

PASSAIC COUNTY BOARD OF SOCIAL SERVICES

February 27, 2025

The regular meeting of the Passaic County Board of Social Services was held on Thursday, February 27, 2025, 9:00AM via the Zoom platform.

PUBLIC NOTICE

TAKE NOTICE the Passaic County Board of Social Services, has scheduled its regularly monthly meeting for February 2025 to occur on: **Thursday, February 27, 2025, at 9:00AM**. Pursuant to New Jersey Governor Philip Murphy's Executive Order No's. 103 and 104, the Board shall hold the Regular Meeting at 9:00AM – as scheduled, with no members of the public physically present, as authorized under N.J.S.A. 10:4-12(a). If a member of the public wishes to place a public comment on the record, please send an email to: info@PCBSS.org, stating your name, address, and matter to be addressed by the Board, no later than **February 27, 2025 @ 7:00AM (EST)**. Then, the Clerk to the Board shall read same into the public record, during the public meeting. Moreover, some or all members of the Board and all members of the Public may participate in this meeting telephonically, pursuant to N.J.S.A. 10:4-12-1, et seq., and Official action may be taken. The Board Meeting for this month will be held in 2 separate formats via the Zoom Platform. The first is via Zoom live video with the call-in information of: <https://us02web.zoom.us/j/88496742669> with meeting ID: **884 9674 2669** and passcode: **368729**. The second will be a call-in telephone number connected to the Zoom platform: **1-888-475-4499**, with meeting ID: **884 9674 2669** and passcode: **368729**. The public will also have an opportunity to speak during the "public portion of this meeting," through both the Zoom Live Stream Platform and Zoom telephonic Platform – as authorized by law.

If an Executive session is required, the Board will retire to a closed session- pursuant to N.J.S.A. 10:4-6 ("Open Public Meetings Act), and follow the procedures provided in this statute.

ALSO, pursuant to the issuance of Executive Order 107, this meeting will be conducted using communications equipment (i.e.: telephonic or internet streaming), which will be in compliance with N.J.S.A. 10:4-6 (the "Open Public Meetings Act"). This is also consistent with P.L. A-3855/S-2294, which was signed into law by Governor Murphy on March 20, 2020, allowing all public meetings to be conducted virtually as well as Governor Murphy's Executive Order No.'s: 194 (11/10/20), 195 (11/12/20), and 196 (11/16/20).

In addition, the within Notice has been posted at two (2) locations, namely: the Main office of the PCBSS, 80 Hamilton Street, Paterson, NJ; and the Passaic County Administrative Building, 401 Grand Street, First Floor, Paterson, NJ. The within Notice has also been forwarded to Louis Imhoff, III, Clerk to the Passaic County Board of Commissioners, 401 Grand Street, 2nd Floor, Paterson, NJ to advise the Honorable Board of Commissioners of this meeting, and to Matthew Jordan, Esq., Passaic County Administrator, for notice to the County of Passaic. Lastly, the within Notice will be

published in the official newspapers for the PCBSS, The Record and Herald News, which further complies with the Publication Rule for public meetings. Based upon all the foregoing, it is respectfully submitted that the PCBSS has complied with its obligations for Public Notice, pursuant to New Jersey's Open Public Meeting Act.

STATEMENT ON DECORUM AND CONDUCT AT PUBLIC MEETINGS

In the State of New Jersey, it is the goal of public bodies for their members and members of the public to act in a respectful manner toward one another, and not to disparage one another nor interfere with public meetings, functions, operations, or the proceedings of public bodies. Any verbal, written or physical conduct which interrupts a meeting or is related to race, gender, ethnicity, disability, sexual orientation or religion, shall not be tolerated and anyone violating this prohibited conduct may be subject to removal from the meeting and may also be subjected to other penalties that are appropriate under the law.

All members of public bodies and members of the general public are requested to take personal responsibility for their actions and to treat everyone they come in contact with in a fair and respectful manner. Failure to do so may lead to the removal of the offender from a public meeting as well as other penalties – as stated above.

The meeting was called to order at 9:04 A.M.

