

PASSAIC COUNTY BOARD OF SOCIAL SERVICES

May 29, 2025

The regular meeting of the Passaic County Board of Social Services was held on Thursday, May 29, 2025, 9:00AM.

PUBLIC NOTICE

TAKE NOTICE the Passaic County Board of Social Services has scheduled its regular monthly meeting for May 2025 to occur on: **Thursday, May 29, 2025, at 9:00AM (EST)**. Specifically, the Board will hold this meeting as scheduled, in person, at its main office, 80 Hamilton Street, Paterson, New Jersey, in the Board Room, 3rd floor. The public is invited to attend and will be allowed to participate in the manner prescribed and in compliance with the Open Public Meetings Act, N.J.S.A. 10: 4-6, et. seq. It should also be noted that official action will be taken, and that this Notice was published in compliance with applicable provisions of N.J.S.A. 10: 4-6, et. seq. If an Executive session is required, the Board will retire to a closed session pursuant to the Open Public Meeting Act, N.J.S.A. 10: 4-6 et. seq. and follow the procedures provided in this statute.

In addition, please note that the within Notice has been posted at (2) two locations. Namely: 1. Main office of PCBSS, 80 Hamilton St., Paterson NJ; and 2. County Administrative Building, 401 Grand St. first floor, Paterson NJ. Also, the within Notice has been forwarded to Louis Imhof, III Clerk to the Passaic County Board of the Commissioners, 401 Grand St., 2nd floor, Paterson NJ, to advise the Honorable Board of Commissioners of this meeting, as well as to Matthew Jordan, Esq., Passaic County Administrator, for notice to the County of Passaic.

Lastly, the within Notice has been published in the official newspapers for the PCBSS, **The Record** and **Herald News**, on May 15, 2025, which is in compliance with the Publication Rule. Based upon all of the foregoing, it is respectfully submitted that the PCBSS has complied with its obligations for Public Notice, pursuant to New Jersey's Open Public Meetings Act.

STATEMENT ON DECORUM AND CONDUCT AT PUBLIC MEETINGS

In the State of New Jersey, it is the goal of public bodies for their members and members of the public to act in a respectful manner toward one another, and not to disparage one another nor interfere with public meetings, functions, operations, or the proceedings of public bodies. Any verbal, written or physical conduct which interrupts a meeting or is related to race, gender, ethnicity, disability, sexual orientation or religion, shall not be tolerated and anyone violating this prohibited conduct may be subject to removal from the meeting and may also be subjected to other penalties that are appropriate under the law.

All members of public bodies and members of the general public are requested to take personal responsibility for their actions and to treat everyone they come in contact with in a fair and respectful manner. Failure to do so may lead to the removal of the offender from a public meeting as well as other penalties – as stated above.

The meeting was called to order at 9:09 A.M.

Present: Commissioner Jabeen Ahmed
Commissioner Carol Cuadrado, Chairwoman
County Commissioner Rodney DeVore
Commissioner Kathleen A. Donnelly, Assistant Secretary Treasurer
Commissioner Rev. Douglas Maven, Secretary Treasurer

Also Present:

Talisa A. Coleman, Executive Director
April L. Carter, Executive Assistant
Thania Melo, Human Resource Manager
Albert Buglione, Special/Outside Counsel

Motion was made by Commissioner Carol Cuadrado, seconded by Commissioner Rev. Douglas Maven that the minutes of the Board Meeting held April 24, 2025, be approved as submitted. Motion unanimously carried on roll call.

ADMINISTRATION

6A Director's Financial Report including Administrative Bills, Medical Transportation and Childcare Payments: Motion to approve payments included in the Director's Financial Report as presented to the Board made by Commissioner Rev. Douglas Maven, seconded by Commissioner Kathleen Donnelly. Motion unanimously carried on roll call.

6B Ratification of payments made for payrolls:

04/01/2025-04/15/2025	CK# 59179561-59179561	\$1,625,590.50 Payroll
04/16/2025-04/30/2025		\$1,586,125.74 Payroll

Motion to ratify payrolls made by Commissioner Rev. Douglas Maven, seconded by Commissioner Kathleen Donnelly. Motion unanimously carried on roll call.

6C Motion was made by Commissioner Rev. Douglas Maven, seconded by Commissioner Kathleen Donnelly that the Clearing Account transactions relating to the Food Stamp and Medicaid Programs as listed be approved. Motion unanimously carried on roll call.

