic County Board of Social Services was held on Thursday, August 22, 2024 at 80 Hamilton Street, Paterson, New Jersey.

PLEASE NOTE: THIS MEETING WAS HELD VIA ZOOM LIVE STREAM

PUBLIC NOTICE

TAKE NOTICE the Passaic County Board of Social Services, has scheduled its regularly monthly meeting for August 2024 to occur on: **Thursday, August 22, 2024 at 9:00AM**. Pursuant to the State of Emergency and Public Health Emergency declared by New Jersey Governor Philip Murphy set forth in Executive Order No. 103, and further limitations on public gatherings set forth in Executive Order No.: 104, the Board shall hold the Regular Meeting at 9:00AM – as scheduled, with no members of the public physically present, as authorized under N.J.S.A. 10:4-12(a), and in accordance with Administrative Order No. 20-01 issued by the Passaic County Administrator closing County Buildings to non-essential personnel and the public effective March 18, 2020 at 8:30AM. If a member of the public wishes to place a public comment on the record, please email your comment to: info@PCBSS.org stating your name, address, and matter to be addressed by the Board by no later than **August 22, 2024@ 7:00AM**. Then, the Clerk to the Board shall read same into the public record, during the public meeting. Moreover, some or all members of the Board and all members of the Public may participate in this meeting telephonically, pursuant to N.J.S.A. 10:4-12-1, et seq., and Official action may be taken. The Board Meeting for this month will be held in separate formats via the ZOOM Platform. The first is via live video through ZOOM LIVE STREAM, with the call-in information being: <https://usweb.zoom.us/j/81905134199> with meeting ID: **819 0513 4199** passcode: **279760**. The second will be via a call-in telephone number connected to the Zoom platform: 1-888-475-4499, **with meeting ID: 819 0513 4199 and passcode: 279760**. The public will also have an opportunity to speak during the “public portion of this meeting,” through both the Zoom live stream platform and the Zoom telephonic platform – as authorized by law.

If an Executive session is required, the Board will retire to a closed session- pursuant to N.J.S.A. 10:4-6, and follow the procedures provided in this statute.

STATEMENT ON DECORUM AND CONDUCT AT PUBLIC MEETINGS

In the State of New Jersey, it is the goal of public bodies for their members and members of the public to act in a respectful manner toward one another, and not to disparage one another nor interfere with public meetings, functions, operations, or the proceedings of public bodies. Any verbal, written or physical conduct which interrupts a meeting or is related to race, gender, ethnicity, disability, sexual orientation or religion, shall not be tolerated and anyone violating this prohibited conduct may be subject to removal from the meeting and may also be subjected to other penalties that are appropriate under the law. All members of public bodies and members of the general public are requested to take personal responsibility for their actions and to treat everyone they come in contact with in a fair and respectful manner. Failure to do so may lead to the removal of the offender from a public meeting as well as other penalties – as stated above.

The meeting was called to order at 9:16 A.M.

Present:

- Commissioner Carol Cuadrado, Chairwoman
- Commissioner Dawn Alston
- Commissioner Dr. Jabeen Ahmed, Vice Chairwoman
- County Commissioner John Bartlett
- Commissioner Kathleen A. Donnelly, Assistant Secretary Treasurer
- Commissioner Marilyn Frierson

Also Present:

- Talisa A. Coleman, Executive Director
- April L. Carter, Executive Secretary
- Flavio Rivera, Fiscal Officer
- Thania Melo, Human Resource Manager
- Albert Buglione, Special/Outside Counsel
- Mr. Bobby Faison, PCBSS Human Service Specialist 1
- Mr. Frank Luciano, PCBSS Human Service Specialist 4

Motion was made by Commissioner Kathleen Donnelly, seconded by Commissioner Dawn Alston that the minutes of the Board Meeting held July 25, 2024, be approved as submitted. Motion unanimously carried on roll call.