Present: Commissioner Jabeen Ahmed (entered at 9:07AM)

Commissioner Paula Alford

Commissioner Carol Cuadrado, Chairwoman

County Commissioner Rodney DeVore

Commissioner Kathleen A. Donnelly, Assistant Secretary Treasurer

Commissioner Marilyn Frierson

Commissioner Rev. Douglas Maven, Secretary Treasurer

County Adjuster Domenick Stampone

Also Present:

Talisa A. Coleman, Executive Director

April L. Carter, Executive Assistant

Flavio Rivera, Fiscal Officer

Thania Melo, Human Resource Manager

Albert Buglione, Special/Outside Counsel

Bobby Faison, PCBSS Social Work Supervisor

Wanda Sawyer, PCBSS HSS3

Stacey Wheeler, PCBSS Administrator Supervisor

Motion was made by County Adjuster Stampone, seconded by Commissioner Kathleen Donnelly that the minutes of the Board Meeting held January 23, 2025, be approved as submitted. Motion unanimously carried on roll call.

ADMINISTRATION

6A Director's Financial Report including Administrative Bills, Medical Transportation and Childcare Payments: Motion to approve payments included in the Director's Financial Report as presented to the Board made by Commissioner Rev. Douglas Maven, seconded by Commissioner Kathleen Donnelly. Motion unanimously carried on roll call.

6B Ratification of payments made for payrolls:

01/01/2025-01/15/2025 CK#59105519-59105525	\$1,698,956.05 Payroll
01/16/2025-01/31/2025 CK#59118587-59118588	\$1,611,233.98 Payroll

Motion to ratify payrolls made by Commissioner Rev. Douglas Maven, seconded by Commissioner Kathleen Donnelly. Motion unanimously carried on roll call.

6C Motion was made by Commissioner Rev. Douglas Maven, seconded by Commissioner Kathleen Donnelly that the Clearing Account transactions relating to the Food Stamp and Medicaid Programs as listed be approved. Motion unanimously carried on roll call.

ASSISTANCE

7A Categorical Assistance: Motion was made by Commissioner Kathleen Donnelly, seconded by Commissioner Marilyn Frierson, that the Board approved payment of categorical assistance for March 1, 2025, consisting of Temporary Assistance to Needy Families, Refugee Assistance and Social Service Emergency Assistance. Motion unanimously carried on roll call.

7B Funeral Grants: A motion was made by Commissioner Kathleen Donnelly, seconded by Commissioner Marilyn Frierson, that the Board approve the payment of funeral grants as listed. A copy of this listing is attached hereto and made a part of these minutes. Motion unanimously carried on roll call.

SUSPEND REGULAR ORDER OF BUSINESS

Motion to suspend the regular order of business and open the meeting up to the public made by Commissioner Kathleen Donnelly, seconded by County Adjuster Domenick Stampone. Motion unanimously carried on roll call.

PUBLIC PORTION (None)**RESUME REGULAR ORDER OF BUSINESS**

Motion to resume the regular order of business and open the meeting up to the public made by County Commissioner Rodney DeVore, seconded by Commissioner Rev. Maven. Motion unanimously carried on roll call.

DEPARTMENTAL REPORTS (Informational)

Copies of the following informational program reports were provided to the Board and are attached hereto and made a part of these minutes:

- A. Abacus Department (Informational)
- B. Property & Resources Department (Informational)
- C. Training Department (Informational)
- D. Child Support Department (Informational)

EXECUTIVE COMMITTEE (Informational)

Copies of the Executive Committee report were provided to the Board and are attached hereto and made a part of these minutes:

1. Case Statistics
2. E.A. Service and Child Support, Training, and WFNJ Monthly Statistics January 2025
3. Fair Hearings and Timeliness Issues
4. Medicaid: Memorandum of Understanding (MOU) between the State of New Jersey Department of Human Services and the Passaic County Board of Social Services.

EDUCATIONAL LEAVE COMMITTEE (No Report)

PERSONNEL COMMITTEE (Approval Needed)

Motion was made by Commissioner Carol Cuadrado to approve both the non-confidential and confidential Personnel Committee Reports, seconded by Commissioner Kathleen Donnelly. Motion unanimously carried on roll call.