ASSISTANCE

7A Categorical Assistance: Motion was made by Commissioner Carol Cuadrado, seconded by Commissioner Kathleen Donnelly, that the Board approved payment of categorical assistance for June 1, 2025, consisting of Temporary Assistance to Needy Families, Refugee Assistance and Social Service Emergency Assistance. Motion unanimously carried on roll call.

7B Funeral Grants: A motion was made by Commissioner Carol Cuadrado, seconded by Commissioner Kathleen Donnelly, that the Board approve the payment of funeral grants as listed. A copy of this listing is attached hereto and made a part of these minutes. Motion unanimously carried on roll call.

SUSPEND REGULAR ORDER OF BUSINESS

Motion to suspend the regular order of business and open the meeting up to the public made by Commissioner Rev Douglas Maven, seconded by Commissioner Kathleen Donnelly. Motion unanimously carried on roll call.

PUBLIC PORTION (None)

RESUME REGULAR ORDER OF BUSINESS

Motion to resume the regular order of business and open the meeting up to the public made by Commissioner Rev. Douglas Maven, seconded by Commissioner Kathleen Donnelly. Motion carried on roll call.

DEPARTMENTAL REPORTS (Informational)

Copies of the following informational program reports were provided to the Board and are attached hereto and made a part of these minutes:

- A. Abacus Department (Informational)
- B. Property & Resources Department (Informational)
- C. Training Department (Informational)
- D. Child Support Department (Informational)

EXECUTIVE COMMITTEE (Informational)

Copies of the Executive Committee report were provided to the Board and are attached hereto and made a part of these minutes:

1. Case Statistics (Informational)
2. E.A. Service and Child Support, Training, and WFNJ Monthly Statistics April 2025 (Informational)
3. Conduent Concerns (Informational)
4. MEDICAID Overpayments (Informational)
5. Field Rep Discussion County Liaison Monitoring Tool (Informational)
6. Executive Orders (Informational)

EDUCATIONAL LEAVE COMMITTEE (No Report)

PERSONNEL COMMITTEE (Approval Needed)

Motion was made by Commissioner Carol Cuadrado to approve both the non-confidential and confidential Personnel Committee Reports, seconded by Commissioner Kathleen Donnelly. Motion unanimously carried on roll call.

GOOD AND WELFARE COMMITTEE (Informational)

1. Our Heartfelt condolences were extended to the family and friends of our beloved colleague, Mr. Fausto "Eddie" Tobal.

WELFARE FRAUD AND ABUSE COMMITTEE

The monthly fraud department statistics were provided to all Board Members as part of the report of the Abacus Department (Agenda 11A).

BUILDING AND GROUNDS COMMITTEE (Informational)

Copies of the Building and Grounds report were provided to the Board and are attached hereto and made a part of these minutes.

1. Paterson Office Security Updates
2. Haskell Building Updates
3. Call Center Average Monthly Statistics
4. MIS Barracuda and Nitro Contract Renewals (Informational; see Agenda 12G for approval)

FINANCE COMMITTEE (Approval Needed)

Motion to approve the Finance Committee report was made by Commissioner Rev. Douglas Maven, seconded by Commissioner Kathleen Donnelly. Motion unanimously carried on roll call.

I. Monthly Expenditures

All monthly expenditures are of a routine nature.

II. Resolution approving the purchase of two vehicles utilizing ARP APS Grant Funds.**III. MIS Department: Renew the one-year contract with Barracuda, an E-Mail Protection****IV. MIS Department: Renew the one-year contract with Nitro**

COMMUNITY RELATIONS▪ **Community Outreach Monthly Activity Report** (Informational)

John Currie, Chief Community Organization

April 26, 2025

Historic Calvary Baptist ChurchCommunity Health Fair – Table event information
on SNAP, MEDI & Service Department, 11AM

May 22, 2025

City of Paterson Human Services and Casa AmorMental Health Wellness & Prevention Fair –
Table event, 10AM**COUNSEL'S REPORT**

A copy of the Counsel report as forwarded to all Board members (Informational). A copy is attached hereto and made a part of these minutes.