ADMINISTRATION

6A Director’s Financial Report including Administrative Bills, Medical Transportation and Childcare Payments: Motion to approve payments included in the Director’s Financial Report as presented to the Board made by Commissioner Kathleen Donnelly, seconded by Commissioner Marilyn Frierson. Motion unanimously carried on roll call.

6B Ratification of payments made for payrolls:

07/01/2024-07/15/2024	CK#58922022-58922024	\$1,595,042.52 Payroll
07/16/2024-07/31/2024	CK#58940238-58940239	\$1,553,568.53 Payroll

Motion to ratify payrolls made by Commissioner Kathleen Donnelly, seconded by Commissioner Marilyn Frierson. Motion unanimously carried on roll call.

6C Motion was made by Commissioner Kathleen Donnelly, seconded by Commissioner Marilyn Frierson that the Clearing Account transactions relating to the Food Stamp and Medicaid Programs as listed be approved. Motion unanimously carried on roll call.

ASSISTANCE

7A Categorical Assistance: Motion was made by Commissioner Kathleen Donnelly, seconded by Commissioner Marilyn Frierson, that the Board approved payment of categorical assistance for September 1, 2024, consisting of Temporary Assistance to Needy Families, Refugee Assistance and Social Service Emergency Assistance. Motion unanimously carried on roll call.

7B Funeral Grants: A motion was made by Commissioner Kathleen Donnelly, seconded by Commissioner Marilyn Frierson, that the Board approve the payment of funeral grants as listed. A copy of this listing is attached hereto and made a part of these minutes. Motion unanimously carried on roll call.

SUSPEND REGULAR ORDER OF BUSINESS

Motion to suspend the regular order of business and open the meeting up to the public made by Commissioner Dawn Alston, seconded by County Commissioner John Bartlett. Motion unanimously carried on roll call.

PUBLIC PORTION

None

RESUME REGULAR ORDER OF BUSINESS

Motion to resume the regular order of business and open the meeting up to the public made by Commissioner Kathleen Donnelly, seconded by County Commissioner John Bartlett. Motion unanimously carried on roll call.

DEPARTMENTAL REPORTS

Copies of the following informational program reports were provided to the Board and are attached hereto and made a part of these minutes:

- A. Abacus Department (Informational)
- B. Property & Resources Department (Informational)
- C. Training Department (Informational)
- D. Child Support Department (Informational)

EXECUTIVE COMMITTEE

Copies of the following informational program reports were provided to the Board and are attached hereto and made a part of these minutes.

1. Case Statistics
2. E.A. Service and Child Support, Training, and WFNJ Monthly Statistics July 2024
3. EA, GA, and Medicaid
4. In-house Training
5. Website Launch
6. CUMAC Collaboration with PCBSS

EDUCATIONAL LEAVE COMMITTEE (No Report)**PERSONNEL COMMITTEE** (Approval Needed)

Motion was made by Commissioner Carol Cuadrado to approve both the non-confidential and confidential Personnel Committee Reports, seconded by Commissioner Kathleen Donnelly. Motion unanimously carried on roll call.

GOOD AND WELFARE COMMITTEE

No Report

WELFARE FRAUD AND ABUSE COMMITTEE

The monthly fraud department statistics were provided to all Board Members as part of the report of the Abacus Department (Agenda 11A).

BUILDING AND GROUNDS COMMITTEE (Informational)

A copy of the Building and Grounds report was forwarded to all Board members. A copy is attached hereto and made a part of these minutes.

1. Patterson Office- Heavy rain has caused water to enter the building in our ground-floor and first-floor services area
2. Security
 - a) July 2024 Monthly report from Sherriff Officers
 - b) In July, 29,303 clients were seen in the Paterson office
 - c) X-ray machine still inoperable

3. Concerns

- a) Issues with UFS guards- Opening the building late to clients due to security guards calling out in the morning. UFS has a 1hour turnaround, sometimes longer for them to send backup.
- b) Security guards lack of de-escalation tactics.

