

ORDER OF BUSINESS

PASSAIC COUNTY BOARD OF SOCIAL SERVICES
80 HAMILTON STREET
PATERSON, NEW JERSEY

REGULAR MEETING OF THE BOARD
THURSDAY, APRIL 24, 2025
9:00 A.M.

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1. **CALL OF MEETING TO ORDER**
 2. **OATH OF ALLEGIANCE TO THE FLAG**
 3. **ROLL CALL**
 4. **STATEMENT OF COMPLIANCE AND DECORUM WITH OPEN PUBLIC MEETINGS ACT: PUBLIC NOTICE**

TAKE NOTICE the Passaic County Board of Social Services has scheduled its regular monthly meeting for April 2025 to occur on: **Thursday, April 24, 2025, at 9:00AM (EST)**. Specifically, the Board will hold this meeting as scheduled, in person, at its main office, 80 Hamilton Street, Paterson, New Jersey, in the Board Room, 3rd floor. The public is invited to attend and will be allowed to participate in the manner prescribed and in compliance with the Open Public Meetings Act, N.J.S.A. 10: 4-6, et. seq. It should also be noted that official action will be taken, and that this Notice was published in compliance with applicable provisions of N.J.S.A. 10: 4-6, et. seq. If an Executive session is required, the Board will retire to a closed session pursuant to the Open Public Meeting Act, N.J.S.A. 10: 4-6 et. seq. and follow the procedures provided in this statute.

In addition, please note that the within Notice has been posted at (2) two locations. Namely: 1. Main office of PCBSS, 80 Hamilton St., Paterson NJ; and 2. County Administrative Building, 401 Grand St. first floor, Paterson NJ. Also, the within Notice has been forwarded to Louis Imhof, III Clerk to the Passaic County Board of the Commissioners, 401 Grand St., 2nd floor, Paterson NJ, to advise the Honorable Board of Commissioners of this meeting, as well as to Matthew Jordan, Esq., Passaic County Administrator, for notice to the County of Passaic.

Lastly, the within Notice has been published in the official newspapers for the PCBSS, **The Record** and **Herald News**, on April 21, 2025, which is in compliance with the Publication Rule. Based upon all of the foregoing, it is respectfully submitted that the PCBSS has complied with its obligations for Public Notice, pursuant to New Jersey's Open Public Meetings Act.

STATEMENT ON DECORUM AND CONDUCT AT PUBLIC MEETINGS

In the State of New Jersey, it is the goal of public bodies for their members and members of the public to act in a respectful manner toward one another, and not to disparage one another nor interfere with public meetings, functions, operations, or the proceedings of public bodies. Any verbal, written or physical conduct which interrupts a meeting or is related to race, gender, ethnicity, disability, sexual orientation or religion, shall not be tolerated and anyone violating this prohibited conduct may be subject to removal from the meeting and may also be subjected to other penalties that are appropriate under the law. All members of public bodies and members of the general public are requested to take personal responsibility for their actions and to treat everyone they come in contact with in a fair and respectful manner. Failure to do so may lead to the removal of the offender from a public meeting as well as other penalties – as stated above.

5. APPROVAL OF MINUTES – March 27, 2025

6. ADMINISTRATION

A. Director's Financial Report: Administrative Bills, Medical Transportation and Child Care Payments. (Non-confidential list of vendors posted at meeting)

B. Ratification of payrolls:

03/01/2025-03/15/2025	\$1,604,881.21 Payroll
03/16/2025-03/28/2025 CK#59167158-59167159	\$1,621,201.80 Payroll

C. Clearing Account Transactions (recoveries) relating to the Food Stamp, Medicaid, and General Assistance Programs. (Confidential)

7. ASSISTANCE

A. Motion to approve categorical assistance payments for May 1, 2025: Temporary Assistance to Needy Families, Refugee Assistance, and Social Service Emergency Assistance.

B. Funeral Grants

▪ Total Funeral Home Payments:	\$ 297,339.34
▪ Total Cemetery Payments:	\$ 47,026.00

8. SUSPEND REGULAR ORDER OF BUSINESS (Motion Required)

9. PUBLIC PORTION

10. RESUME REGULAR ORDER OF BUSINESS (Motion Required)

11.

DEPARTMENTAL REPORTS (Informational)

- A. Abacus Department
- B. Property and Resources Department
- C. Child Support Department
- D. Training Department

12.

COMMITTEE REPORTS

- A. Executive Committee – Commissioner Carol Cuadrado, Chairwoman **(Informational)**.

- 1. Case Statistics (Informational)
- 2. E.A. Service and Child Support, Training, and WFNJ Monthly Statistics March 2025 (Informational)
- 3. SNAP/EBT (Informational)

- B. Educational Leave Committee – Commissioner Cuadrado, Chairwoman **(Informational)**.

- 1. Tuition Reimbursement (Informational; see Agenda 6A for approval)

- C. Personnel Committee – Commissioner Cuadrado, Chairwoman **(Approval Needed)**

- Confidential Report
- Non-Confidential Report

- D. Good and Welfare Committee – Commissioner Ahmed, Vice Chairwoman **(No Report)**.

- E. Welfare Fraud & Abuse Committee – **(Informational)**.

- **Fraud Statistics Included in the Abacus Department Report (11A)**

- F. Building & Grounds Committee – Commissioner Cuadrado **(Informational)**

Monthly Reports:

- 1. Paterson Office Security Updates
- 2. Haskell Building Updates
- 3. Call Center Average Monthly Statistics
- 4. MIS Sonic Wall/ Firewall Renewal (Informational; see Agenda 12G for approval)

G. Finance Committee – Commissioner Rev. Maven, Secretary Treasurer (Approval Needed).

I. Monthly Expenditures

All monthly expenditures are of a routine nature.

II. Supplemental Security Income (SSI) payment to State of NJ

III. Federal Share Fringe Benefits, Allowance In Lieu of Rent and Indirect Costs for the Quarter Ending December 31, 2024

IV. MIS Department three-year Renewal Contract with Sonic Wall/ Firewall

H. Community Relations Committee – Commissioner Rev. Maven, Secretary Treasurer (No Report)

- Community Outreach Monthly Activity Report
John Currie, Chief Community Organization

13. **COUNSEL’S MONTHLY REPORT – (Informational)**

1. Legal Counsel APS Hearings via Conference Call: March 1, 2025-
March 31, 2025

- a.) WFNJ/SNAP
- b.) Medicaid
- c.) Emergency Assistance
- d.) Institutional Medicaid
- e.) Pending APS Guardianship
- f.) Hearing Officer Matter

14. **COMMUNICATIONS – (None).**

15. **NEW BUSINESS – (Approval Needed)**

1. Personnel Committee Confidential Report Add-on Item

16. **OLD BUSINESS –(None)**

17. **ADJOURNMENT**