1. Legal Counsel Reports: April 1, 2025-April 30, 2025

- a.) Child Support Hearings with Passaic County Superior
- b.) Child Support Hearings with Passaic County Hearing Officers
- c.) Case Management Conferences
- d.) Institutional Medicaid Hearings with Judges at Office of Administrative Law

COMMUNICATIONS (Informational)

1. Commissioner Carol Cuadrado graduated with master's degree
2. Commissioner Marilyn Frierson became a grandmother

NEW BUSINESS (None)**OLD BUSINESS-** (None)**EXECUTIVE SESSION-** (Entered 9:28AM)

Motion to enter into the executive session made by Commissioner Rev. Douglas Maven, seconded by County Commissioner Rodney De Vore. Motion unanimously carried on roll call.

RESUME REGULAR ORDER OF BUSINESS

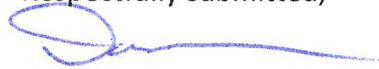
Motion to resume the regular order of business and open the meeting up to the public made by Commissioner Rev. Douglas Maven, seconded by County Commissioner Rodney De Vore. Motion carried on roll call.

ADJOURNMENT (Approval Needed)

Motion for adjournment made by County Commissioner Rodney De Vore, seconded by Commissioner Kathleen Donnelly. Motion unanimously carried on roll call.

*****MEETING CONCLUDED – 11:02 A.M.*****

Respectfully submitted,



Commissioner Rev. Douglas Maven
Secretary Treasurer

Attested to:
Talisa A. Coleman

**PASSAIC COUNTY BOARD OF SOCIAL SERVICES
THE REGULAR MONTHLY MEETING OF THE BOARD**

**THURSDAY, MAY 29, 2025
@ 9:00 A.M.**

Meeting began: A.M. 9:09AM

AGENDA NO.	DESCRIPTION	COMM. AHMED	COMM. ALFORD	COMM. CUADRADO	COUNTY COMM. DeVore	COMM. DONNELLY	COMM. FRIERSON	COUNTY COMM. JAMES	COMM REV. MAVEN	County Adjuster STAMPONE
1.	Call Meeting to Order	✓	X	✓	✓	✓	X	X	✓	X
2.	Oath of Allegiance to the Flag									
3.	Roll Call	COMM. AHMED PRESENT	COMM. ALFORD ABSENT	COMM. CUADRADO PRESENT	COUNTY COMM. DeVore PRESENT	COMM. DONNELLY PRESENT	COMM. FRIERSON ABSENT	COUNTY COMM. JAMES ABSENT	COMM REV. MAVEN PRESENT	County Adjuster STAMPONE ABSENT
4.	Statement of Compliance with Open Public Meetings Act									
5.	*Approval of Minutes* Monthly Board Meeting April 24, 2025 Commissioner Carol Cuadrado Commissioner Rev. Maven	COMM. AHMED YES	COMM. ALFORD -----	COMM. CUADRADO 1st YES	COUNTY COMM. DeVore YES	COMM. DONNELLY YES	COMM. FRIERSON -----	COUNTY COMM. JAMES -----	COMM REV. MAVEN 2nd YES	County Adjuster STAMPONE -----
6.	A. Director's Financial Report: Administrative Bills, Medical Transportation and Child Care Payments. (Non-confidential list of vendors posted at meeting) B. Ratification of payroll 04/01/2025-04/15/2025 CK# 59179561- 59179561 \$1,625,590.50 Payroll 04/16/2025-04/30/2025 \$1,586,125.74 Payroll C. Clearing Account Transactions (recoveries) relating to the Food	COMM. AHMED YES	COMM. ALFORD -----	COMM. CUADRADO YES	COUNTY COMM. DeVore YES	COMM. DONNELLY 2nd YES	COMM. FRIERSON -----	COUNTY COMM. JAMES -----	COMM REV. MAVEN 1st YES	County Adjuster STAMPONE -----

Also Attending: Talisa A. Coleman, Executive Director
 Thania Melo, Human Resource Manager
 Albert Buglione, Special Counsel/Outside Counsel
 April Carter, Executive Secretary
 Oshin Castillo, Chief of Operations