4. Haskell Office

- a) Incidents that required police assistance.

5. Call Center

- a) Call center systems run on two separate applications: Microsoft Teams and the G12 Communication portal, hence the reason why the calls drop.
- b) High Volume of calls- approximately 44,263 calls. All calls will now go through one system instead of two.

FINANCE COMMITTEE (Approval Needed)

Motion to approve the Finance Committee Report was made by Commissioner Kathleen Donnelly, seconded by Commissioner Dawn Alston unanimously carried on roll call.

I. Monthly Expenditures

All monthly expenditures are of a routine nature.

II. CUMAC Collaboration with PCBSS (Approval Needed)

The CUMAC team and PCBSS are partnering to apply for the inaugural FRAC/Robert Wood Johnson New Jersey Food Security Initiative (NJFSI) grant. CUMAC plans to use the grant funding to provide a \$55,000 grant to the Passaic County Board of Social Services. PCBSS will provide CUMAC with one dedicated PCBSS [TITLE] at 0.6 FTE to assure that our SNAP Navigators work together to create a "Full Loop Navigation Team" for client benefit during typical working hours.

Recommendation is to approve the \$55,000 grant to the Passaic County Board of Social Services (see attached).

COMMUNITY RELATIONS (Informational)

▪ **Community Outreach Monthly Activity Report**
John Currie, Chief Community Organization

August 3, 2024, Muture Sisters – Homeless Services Event
Paterson, NJ – 8AM

August 10, 2024, Muture Sisters – Homeless Services Event
Paterson, NJ – 8AM

August 16-18, 2024, Passaic County Fair
Woodland Park, NJ

August 17, 2024, Creech Temple UHC
Paterson, NJ – 10AM

August 22, 2024, Clifton Satellite Back to School Event
Clifton, NJ – 1PM

August 24, 2024, Miracle World Back to School Event
Paterson, NJ - 11AM

COUNSEL’S REPORT

A copy of the Counsel report as forwarded to all Board members (Informational). A copy is attached hereto and made a part of these minutes.

1. Legal Counsel Reports: July 2024
 - a.) Conference Call Hearings- Adult Protective Services
 - WFNJ/SNAP
 - Medicaid
 - Emergency Assistance
 - Pending APS Guardianship

COMMUNICATIONS (None)

NEW BUSINESS- (None)

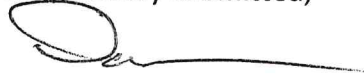
OLD BUSINESS- (None)

ADJOURNMENT (Approval Needed)

Motion for adjournment made by Commissioner Dawn Alston, seconded by Commissioner Jabeen Ahmed. Motion unanimously carried on roll call.

*****MEETING CONCLUDED – 9:38 A.M.*****

Respectfully submitted,



Commissioner Rev. Douglas Maven
Secretary Treasurer

Attested to:
Talisa A. Coleman

**PASSAIC COUNTY BOARD OF SOCIAL SERVICES
THE REGULAR MONTHLY MEETING OF THE BOARD**

THURSDAY, AUGUST 22, 2024

@ 9:00 A.M.

