

ORDER OF BUSINESS

**PASSAIC COUNTY BOARD OF SOCIAL SERVICES
80 HAMILTON STREET
PATERSON, NEW JERSEY**

**REGULAR MEETING OF THE BOARD
THURSDAY, MAY 29, 2025
9:00 A.M.**

1. **CALL OF MEETING TO ORDER**

2. **OATH OF ALLEGIANCE TO THE FLAG**

3. **ROLL CALL**

4. **STATEMENT OF COMPLIANCE AND DECORUM WITH OPEN PUBLIC MEETINGS ACT: PUBLIC NOTICE**

TAKE NOTICE the Passaic County Board of Social Services has scheduled its regular monthly meeting for May 2025 to occur on: **Thursday, May 29, 2025, at 9:00AM (EST)**. Specifically, the Board will hold this meeting as scheduled, in person, at its main office, 80 Hamilton Street, Paterson, New Jersey, in the Board Room, 3rd floor. The public is invited to attend and will be allowed to participate in the manner prescribed and in compliance with the Open Public Meetings Act, N.J.S.A. 10: 4-6, et. seq. It should also be noted that official action will be taken, and that this Notice was published in compliance with applicable provisions of N.J.S.A. 10: 4-6, et. seq. If an Executive session is required, the Board will retire to a closed session pursuant to the Open Public Meeting Act, N.J.S.A. 10: 4-6 et. seq. and follow the procedures provided in this statute.

In addition, please note that the within Notice has been posted at (2) two locations. Namely: 1. Main office of PCBSS, 80 Hamilton St., Paterson NJ; and 2. County Administrative Building, 401 Grand St. first floor, Paterson NJ. Also, the within Notice has been forwarded to Louis Imhof, III Clerk to the Passaic County Board of the Commissioners, 401 Grand St., 2nd floor, Paterson NJ, to advise the Honorable Board of Commissioners of this meeting, as well as to Matthew Jordan, Esq., Passaic County Administrator, for notice to the County of Passaic.

Lastly, the within Notice has been published in the official newspapers for the PCBSS, **The Record** and **Herald News**, on May 15, 2025, which is in compliance with the Publication Rule. Based upon all of the foregoing, it is respectfully submitted that the PCBSS has complied with its obligations for Public Notice, pursuant to New Jersey's Open Public Meetings Act.

STATEMENT ON DECORUM AND CONDUCT AT PUBLIC MEETINGS

In the State of New Jersey, it is the goal of public bodies for their members and members of the public to act in a respectful manner toward one another, and not to disparage one another nor interfere with public meetings, functions, operations, or the proceedings of public bodies. Any verbal, written or physical conduct which interrupts a meeting or is related to race, gender, ethnicity, disability, sexual orientation or religion, shall not be tolerated and anyone violating this prohibited conduct may be subject to removal from the meeting and may also be subjected to other penalties that are appropriate under the law. All members of public bodies and members of the general public are requested to take personal responsibility for their actions and to treat everyone they come in contact with in a fair and respectful manner. Failure to do so may lead to the removal of the offender from a public meeting as well as other penalties – as stated above.

5. APPROVAL OF MINUTES – April 24, 2025

6. ADMINISTRATION

A. Director's Financial Report: Administrative Bills, Medical Transportation and Child Care Payments. (Non-confidential list of vendors posted at meeting)

B. Ratification of payrolls:

04/01/2025-04/15/2025	CK# 59179561-59179561	\$1,625,590.50 Payroll
04/16/2025-04/30/2025		\$1,586,125.74 Payroll

C. Clearing Account Transactions (recoveries) relating to the Food Stamp, Medicaid, and General Assistance Programs. (Confidential)

7. ASSISTANCE

A. Motion to approve categorical assistance payments for June 1, 2025: Temporary Assistance to Needy Families, Refugee Assistance, and Social Service Emergency Assistance.

B. Funeral Grants

▪ Total Funeral Home Payments:	\$	180,140.00
▪ Total Cemetery Payments:	\$	28,950.00

8. SUSPEND REGULAR ORDER OF BUSINESS (Motion Required)

9. PUBLIC PORTION

10. RESUME REGULAR ORDER OF BUSINESS (Motion Required)

11. **DEPARTMENTAL REPORTS (Informational)**

- A. Abacus Department
- B. Property and Resources Department
- C. Child Support Department
- D. Training Department

12. **COMMITTEE REPORTS**

A. Executive Committee – Commissioner Carol Cuadrado, Chairwoman **(Informational)**.

- 1. Case Statistics (Informational)
- 2. E.A. Service and Child Support, Training, and WFNJ Monthly Statistics April 2025 (Informational)
- 3. Conduent Concerns (Informational)
- 4. MEDICAID Overpayments (Informational)
- 5. Field Rep Discussion County Liaison Monitoring Tool (Informational)
- 6. Executive Orders (Informational)

B. Educational Leave Committee – Commissioner Cuadrado, Chairwoman (No Report).

C. **Personnel Committee – Commissioner Cuadrado, Chairwoman (Approval Needed)**

- Confidential Report
- Non-Confidential Report

D. Good and Welfare Committee – Commissioner Ahmed, Vice Chairwoman **(Informational)**.

- 1. Our Heartfelt condolences were extended to the family and friends of our beloved colleague, Mr. Fausto “Eddie” Tobal.

E. Welfare Fraud & Abuse Committee – **(Informational)**.

- **Fraud Statistics Included in the Abacus Department Report (11A)**

F. Building & Grounds Committee – Commissioner Cuadrado **(Informational)**

Monthly Reports:

- 1. Paterson Office Security Updates
- 2. Haskell Building Updates
- 3. Call Center Average Monthly Statistics
- 4. MIS Barracuda and Nitro Contract Renewals (Informational; see Agenda 12G for approval)

G. Finance Committee – Commissioner Rev. Maven, Secretary Treasurer (Approval Needed).

I. Monthly Expenditures

All monthly expenditures are of a routine nature.

II. Resolution approving the purchase of two vehicles utilizing ARP APS Grant Funds.

III. MIS Department: Renew the one-year contract with Barracuda, an E-Mail Protection Gateway Defense.

IV. MIS Department: Renew the one-year contract with Nitro

H. Community Relations Committee – Commissioner Rev. Maven, Secretary Treasurer (Informational)

▪ Monthly Community Outreach Activity Report

John Currie, Chief Community Organization

April 26, 2025, **Historic Calvary Baptist Church**
Community Health Fair – Table event information on SNAP, MEDI & Service Department, 11AM

May 22, 2025 **City of Paterson Human Services and Casa Amor**
Mental Health Wellness & Prevention Fair –
Table event, 10AM

13. **COUNSEL’S MONTHLY REPORT – (Informational)**

1. Legal Counsel APS Hearings via Conference Call: April 1, 2025-
April 30, 2025
 - a.) WFNJ/SNAP
 - b.) Medicaid
 - c.) Emergency Assistance
 - d.) Institutional Medicaid
 - e.) Pending APS Guardianship
 - f.) Hearing Officer Matter

14. **COMMUNICATIONS – (None).**

15. **NEW BUSINESS – (None)**

16. **OLD BUSINESS –(None)**

17. **EXECUTIVE SESSION (Motion Required)**

- Attorney, Client Privilege: Personnel and Legal Matters

18. **ADJOURNMENT**