**PASSAIC COUNTY BOARD OF SOCIAL SERVICES
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7.	Stamp, Medicaid, and General Assistance Programs. (Confidential) Commissioner Rev Douglas Maven Commissioner Kathleen Donnelly	COMM. AHMED YES	COMM. ALFORD -----	COMM. CUADRADO 1st YES	COUNTY COMM. DeVore YES	COMM. DONNELLY 2nd YES	COMM. FRIERSON -----	COUNTY COMM JAMES -----	COMM REV. MAVEN YES	County Adjuster STAMPONE -----
8.	Commissioner Carol Cuadrado Commissioner Kathleen Donnelly Suspend Regular Order of Business (Motion Required)	COMM. AHMED YES	COMM. ALFORD -----	COMM. CUADRADO YES	COUNTY COMM. DeVore YES	COMM. DONNELLY 2nd YES	COMM. FRIERSON -----	COUNTY COMM JAMES -----	COMM REV. MAVEN 1st YES	County Adjuster STAMPONE -----
9.	Commissioner Rev. Douglas Maven Commissioner Kathleen Donnelly Public Portion (None)									
10.	Resume Regular Order of Business (Motion Required) Commissioner Rev. Douglas Maven Commissioner Kathleen Donnelly	COMM. AHMED YES	COMM. ALFORD -----	COMM. CUADRADO YES	COUNTY COMM. DeVore YES	COMM. DONNELLY 2nd YES	COMM. FRIERSON -----	COUNTY COMM JAMES -----	COMM REV. MAVEN 1st YES	County Adjuster STAMPONE -----
12A.	Executive Committee Reports (Informational) 1. Case Statistics 2. E.A. Service and Child Support, Training, and WFNJ Monthly Statistics April 2025 3. Conduent Concerns (Informational) 4. MEDICAID Overpayments (Informational) 5. Field Rep Discussion County Liaison Monitoring Tool (Informational) 6. Executive Orders (Informational)	COMM AHMED -----	COMM. ALFORD -----	COMM. CUADRADO -----	COUNTY COMM. DeVore -----	COMM. DONNELLY -----	COMM. FRIERSON -----	COUNTY COMM JAMES -----	COMM REV. MAVEN -----	County Adjuster STAMPONE -----

Also Attending: Talisa A. Coleman, Executive Director
Thania Melo, Human Resource Manager
Albert Bughione, Special Counsel/Outside Counsel
April Carter, Executive Secretary
Oshun Castillo, Chief of Operations

**PASSAIC COUNTY BOARD OF SOCIAL SERVICES
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**THURSDAY, MAY 29, 2025
@ 9:00 A.M.**

Meeting began: A.M. 9:09AM

12B.	<u>Educational Leave Committee</u> (No Report)	COMM. AHMED -----	COMM. ALFORD -----	COMM. CUADRADO -----	COUNTY COMM. DeVore -----	COMM. DONNELLY -----	COMM. FRIERSON -----	COUNTY COMM JAMES -----	COMM REV. MAVEN -----	County Adjuster STAMPONE -----
12C.	Personnel Committee (Approval Needed) <ul style="list-style-type: none"> • <u>Confidential Report</u> • <u>Non-Confidential Report</u> Commissioner Carol Cuadrado Commissioner Kathleen Donnelly	COMM. AHMED YES	COMM. ALFORD YES	COMM. CUADRADO 1st YES	COUNTY COMM. DeVore YES	COMM. DONNELLY 2nd YES	COMM. FRIERSON YES	COUNTY COMM JAMES -----	COMM REV. MAVEN YES	County Adjuster STAMPONE YES

Also Attending: Talisa A. Coleman, Executive Director
 Thania Melo, Human Resource Manager
 Albert Bughione, Special Counsel/Outside Counsel
 April Carter, Executive Secretary
 Oshun Castillo, Chief of Operations

**PASSAIC COUNTY BOARD OF SOCIAL SERVICES
THE REGULAR MONTHLY MEETING OF THE BOARD**

THURSDAY, MAY 29, 2025

@ 9:00 A.M.