Meeting began: A.M. 9:16AM

AGENDA NO.	DESCRIPTION	COMM. AHMED ✓	COMM. ALSTON ✓	COUNTY COMM. BARTLETT ✓	COMM. CUADRADO ✓	COMM. DONNELLY ✓	COMM. FRIERSON ✓	COUNTY COMM. JAMES X	COMM REV. MAVEN X	County Adjuster STAMPONE X
1.	Call Meeting to Order									
2.	Oath of Allegiance to the Flag									
3.	Roll Call	COMM. AHMED PRESENT	COMM. ALSTON PRESENT	COUNTY COMM. BARTLETT PRESENT	COMM. CUADRADO PRESENT	COMM. DONNELLY PRESENT	COMM. FRIERSON PRESENT	COUNTY COMM. JAMES ABSENT	COMM REV. MAVEN ABSENT	County Adjuster STAMPONE ABSENT
4.	Statement of Compliance with Open Public Meetings Act									
5.	*Approval of Minutes* Monthly Board Meeting July 25, 2024 Commissioner Kathleen Donnelly Commissioner Dawn Alston	COMM. AHMED YES	COMM. ALSTON 2nd YES	COUNTY COMM. BARTLETT YES	COMM. CUADRADO YES	COMM. DONNELLY 1st YES	COMM. FRIERSON YES	COUNTY COMM. JAMES -----	COMM REV. MAVEN -----	County Adjuster STAMPONE -----
6.	Administration A. Director's Financial Report: Administrative Bills, Medical Transportation and Child Care Payments. (Non-confidential list of vendors posted at meeting) B. Ratification of payroll 07/01/2024-07/15/2024 CK#58922022-58922024 \$1,595,042.52 Payroll 07/16/2024-07/31/2024 CK#58940238-58940239 \$1,553,568.53 Payroll	COMM. AHMED YES	COMM. ALSTON YES	COUNTY COMM. BARTLETT YES	COMM. CUADRADO YES	COMM. DONNELLY 1st YES	COMM. FRIERSON 2nd YES	COUNTY COMM. JAMES -----	COMM REV. MAVEN -----	County Adjuster STAMPONE -----

Also Attending: Talisa A. Coleman, Executive Director
Thania Melo, Human Resource Manager
Albert Buglione, Special Counsel/Outside Counsel
April Carter, Executive Secretary
Flavio Rivera, Fiscal Officer

Mr. Bobby Faison, PCBSS HSS3
Mr. Frank Luciano, PCBSS HSS4

**PASSAIC COUNTY BOARD OF SOCIAL SERVICES
THE REGULAR MONTHLY MEETING OF THE BOARD
THURSDAY, AUGUST 22, 2024
@ 9:00 A.M.**

Meeting began: A.M. 9:16AM

	<p>C. Clearing Account Transactions (recoveries) relating to the Food Stamp, Medicaid, and General Assistance Programs. (Confidential) Commissioner Kathleen Donnelly Commissioner Marilyn Frierson</p>	<p>COMM. AHMED YES</p>	<p>COMM. ALSTON YES</p>	<p>COUNTY COMM. BARTLETT YES</p>	<p>COMM. CUADRADO YES</p>	<p>COMM. DONNELLY 1st YES</p>	<p>COMM. FRIERSON 2nd YES</p>	<p>COUNTY COMM. JAMES -----</p>	<p>COMM REV. MAVEN -----</p>	<p>County Adjuster STAMPONE -----</p>
<p>7.</p>	<p>Assistance A. Motion to approve categorical assistance payments for September 1, 2024: Temporary Assistance to Needy Families, Refugee Assistance, and Social Service Emergency Assistance. B. Funeral Grants Commissioner Kathleen Donnelly Commissioner Marilyn Frierson</p>	<p>COMM. AHMED YES</p>	<p>COMM. ALSTON 1st YES</p>	<p>COUNTY COMM. BARTLETT 2nd YES</p>	<p>COMM. CUADRADO YES</p>	<p>COMM. DONNELLY YES</p>	<p>COMM. FRIERSON YES</p>	<p>COUNTY COMM. JAMES -----</p>	<p>COMM REV. MAVEN -----</p>	<p>County Adjuster STAMPONE -----</p>
<p>8.</p>	<p>Suspend Regular Order of Business (Motion Required) Commissioner Dawn Alston Commissioner John Bartlett</p>	<p>COMM. AHMED YES</p>	<p>COMM. ALSTON 1st YES</p>	<p>COUNTY COMM. BARTLETT 2nd YES</p>	<p>COMM. CUADRADO YES</p>	<p>COMM. DONNELLY YES</p>	<p>COMM. FRIERSON YES</p>	<p>COUNTY COMM. JAMES -----</p>	<p>COMM REV. MAVEN -----</p>	<p>County Adjuster STAMPONE -----</p>
<p>9.</p>	<p>Public Portion (None)</p>									
<p>10.</p>	<p>Resume Regular Order of Business (Motion Required) Commissioner Kathleen Donnelly Commissioner John Bartlett</p>	<p>COMM. AHMED YES</p>	<p>COMM. ALSTON YES</p>	<p>COUNTY COMM. BARTLETT 2nd YES</p>	<p>COMM. CUADRADO YES</p>	<p>COMM. DONNELLY 1st YES</p>	<p>COMM. FRIERSON YES</p>	<p>COUNTY COMM. JAMES -----</p>	<p>COMM REV. MAVEN -----</p>	<p>County Adjuster STAMPONE -----</p>