GOOD AND WELFARE COMMITTEE (Informational)

Our Heartfelt condolences were extended to the following families and friends

- *Sergeant Anthony J. DeSopo*
- Mr. Edward A. Smyk, former Public Information Officer for the Passaic County Board of Social Services.
- Ms. Carlita Singletary, long-time employee of the Passaic County Board of Social Services.

WELFARE FRAUD AND ABUSE COMMITTEE

The monthly fraud department statistics were provided to all Board Members as part of the report of the Abacus Department (Agenda 11A).

BUILDING AND GROUNDS COMMITTEE (Approval Needed)

Motion to amend and approve the removal of Commissioner Dawn Alston’s name from the Agenda for the Building and Grounds report was made by Commissioner Kathleen Donnelly, seconded by Commissioner Frierson. Motion unanimously carried on roll call.

Copies of the Building and Grounds report were provided to the Board and are attached hereto and made a part of these minutes.

- 1. Paterson Office Security
- 2. Haskell Office Security

FINANCE COMMITTEE (Approval Needed)

Motion to approve the Finance Committee report was made by Commissioner Rev. Douglas Maven, seconded by Commissioner Kathleen Donnelly. Motion unanimously carried on roll call.

I. Monthly Expenditures

All monthly expenditures are of a routine nature.

II. 2025 Agency Budget

Recommendation is to approve the 2025 Agency Budget, County Share.

III. 2022 Audit Report

Recommendation is to certify the 2022 audit.

COMMUNITY RELATIONS (Informational)

- **Community Outreach Monthly Activity Report**
John Currie, Chief Community Organization

Copies of the Community Relations report were provided to the Board and are attached hereto and made a part of these minutes.

February 11, 2025,

Staff Meeting
Paterson

February 14, 2025,

PCTI Students PCBSS visit
Paterson – 1 PM

February 21, 2025,

Clifton Satellite Office
Clifton – 12PM

COUNSEL'S REPORT

A copy of the Counsel report as forwarded to all Board members (Informational). A copy is attached hereto and made a part of these minutes.

1. Legal Counsel Reports: January 1, 2025-January 31, 2025
 - a.) Child Support Hearings with Passaic County Superior
 - b.) Child Support Hearings with Passaic County Hearing Officers
 - c.) Case Management Conferences
 - d.) Institutional Medicaid Hearings with Judges at Office of Administrative Law

COMMUNICATIONS (None)

NEW BUSINESS- (None)

OLD BUSINESS- (None)

ADJOURNMENT (Approval Needed)

Motion for adjournment made by Commissioner Kathleen Donnelly, seconded by Commissioner Marilyn Frierson. Motion unanimously carried on roll call.

*****MEETING CONCLUDED – 9:21 A.M.*****

Respectfully submitted,



Commissioner Rev. Douglas Maven
Secretary Treasurer

Attested to:
Talisa A. Coleman

PASSAIC COUNTY BOARD OF SOCIAL SERVICES
THE REGULAR MONTHLY MEETING OF THE BOARD
MONDAY, FEBRUARY 27, 2025

@ 9:00 A.M.