Meeting began: A.M. 9:09AM

12D.	<p><u>Good & Welfare Committee</u> (Informational)</p> <p>1. Our Heartfelt condolences were extended to the family and friends of our beloved colleague, Mr. Fausto "Eddie" Tobal.</p>	COMM. AHMED -----	COMM. ALFORD -----	COMM. CUADRADO -----	COUNTY COMM. DeVore -----	COMM. DONNELLY -----	COMM. FRIERSON -----	COUNTY COMM. JAMES -----	COMM REV. MAVEN -----	County Adjuster STAMPONE -----
12E.	<p><u>Welfare Fraud & Abuse Committee</u> <u>Fraud Statistics Included in the Abacus Dept. Report 11A</u> (Informational)</p>	COMM. AHMED -----	COMM. ALFORD -----	COMM. CUADRADO -----	COUNTY COMM. DeVore -----	COMM. DONNELLY -----	COMM. FRIERSON -----	COUNTY COMM. JAMES -----	COMM REV. MAVEN -----	County Adjuster STAMPONE -----
12F.	<p><u>Building & Grounds Committee</u> (Informational)</p> <ol style="list-style-type: none"> 1. Paterson Security 2. Haskell Building Updates 3. Call Center Average Monthly Statistics 4. MIS - Barracuda and Nitro Contract Renewals <p>(Informational: see Agenda 12G for approval)</p>	COMM. AHMED -----	COMM. ALFORD -----	COMM. CUADRADO -----	COUNTY COMM. DeVore -----	COMM. DONNELLY -----	COMM. FRIERSON -----	COUNTY COMM. JAMES -----	COMM REV. MAVEN -----	County Adjuster STAMPONE -----
12G.	<p><u>Finance Committee</u> (Approval Needed)</p> <p>I. <u>Monthly Expenditures</u> All monthly expenditures are of a routine nature.</p> <p>II. Resolution approving the purchase of two vehicles utilizing ARP APS Grant Funds.</p> <p>III. MIS Department: Renew the one-year contract with Barracuda, an E-Mail Protection Gateway Defense.</p>	COMM. AHMED YES	COMM. ALFORD -----	COMM. CUADRADO YES	COUNTY COMM. DeVore YES	COMM. DONNELLY 2nd YES	COMM. FRIERSON -----	COUNTY COMM. JAMES -----	COMM REV. MAVEN 1st YES	County Adjuster STAMPONE -----

Also Attending: Talisa A. Coleman, Executive Director
 Thania Melo, Human Resource Manager
 Albert Buglione, Special Counsel/Outside Counsel
 April Carter, Executive Secretary
 Oshin Castillo, Chief of Operations

**PASSAIC COUNTY BOARD OF SOCIAL SERVICES
THE REGULAR MONTHLY MEETING OF THE BOARD**

**THURSDAY, MAY 29, 2025
@ 9:00 A.M.**

Meeting began: A.M. 9:09AM

	<p>IV.MIS Department: Renew the one-year contract with Nitro</p> <p>Commissioner Re. Douglas Maven Commissioner Kathleen Donnelly</p>	<p>COMM. AHMED -----</p>	<p>COMM. ALFORD -----</p>	<p>COMM. CUADRADO -----</p>	<p>COUNTY COMM. DeVore -----</p>	<p>COMM. DONNELLY -----</p>	<p>COMM. FRIERSON -----</p>	<p>COUNTY COMM JAMES -----</p>	<p>COMM REV. MAVEN -----</p>	<p>County Adjuster STAMPONE -----</p>
<p>12H.</p> <p>Community Relations Committee (Informational) April 26, 2025, Historic Calvary Baptist Church Community Health Fair – Table event information on SNAP, MEDI & Service Department, 11AM</p> <p>May 22, 2025, City of Paterson Human Services and Casa Amor Mental Health Wellness & Prevention Fair – Table event, 10AM</p>	<p>COMM. AHMED -----</p>	<p>COMM. ALFORD -----</p>	<p>COMM. CUADRADO -----</p>	<p>COUNTY COMM. DeVore -----</p>	<p>COMM. DONNELLY -----</p>	<p>COMM. FRIERSON -----</p>	<p>COUNTY COMM JAMES -----</p>	<p>COMM REV. MAVEN -----</p>	<p>County Adjuster STAMPONE -----</p>	
<p>13.</p> <p>Counsel's Monthly Report (Informational)</p> <p>Legal Counsel Reports: April 1, 2025- April 30, 2025</p>	<p>COMM. AHMED -----</p>	<p>COMM. ALFORD -----</p>	<p>COMM. CUADRADO -----</p>	<p>COUNTY COMM. DeVore -----</p>	<p>COMM. DONNELLY -----</p>	<p>COMM. FRIERSON -----</p>	<p>COUNTY COMM JAMES -----</p>	<p>COMM REV. MAVEN -----</p>	<p>County Adjuster STAMPONE -----</p>	
<p>14.</p> <p>Communications (Informational)</p> <p>1. Commissioner Carol Cuadrado graduated with master's degree</p> <p>2. Commissioner Marilyn Frierson became a grandmother</p>	<p>COMM. AHMED -----</p>	<p>COMM. ALFORD -----</p>	<p>COMM. CUADRADO -----</p>	<p>COUNTY COMM. DeVore -----</p>	<p>COMM. DONNELLY -----</p>	<p>COMM. FRIERSON -----</p>	<p>COUNTY COMM JAMES -----</p>	<p>COMM REV. MAVEN -----</p>	<p>County Adjuster STAMPONE -----</p>	