Also Attending: Talisa A. Coleman, Executive Director
Thania Melo, Human Resource Manager
Albert Buglione, Special Counsel/Outside Counsel
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Mr. Bobby Faison, PCBSS HSS3
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@ 9:00 A.M.

Meeting began: A.M. 9:16AM

12A.	<u>Committee Reports</u> <u>Executive Committee</u> (Informational)	COMM. AHMED -----	COMM. ALSTON -----	COUNTY COMM. BARTLETT -----	COMM. CUADRADO -----	COMM. DONNELLY -----	COMM. FRIERSON -----	COUNTY COMM. JAMES -----	COMM REV. MAVEN -----	County Adjuster STAMPONE -----
12B.	<u>Educational Leave Committee</u> (No Report)	COMM. AHMED -----	COMM. ALSTON -----	COUNTY COMM. BARTLETT -----	COMM. CUADRADO -----	COMM. DONNELLY -----	COMM. FRIERSON -----	COUNTY COMM. JAMES -----	COMM REV. MAVEN -----	County Adjuster STAMPONE -----
12C.	<u>Personnel Committee (Approval Needed)</u> <ul style="list-style-type: none"> • <u>Confidential Report</u> • <u>Non-Confidential Report</u> Commissioner Carol Cuadrado Commissioner Kathleen Donnelly	COMM. AHMED YES	COMM. ALSTON YES	COUNTY COMM. BARTLETT YES	COMM. CUADRADO 1st YES	COMM. DONNELLY 2nd YES	COMM. FRIERSON YES	COUNTY COMM. JAMES -----	COMM REV. MAVEN -----	County Adjuster STAMPONE -----

Also Attending: Talisa A. Coleman, Executive Director
 Thania Melo, Human Resource Manager
 Albert Buglione, Special Counsel/Outside Counsel
 April Carter, Executive Secretary
 Flavio Rivera, Fiscal Officer

Mr. Bobby Faison, PCBSS HSS3
 Mr. Frank Luciano, PCBSS HSS4

**PASSAIC COUNTY BOARD OF SOCIAL SERVICES
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@ 9:00 A.M.**

Meeting began: A.M. 9:16AM

12D.	<u>Good & Welfare Committee</u> (No Report)	COMM. AHMED	COMM. ALSTON	COUNTY COMM. BARTLETT	COMM. CUADRADO	COMM. DONNELLY	COMM. FRIERSON	COUNTY COMM JAMES	COMM REV. MAVEN	County Adjuster STAMPONE
12E.	<u>Welfare Fraud & Abuse Committee</u> <u>Fraud Statistics Included in the Abacus</u> <u>Dept. Report 11A (Informational)</u>	COMM. AHMED	COMM. ALSTON	COUNTY COMM. BARTLETT	COMM. CUADRADO	COMM. DONNELLY	COMM. FRIERSON	COUNTY COMM JAMES	COMM REV.MAVEN	County Adjuster STAMPONE
12F.	<u>Building & Grounds Committee</u> (Informational) 1. Heavy rains in the Paterson office- leaking on ground & 1 st floors 2. Security a. Monthly report from Sherriff Officers b. In July, 29,303 clients were seen in the Paterson office c. X-ray machine still inoperable 3. Concerns a. Issues with UFS guards- opening the building, transfers, de-escalation issues. 4. Haskell office-incident requiring police assistance. 5. Call Center-High volume calls, Teams, G12	COMM. AHMED	COMM. ALSTON	COUNTY COMM. BARTLETT	COMM. CUADRADO	COMM. DONNELLY	COMM. FRIERSON	COUNTY COMM JAMES	COMM REV. MAVEN	County Adjuster STAMPONE