Meeting began: A.M. 9:04AM

AGENDA NO.	DESCRIPTION	COMM. AHMED	COMM. ALFORD	COMM. CUADRADO	COUNTY COMM. DeVore	COMM. DONNELLY	COMM. FRIERSON	COUNTY COMM. JAMES	COMM REV. MAVEN	County Adjuster STAMPONE
1.	Call Meeting to Order	✓	✓	✓	✓	✓	✓	X	✓	✓
2.	Oath of Allegiance to the Flag									
3.	Roll Call	COMM. AHMED PRESENT	COMM. ALFORD PRESENT	COMM. CUADRADO PRESENT	COUNTY COMM. DeVore PRESENT	COMM. DONNELLY PRESENT	COMM. FRIERSON PRESENT	COUNTY COMM. JAMES ABSENT	COMM REV. MAVEN PRESENT	County Adjuster STAMPONE PRESENT
4.	Statement of Compliance with Open Public Meetings Act									
5.	*Approval of Minutes* Monthly Board Meeting January 23, 2025 County Adjuster Stampone Commissioner Kathleen Donnelly	COMM. AHMED YES	COMM. ALFORD YES	COMM. CUADRADO YES	COUNTY COMM. DeVore YES	COMM. DONNELLY 2nd YES	COMM. FRIERSON YES	COUNTY COMM. JAMES -----	COMM REV. MAVEN YES	County Adjuster STAMPONE 1st YES
6.	A. Director's Financial Report: Administrative Bills, Medical Transportation and Child Care Payments. (Non-confidential list of vendors posted at meeting) B. Ratification of payroll 01/01/2025-01/15/2025 CK#59105519-59105525 \$1,698,956.05 Payroll 01/16/2025-01/31/2025 CK#59118587-59118588 \$1,611,233.98 Payroll C. Clearing Account Transactions	COMM. AHMED YES	COMM. ALFORD YES	COMM. CUADRADO YES	COUNTY COMM. DeVore YES	COMM. DONNELLY 2nd YES	COMM. FRIERSON YES	COUNTY COMM. JAMES -----	COMM REV. MAVEN 1st YES	County Adjuster STAMPONE YES

Also Attending: Talisa A. Coleman, Executive Director
Thania Melo, Human Resource Manager
Albert Buglione, Special Counsel/Outside Counsel
April Carter, Executive Secretary
Flavio Rivera, Fiscal Officer

Ms. Stacey Coleman-Wheeler, Administrator Sup.

PASSAIC COUNTY BOARD OF SOCIAL SERVICES
THE REGULAR MONTHLY MEETING OF THE BOARD
MONDAY, FEBRUARY 27, 2025

@ 9:00 A.M.

Meeting began: A.M. 9:04AM

	(recoveries) relating to the Food Stamp, Medicaid, and General Assistance Programs. (Confidential) Commissioner Rev Douglas Maven Commissioner Kathleen Donnelly	COMM. AHMED YES	COMM. ALFORD YES	COMM. CUADRADO YES	COUNTY COMM. DeVore YES	COMM. DONNELLY 1st YES	COMM. FRIERSON 2nd YES	COUNTY COMM. JAMES -----	COMM REV. MAVEN YES	County Adjuster STAMPONE YES
7.	Assistance A. Motion to approve categorical assistance payments for March 1, 2025: Temporary Assistance to Needy Families, Refugee Assistance, and Social Service Emergency Assistance. B. Funeral Grants Commissioner Kathleen Donnelly Commissioner Marilyn Frierson	COMM. AHMED YES	COMM. ALFORD 2nd YES	COMM. CUADRADO YES	COUNTY COMM. DeVore YES	COMM. DONNELLY 1st YES	COMM. FRIERSON YES	COUNTY COMM. JAMES -----	COMM REV. MAVEN 1st YES	County Adjuster STAMPONE 2nd YES
8.	Suspend Regular Order of Business (Motion Required) Commissioner Kathleen Donnelly County Adjuster Stampone	COMM. AHMED YES								
9.	Public Portion (None)									
10.	Resume Regular Order of Business (Motion Required) County Commissioner DeVore Commissioner Rev, Maven	COMM. AHMED YES	COMM. ALFORD YES	COMM. CUADRADO YES	COUNTY COMM. DeVore 1st YES	COMM. DONNELLY YES	COMM. FRIERSON YES	COUNTY COMM. JAMES -----	COMM REV. MAVEN 2nd YES	County Adjuster STAMPONE YES
12A.	Executive Committee Reports Committee Reports (Informational) 1. Case Statistics 2. E.A. Service and Child Support, Training, and WFNJ Monthly Statistics January 2025 3. Fair Hearings and Timeliness Issues (Medicaid: Memorandum of	COMM. AHMED -----	COMM. ALFORD -----	COMM. CUADRADO -----	COUNTY COMM. DeVore -----	COMM. DONNELLY -----	COMM. FRIERSON -----	COUNTY COMM. JAMES -----	COMM REV. MAVEN -----	County Adjuster STAMPONE -----

Also Attending: Talisa A. Coleman, Executive Director
Thania Melo, Human Resource Manager
Albert Buglione, Special Counsel/Outside Counsel
April Carter, Executive Secretary
Flavio Rivera, Fiscal Officer

Ms. Stacey Coleman-Wheeler, Administrator Sup.

