

ORDER OF BUSINESS

**PASSAIC COUNTY BOARD OF SOCIAL SERVICES
80 HAMILTON STREET
PATERSON, NEW JERSEY**

**REGULAR MEETING OF THE BOARD
THURSDAY, MAY 23, 2024
9:00 A.M.**

1. **CALL OF MEETING TO ORDER**

2. **OATH OF ALLEGIANCE TO THE FLAG**

3. **ROLL CALL**

4. **STATEMENT OF COMPLIANCE AND DECORUM WITH OPEN PUBLIC MEETINGS ACT:
PUBLIC NOTICE**

TAKE NOTICE the Passaic County Board of Social Services, has scheduled its regularly monthly meeting for May 2024 to occur on: **Thursday, May 23, 2024 at 9:00AM (EST)**. Specifically, the Board will hold this meeting as scheduled, in person, at its main office, 80 Hamilton Street, Paterson, New Jersey, in the Board Room, 3rd floor. The public is invited to attend and will be allowed to participate in the manner prescribed and in compliance with the Open Public Meetings Act, N.J.S.A. 10: 4-6, et. seq. It should also be noted that official action will be taken, and that this Notice was published in compliance with applicable provisions of N.J.S.A. 10: 4-6, et. seq.

If an Executive session is required, the Board will retire to a closed session pursuant to the Open Public Meeting Act, N.J.S.A. 10: 4-6 et. seq. and follow the procedures provided in this statute.

STATEMENT ON DECORUM AND CONDUCT AT PUBLIC MEETINGS

In the State of New Jersey, it is the goal of public bodies for their members and members of the public to act in a respectful manner toward one another, and not to disparage one another nor interfere with public meetings, functions, operations, or the proceedings of public bodies.

Any verbal, written or physical conduct which interrupts a meeting or is related to race, gender, ethnicity, disability, sexual orientation or religion, shall not be tolerated and anyone violating this prohibited conduct may be subject to removal from the meeting and may also be subjected to other penalties that are appropriate under the law.

All members of public bodies and members of the general public are requested to take personal responsibility for their actions and to treat everyone they come in contact with in

a fair and respectful manner. Failure to do so may lead to the removal of the offender from a public meeting as well as other penalties – as stated above.

5. **APPROVAL OF MINUTES** – April 25, 2024

6. **ADMINISTRATION**

A. Director’s Financial Report: Administrative Bills, Medical Transportation and Child Care Payments. (Non-confidential list of vendors posted at meeting)

B. Ratification of payrolls:

04/01/2024-04/15/2024 CK# 0-0	\$1,523,663.61 Payroll
04/16/2024-04/30/2024 CK# 58839668-58839671	\$1,582,199.45 Payroll

C. Clearing Account Transactions (recoveries) relating to the Food Stamp, Medicaid, and General Assistance Programs. (Confidential)

7. **ASSISTANCE**

A. Motion to approve categorical assistance payments for June 1, 2024: Temporary Assistance to Needy Families, Refugee Assistance, and Social Service Emergency Assistance.

B. Funeral Grants

▪ Total Funeral Home Payments:	\$ 237,621.00
▪ Total Cemetery Payments:	\$ 37,040.00

8. **SUSPEND REGULAR ORDER OF BUSINESS (Motion Required)**

9. **PUBLIC PORTION**

10. **RESUME REGULAR ORDER OF BUSINESS (Motion Required)**

11. **DEPARTMENTAL REPORTS (Informational)**

- A. Abacus Department
- B. Property and Resources Department
- C. Child Support Department
- D. Training Department

COMMITTEE REPORTS

- A. **Executive Committee – Commissioner Carol Cuadrado, Chairwoman (Informational).**
1. Case Statistics
 2. E.A. Service and Child Support, Training, and WFNJ Monthly Statistics April 2024
 3. PCBSS Meet and Greet to assist with Medicaid Unwinding
- B. **Education Leave Committee – Commissioner Cuadrado, Chairwoman (No Report).**
- C. **Personnel Committee – Commissioner Cuadrado, Chairwoman (Approval Needed).**
- Confidential Report
 - Non-Confidential Report
- D. **Good and Welfare Committee – Commissioner Ahmed, Vice Chairwoman (Informational).**
- E. **Welfare Fraud & Abuse Committee – (Informational).**
- **Fraud Statistics Included in the Abacus Department Report (11A)**
- F. **Building & Grounds Committee – Commissioner Alston (Approval Needed)**

Monthly Reports:

1. Security
 - a. Monthly report from Sherriff Officers
 - b. In April, 23,868 clients seen in the Paterson office
 - c. Unable to utilize the X-ray machine
 2. Concerns
 - a. Issues with UFS guards- de-escalation training needed.
 3. **MIS- Information Systems (Approval Needed)**
 - a. *Barracuda*
 - b. *Nitro*
 - c. *Sophos*
- G. **Finance Committee – Commissioner Rev. Maven, Secretary Treasurer (Approval Needed).**

I. Monthly Expenditures

All monthly expenditures are of a routine nature.

II. Resolution renewing our Benecard Prescription Benefit Program for the period of June 1, 2024- May 31, 2024, at a cost of \$1,618,525. Based on Benecard's projections the plan charges will remain unchanged.

Recommendation is to approve the prescription renewal with Benecard.

III. Resolution to accept (USF) Universal Service Fund CWA Administration grant \$23,260.

IV. Resolution to accept LIHEP CWA Administration grant \$34,890.

V. Resolution approving the purchase of a 2024 Malibu LS/FL utilizing our ARP-APS grant funds at a cost of \$26,910.75.

Recommendation is to approve the purchase.

H. Community Relations Committee – Commissioner Rev. Maven, Secretary
Treasurer

- Community Outreach Monthly Activity Report (Informational)
John Currie, Chief Community Organization

May 08, 2024	Triangle Village Paterson, NJ – 2PM
May 09, 2024	Governor's Towers – All 3 Buildings Paterson, NJ – starting at 10AM
May 14, 2024	Colt Arms Apartments Paterson, NJ – 2PM
May 23, 2024	William Hinchcliffe Manor Senior Apartments Paterson, NJ – 1PM
May 24, 2024	Clifton Satellite Office Clifton, NJ – 12PM
May 29, 2024	Murphy Apartments Passaic, NJ – 10AM
May 30, 2024	Harry K. Hecht Apartments Passaic, NJ – 10AM

13. **COUNSEL'S MONTHLY REPORT – (Informational)**

1. Legal Counsel Report April 1, 2024-April 30, 2024

a.) Child Support Hearings

b.) Institutional Medicaid Hearings

14. **COMMUNICATIONS – (None).**

15. **NEW BUSINESS – (None)**

16. **OLD BUSINESS –(None)**

17. **ADJOURNMENT**