Also Attending: Talisa A. Coleman, Executive Director
Thania Melo, Human Resource Manager
Albert Buglione, Special Counsel/Outside Counsel
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Flavio Rivera, Fiscal Officer

Mr. Bobby Faison, PCBSS HSS3
Mr. Frank Luciano, PCBSS HSS4

**PASSAIC COUNTY BOARD OF SOCIAL SERVICES
THE REGULAR MONTHLY MEETING OF THE BOARD**

THURSDAY, AUGUST 22, 2024

@ 9:00 A.M.

Meeting began: A.M. 9:16AM

12G.	<p>Finance Committee (Approval Needed)</p>	<p>COMM. AHMED YES</p>	<p>COMM. ALSTON 2nd YES</p>	<p>COUNTY COMM. BARTLETT YES</p>	<p>COMM. CUADRADO 1st YES</p>	<p>COMM. DONNELLY YES</p>	<p>COMM. FRIERSON YES</p>	<p>COUNTY COMM. JAMES -----</p>	<p>COMM REV. MAVEN -----</p>	<p>County Adjuster STAMPONE -----</p>
<p>I. Monthly Expenditures All monthly expenditures are of a routine nature.</p> <p>II. CUMAC Collaboration with PCBSS (Approval Needed) The CUMAC team and PCBSS are partnering to apply for the inaugural FRAC/Robert Wood Johnson New Jersey Food Security Initiative (NJFSI) grant. CUMAC plans to use the grant funding to provide a \$55,000 grant to the Passaic County Board of Social Services. PCBSS will provide CUMAC with one dedicated PCBSS [TITLE] at 0.6 FTE to assure that our SNAP Navigators work together to create a "Full Loop Navigation Team" for client benefit during typical working hours. Recommendation is to approve the \$55,000 grant to the Passaic County Board of Social Services (see attached).</p> <p align="right">Commissioner Kathleen Donnelly Commissioner Dawn Alston</p>										

Also Attending: Talisa A. Coleman, Executive Director
Thania Melo, Human Resource Manager
Albert Buglione, Special Counsel/Outside Counsel
April Carter, Executive Secretary
Flavio Rivera, Fiscal Officer

Mr. Bobby Faison, PCBSS HSS3
Mr. Frank Luciano, PCBSS HSS4

**PASSAIC COUNTY BOARD OF SOCIAL SERVICES
THE REGULAR MONTHLY MEETING OF THE BOARD
THURSDAY, AUGUST 22, 2024**

@ 9:00 A.M.