**PASSAIC COUNTY BOARD OF SOCIAL SERVICES
THE REGULAR MONTHLY MEETING OF THE BOARD**

MONDAY, FEBRUARY 27, 2025
@ 9:00 A.M.

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12B.	Understanding (MOU) between the State of New Jersey Department of Human Services and the Passaic County Board of Social Services <u>Educational Leave Committee</u> (No Report)	COMM. AHMED -----	COMM. ALFORD -----	COMM. CUADRADO -----	COUNTY COMM. DeVore -----	COMM. DONNELLY -----	COMM. FRIERSON -----	COUNTY COMM JAMES -----	COMM REV. MAVEN -----	County Adjuster STAMPONE -----
12C.	Personnel Committee (Approval Needed) <ul style="list-style-type: none"> • Confidential Report • Non-Confidential Report Commissioner Carol Cuadrado Commissioner Kathleen Donnelly	COMM. AHMED YES -----	COMM. ALFORD YES -----	COMM. CUADRADO 1 st YES -----	COUNTY COMM. DeVore YES -----	COMM. DONNELLY 2 nd YES -----	COMM. FRIERSON YES -----	COUNTY COMM JAMES -----	COMM REV. MAVEN YES -----	County Adjuster STAMPONE YES -----

Also Attending: Talisa A. Coleman, Executive Director
 Thania Melo, Human Resource Manager
 Albert Buglione, Special Counsel/Outside Counsel
 April Carter, Executive Secretary
 Flavio Rivera, Fiscal Officer

Ms. Stacey Coleman-Wheeler, Administrator Sup.

PASSAIC COUNTY BOARD OF SOCIAL SERVICES
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12D.	<u>Good & Welfare Committee</u> (Informational)	COMM. AHMED	COMM. ALFORD	COMM. CUADRADO	COUNTY COMM. DeVore	COMM. DONNELLY	COMM. FRIERSON	COUNTY COMM JAMES	COMM REV. MAVEN	County Adjuster STAMPONE
12E.	<u>Welfare Fraud & Abuse Committee</u> <u>Fraud Statistics Included in the Abacus</u> <u>Dept. Report 11A</u> (Informational)	COMM. AHMED	COMM. ALFORD	COMM. CUADRADO	COUNTY COMM. DeVore	COMM. DONNELLY	COMM. FRIERSON	COUNTY COMM JAMES	COMM REV. MAVEN	County Adjuster STAMPONE
12F.	<u>Building & Grounds Committee</u> (Informational) 1. Paterson Security 2. Haskell Security	COMM. AHMED	COMM. ALFORD	COMM. CUADRADO	COUNTY COMM. DeVore	COMM. DONNELLY	COMM. FRIERSON	COUNTY COMM JAMES	COMM REV. MAVEN	County Adjuster STAMPONE
12G.	<u>Finance Committee (Approval Needed)</u> <u>I. Monthly Expenditures</u> All monthly expenditures are of a routine nature. <u>II. 2025 Agency Budget</u> Recommendation is to approve the 2025 Agency Budget, County Share . <u>III. 2022 Audit Report</u> Recommendation is to certify the 2022 audit. Commissioner Rev. Maven Commissioner Kathleen Donnelly	COMM. AHMED YES	COMM. ALFORD YES	COMM. CUADRADO YES	COUNTY COMM. DeVore YES	COMM. DONNELLY 2nd YES	COMM. FRIERSON YES	COUNTY COMM JAMES	COMM REV. MAVEN 1st YES	County Adjuster STAMPONE YES
12H.	<u>Community Relations Committee</u> (Informational) 2/11/25- Staffing Meeting, Paterson 2/14/25-PCTI Students PCBSS Visit, Paterson 2/21/25 Clifton Satellite Office, Clifton	COMM. AHMED	COMM. ALFORD	COMM. CUADRADO	COUNTY COMM. DeVore	COMM. DONNELLY	COMM. FRIERSON	COUNTY COMM JAMES	COMM REV. MAVEN	County Adjuster STAMPONE

Also Attending: Talisa A. Coleman, Executive Director
Thania Melo, Human Resource Manager
Albert Buglione, Special Counsel/Outside Counsel
April Carter, Executive Secretary
Flavio Rivera, Fiscal Officer

Ms. Stacey Coleman-Wheeler, Administrator Sup.

**PASSAIC COUNTY BOARD OF SOCIAL SERVICES
THE REGULAR MONTHLY MEETING OF THE BOARD
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@ 9:00 A.M.

Meeting began: A.M. 9:04AM

13.	<u>Counsel's Monthly Report</u> (Informational) Legal Counsel Reports: January 1, 2025- January 31, 2025	COMM. AHMED	COMM. ALFORD	COMM. CUADRADO	COUNTY COMM. DeVore	COMM. DONNELLY	COMM. FRIERSON	COUNTY COMM JAMES	COMM REV. MAVEN	County Adjuster STAMPONE
14.	Communications (None) –	COMM. AHMED	COMM. ALFORD	COMM. CUADRADO	COUNTY COMM. DeVore	COMM. DONNELLY	COMM. FRIERSON	COUNTY COMM JAMES	COMM REV. MAVEN	County Adjuster STAMPONE
15.	New Business (None)	COMM. AHMED	COMM. ALFORD	COMM. CUADRADO	COUNTY COMM. DeVore	COMM. DONNELLY	COMM. FRIERSON	COUNTY COMM JAMES	COMM REV. MAVEN	County Adjuster STAMPONE
16.	Old Business (None)	COMM. AHMED	COMM. ALFORD	COMM. CUADRADO	COUNTY COMM. DeVore	COMM. DONNELLY	COMM. FRIERSON	COUNTY COMM JAMES	COMM REV. MAVEN	County Adjuster STAMPONE
17.	Adjournment 9:21AM Commissioner Kathleen Donnelly Commissioner Marilyn Frierison	COMM. AHMED YES	COMM. ALFORD YES	COMM. CUADRADO YES	COUNTY COMM. DeVore YES	COMM. DONNELLY 1st YES	COMM. FRIERSON 2nd YES	COUNTY COMM JAMES	COMM REV. MAVEN YES	County Adjuster STAMPONE YES

EXECUTIVE/ CLOSED SESSION

*****MEETING CONCLUDED – 9:21 A.M.*****

Also Attending: Talisa A. Coleman, Executive Director
Thania Melo, Human Resource Manager
Albert Bughione, Special Counsel/Outside Counsel
April Carter, Executive Secretary
Flavio Rivera, Fiscal Officer

Ms. Stacey Coleman-Wheeler, Administrator Sup.

Passaic County Board of Social Services

Resolution No. 2025-02-00

**A RESOLUTION AUTHORIZING THE HIRING OF ONE FULL-TIME
HUMAN SERVICES AIDE**

WHEREAS the Passaic County Board of Social Services is in need of hiring 1 Full-Time Human Services Aides; and

WHEREAS the position of Full-Time Human Services Aide was duly posted and advertised by the Passaic County Board of Social Services; and

WHEREAS an interview was conducted for the position of Full-Time Human Services Aide; and

WHEREAS it is by the recommendation of the Executive Director that the applicant be appointed to the Full-Time Human Services Aide position with the salary range and step 7-1, effective on or after February 27, 2025.

1. Jasmin Holmes

NOW THEREFORE, BE IT RESOLVED that the Passaic County Board of Social Services hereby approves the hiring of the applicant to Full- Time Human Services Aide effective on or after 02/27/25; and

BE IT FURTHER RESOLVED that the Executive Director is hereby authorized and directed to notify the employees of their Full-Time employment with the Passaic County Board of Social Services effective on or after 02/27/25; and

BE IT FURTHER RESOLVED that the Executive Director is hereby authorized and directed to place a copy of this resolution in the personnel file of each employee.

IT IS HEREBY CERTIFIED that this is a true copy of a Resolution adopted by the Passaic County Board Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on Thursday, February 27, 2025.