Meeting began: A.M. 9:16AM

12H.	<p>Community Relations Committee (Informational)</p> <p>August 3, 2024, Muture Sisters – Homeless Services Event Paterson, NJ – 8AM</p> <p>August 10, 2024, Muture Sisters – Homeless Services Event Paterson, NJ – 8AM</p> <p>August 16-18, 2024, Passaic County Fair Woodland Park, NJ</p> <p>August 17, 2024, Creech Temple UHC Paterson, NJ – 10AM</p> <p>August 22, 2024, Clifton Satellite Back to School Event Clifton, NJ – 1PM</p> <p>August 24, 2024, Miracle World Back to School Event Paterson, NJ - 11AM</p>	COMM. AHMED -----	COMM. ALSTON -----	COUNTY COMM. BARTLETT -----	COMM. CUADRADO -----	COMM. DONNELLY -----	COMM. FRIERSON -----	COUNTY COMM JAMES -----	COMM REV. MAVEN -----	County Adjuster STAMPONE -----
13.	<p>COUNSEL'S MONTHLY REPORT - (Informational)</p> <ol style="list-style-type: none"> Legal Counsel Reports: July 2024 a.) Conference Call Hearings- Adult Protective Services -WFNJ/SNAP -Medicaid -Emergency Assistance -Pending APS Guardianship 	COMM. AHMED -----	COMM. ALSTON -----	COUNTY COMM. BARTLETT -----	COMM. CUADRADO -----	COMM. DONNELLY -----	COMM. FRIERSON -----	COUNTY COMM JAMES -----	COMM REV. MAVEN -----	County Adjuster STAMPONE -----

Also Attending: Talisa A. Coleman, Executive Director
 Thania Melo, Human Resource Manager
 Albert Buglione, Special Counsel/Outside Counsel
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Mr. Bobby Faison, PCBSS HSS3
 Mr. Frank Luciano, PCBSS HSS4

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14.	Communications (None) -	COMM. AHMED	COMM. ALSTON	COUNTY COMM. BARTLETT	COMM. CUADRADO	COMM. DONNELLY	COMM. FRIERSON	COUNTY COMM JAMES	COMM REV. MAVEN	County Adjuster STAMPONE
15.	New Business (None)	COMM. AHMED	COMM. ALSTON	COUNTY COMM. BARTLETT	COMM. CUADRADO	COMM. DONNELLY	COMM. FRIERSON	COUNTY COMM JAMES	COMM REV. MAVEN	County Adjuster STAMPONE
16.	Old Business (None)	COMM. AHMED	COMM. ALSTON	COUNTY COMM. BARTLETT	COMM. CUADRADO	COMM. DONNELLY	COMM. FRIERSON	COUNTY COMM JAMES	COMM REV. MAVEN	County Adjuster STAMPONE
17.	Adjournment 9:38AM Commissioner Dawn Alston Commissioner Jabeen Ahmed	COMM. AHMED 2nd YES	COMM. ALSTON 1st YES	COUNTY COMM. BARTLETT	COMM. CUADRADO YES	COMM. DONNELLY YES	COMM. FRIERSON YES	COUNTY COMM JAMES	COMM REV. MAVEN	County Adjuster STAMPONE YES AFFIRMATIVE

EXECUTIVE/ CLOSED SESSION

*****MEETING CONCLUDED – 9:38 A.M.*****

Also Attending: Talisa A. Coleman, Executive Director
Thania Melo, Human Resource Manager
Albert Buglione, Special Counsel/ Outside Counsel
April Carter, Executive Secretary
Flavio Rivera, Fiscal Officer

Mr. Bobby Faison, PCBSS HSS3
Mr. Frank Luciano, PCBSS HSS4

Passaic County Board of Social Services

Resolution No. 2024-08-00

A RESOLUTION AUTHORIZING THE PROMOTION OF FIVE PERMANENT HUMAN SERVICES SPECIALISTS 3

WHEREAS the Passaic County Board of Social Services is desirous of promoting 5 permanent Human Services Specialist 3; and

WHEREAS interviews were conducted for the 5 positions of Permanent Human Services Specialist 3; and

WHEREAS it is by the recommendation of the Director that the 5 candidates be promoted to the position of Permanent Human Services Specialist 3, under title No. 07996 CSC listing PL240929 effective on or after August 16, 2024.

1. Nicole Soohoo
2. Kornelia Rachwal
3. Richard Rojo
4. Krysten Camacho
5. Rakema Nelson

NOW THEREFORE, BE IT RESOLVED that the Passaic County Board of Social Services hereby approves the promotion of the aforementioned to Permanent Human Services Specialist 3 effective on or after 08/16/2024; and

BE IT FURTHER RESOLVED that the Director is hereby authorized and directed to notify the employee of their promotion to Permanent Human Service Specialist 3 with the Passaic County Board of Social Services effective on or after 08/16/2024; and

BE IT FURTHER RESOLVED that the Director is hereby authorized and directed to place a copy of this resolution in the personnel file of each employee.

IT IS HEREBY CERTIFIED that this is a true copy of a Resolution adopted by the Passaic County Board Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on Thursday August 22, 2024.

ATTEST:



Commissioner Rev. Douglas L. Maven
Secretary-Treasurer

APPROVED:



Commissioner Carol Cuadrado
Chairwoman

Passaic County Board of Social Services

Resolution No. 2024-08-01

A RESOLUTION AUTHORIZING THE HIRING OF FIVE FULL-TIME HUMAN SERVICES AIDES

WHEREAS the Passaic County Board of Social Services is in need of hiring 5 Full-Time Human Services Aides; and

WHEREAS the 5 positions of Full-Time Human Services Aides were duly posted and advertised by the Passaic County Board of Social Services; and

WHEREAS interviews were conducted for the 5 positions of Full-Time Human Services Aides; and

WHEREAS it is by the recommendation of the Executive Director that the 5 applicants be appointed to the Full-Time Human Services Aide positions with the salary range and step 7-1, effective on or after September 3, 2024.

1. Nadeen Hamdeh
2. Myrhonda McGill
3. Angelica Lopez
4. Alaiza Gutierrez
5. Nora Mercado

NOW THEREFORE, BE IT RESOLVED that the Passaic County Board of Social Services hereby approves the hiring of the applicants to Full-Time Human Services Aides effective on or after 09/3/24; and

BE IT FURTHER RESOLVED that the Executive Director is hereby authorized and directed to notify the employees of their Full-Time employment with the Passaic County Board of Social Services effective on or after 09/3/24; and

BE IT FURTHER RESOLVED that the Executive Director is hereby authorized and directed to place a copy of this resolution in the personnel file of each employee.

IT IS HEREBY CERTIFIED that this is a true copy of a Resolution adopted by the Passaic County Board Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on Thursday, August 22, 2024.

ATTEST:



Commissioner Rev. Douglas L. Maven
Secretary-Treasurer

APPROVED:



Commissioner Carol Cuadrado
Chairwoman

Passaic County Board of Social Services

Resolution No. 2024-08-02

A RESOLUTION AUTHORIZING A PARTNERSHIP BETWEEN PASSAIC COUNTY BOARD OF SOCIAL SERVICES AND CUMAC

WHEREAS the Passaic County Board of Social Services has been invited to partner with CUMAC a non- profit organization that will be the lead agency in the acceptance of a Grant in the amount of \$55,000.00; and

WHEREAS this partnership, funded through a \$55,000. Grant will pay for one (1) dedicated PCBSS employee who will assist in the SNAP program and become part of the "Full Loop Navigation Team" as a benefit to the client population served by both agencies, all as set forth in **Exhibit "A"**; and

NOW THEREFORE, BE IT RESOLVED that based on the recommendation of the Executive Director that the Passaic County Board of Social Services hereby approves the Partnership between PCBSS and CUMAC; and

BE IT FURTHER RESOLVED that the Executive Director is hereby authorized to enter into the forgoing partnership which shall be effective September 11, 2024 through September 10, 2025; and

IT IS HEREBY CERTIFIED that this is a true copy of a Resolution adopted by the Passaic County Board Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on Thursday, August 22, 2024.

ATTEST:



Commissioner Rev. Douglas L. Maven
Secretary-Treasurer

APPROVED:



Commissioner Carol Cuadrado
Chairwoman