ATTEST:



Commissioner Rev. Douglas L. Maven
Secretary-Treasurer

APPROVED:



Commissioner Carol Cuadrado
Chairwoman

PASSAIC COUNTY BOARD OF SOCIAL SERVICES

Resolution No. 2025-02-01

Resolution for 2025 Agency Budget

WHEREAS, The Passaic County Board Services is requesting the approval of the 2025 Budget.

WHEREAS, the 2025 Agency Budget has been prepared in the total amount of \$57,835,836 with total County Share of \$14,203,529.

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners of the Passaic County Board of Social Services, hereby approves the 2025 Budget.

IT IS HEREBY CERTIFIED that this is a true copy of a Resolution adopted by the Passaic County Board Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on Thursday, February 27, 2025.

ATTEST:



Commissioner Rev. Douglas L. Maven
Secretary-Treasurer

APPROVED:



Commissioner Carol Cuadrado
Chairwoman

PASSAIC COUNTY BOARD OF SOCIAL SERVICES

RESOLUTION No. 2025-02-02

RESOLUTION FOR THE GOVERNING BODY CERTIFICATION OF THE ANNUAL AUDIT

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions; and

WHEREAS, the Annual Report of Audit for the year 2022 has been filed by a Registered Municipal Accountant with the Director and Fiscal Officer of the Passaic County Board of Social Services and a copy has been received by each member of the governing body; and

WHEREAS, the members of the governing body have personally reviewed as a minimum, the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Schedule of Findings and Recommendations, as evidenced by the group affidavit from of the governing body attached hereto; and

WHEREAS, such resolution of certification shall be adopted by the governing body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners of the Passaic County Board of Social Services, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit of said board to show evidence of said compliance.

CERTIFICATION OF GOVERNING BODY OF THE ANNUAL AUDIT

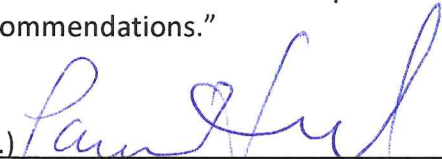
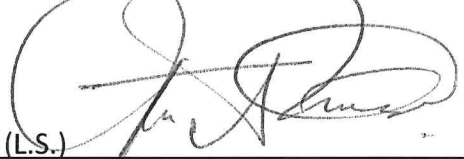
GROUP AFFIDAVIT FORM

STATE OF NEW JERSEY

COUNTY OF PASSAIC

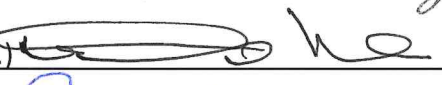
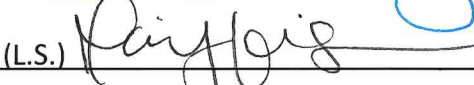
We, members of the governing body of the Passaic County Board of Social Services, of the County of Passaic, being duly sworn according to law, upon our oath depose and say:

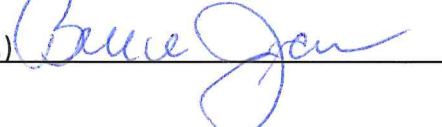
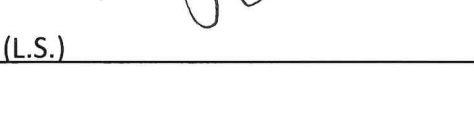
1. We are duly appointed members of the Passaic County Board of Social Services Commissioners in the County of Passaic.
2. In the performance of our duties, and pursuant to N.J.A.C. 5:30-6.5, we have familiarized ourselves with the contents of the Annual Audit filed with the Director of the Passaic County Board of Social Services for the year 2022.
3. We certify that we have personally reviewed and are familiar with, as a minimum, the sections of the Annual Report of Audit entitled "Comments and Recommendations."

(L.S.)  (L.S.) 

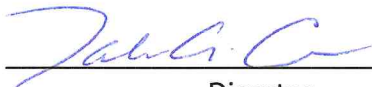
(L.S.)  (L.S.) 

(L.S.)  (L.S.) 

(L.S.)  (L.S.) 

(L.S.)  (L.S.) 

Sworn to and subscribed before me this
27th day of February
Notary Public of New Jersey



Director