Also Attending: Talisa A. Coleman, Executive Director
Thania Melo, Human Resource Manager
Albert Buglione, Special Counsel/Outside Counsel
April Carter, Executive Secretary
Oshin Castillo, Chief of Operations

**PASSAIC COUNTY BOARD OF SOCIAL SERVICES
THE REGULAR MONTHLY MEETING OF THE BOARD**

**THURSDAY, MAY 29, 2025
@ 9:00 A.M.**

Meeting began: A.M. 9:09AM

15.	New Business (None)	COMM. AHMED	COMM. ALFORD	COMM. CUADRADO	COUNTY COMM. DeVore	COMM. DONNELLY	COMM. FRIERSON	COUNTY COMM. JAMES	COMM REV. MAVEN	County Adjuster STAMPONE
16.	Old Business (None)	COMM. AHMED	COMM. ALFORD	COMM. CUADRADO	COUNTY COMM. DeVore	COMM. DONNELLY	COMM. FRIERSON	COUNTY COMM. JAMES	COMM REV. MAVEN	County Adjuster STAMPONE
17.	Adjournment 11:02AM Commissioner Kathleen Donnelly Commissioner Marilyn Frierson	COMM. AHMED YES	COMM. ALFORD YES	COMM. CUADRADO YES	COUNTY COMM. DeVore YES	COMM. DONNELLY 1st YES	COMM. FRIERSON 2nd YES	COUNTY COMM. JAMES	COMM REV. MAVEN YES	County Adjuster STAMPONE YES

EXECUTIVE/ CLOSED SESSION

Entered: 9:28AM/Closed 10:58AM

*****MEETING CONCLUDED – 11:02 A.M.*****

Also Attending: Talisa A. Coleman, Executive Director
Thania Melo, Human Resource Manager
Albert Bughione, Special Counsel/Outside Counsel
April Carter, Executive Secretary
Oshin Castillo, Chief of Operations

Passaic County Board of Social Services

Resolution No. 2025-05-00

A RESOLUTION AUTHORIZING THE HIRING OF ONE
FULL-TIME HUMAN SERVICES AIDE

WHEREAS the Passaic County Board of Social Services is in need of hiring a Full-Time Human Services Aide; and

WHEREAS the position of a Full-Time Human Services Aide was duly posted and advertised by the Passaic County Board of Social Services; and

WHEREAS interviews were conducted for the position of Full-Time Human Services Aide; and

WHEREAS it is by the recommendation of the Executive Director that Miabella Cassanova be appointed to the Full-Time Human Services Aide position effective on or after June 2, 2025.

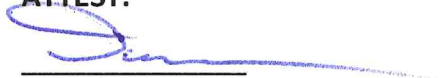
NOW THEREFORE, BE IT RESOLVED that the Passaic County Board of Social Services hereby approves the hiring of the applicant to Full-Time Human Services Aide effective on or after 06/02/25; and

BE IT FURTHER RESOLVED that the Executive Director is hereby authorized and directed to notify the employees of their Full-Time employment with the Passaic County Board of Social Services effective on or after 06/02/25; and

BE IT FURTHER RESOLVED that the Executive Director is hereby authorized and directed to place a copy of this resolution in the personnel file of each employee.

IT IS HEREBY CERTIFIED that this is a true copy of a Resolution adopted by the Passaic County Board Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on Thursday, May 29, 2025.

ATTEST:



Commissioner Rev. Douglas L. Maven
Secretary-Treasurer

APPROVED:



Commissioner Carol Cuadrado
Chairwoman

Passaic County Board of Social Services

Resolution No. 2025-05-01

**A RESOLUTION AUTHORIZING THE APPOINTMENT OF
AN AUDITOR ACCOUNTANT TRAINEE**

WHEREAS the Passaic County Board of Social Services is in need of appointing an Auditor Accountant Trainee; and

WHEREAS interviews were conducted for the position of Auditor Accountant Trainee; and

WHEREAS it is by the recommendation of the Executive Director that Alejandro Bonfrisco be appointed to the position of Auditor Accountant Trainee, effective on or after June 2, 2025; and

NOW THEREFORE, BE IT RESOLVED that the Passaic County Board of Social Services hereby approves the appointment of the Auditor Accountant; and

BE IT FURTHER RESOLVED that the Executive Director is hereby authorized and directed to notify the employee of the appointment with the Passaic County Board of Social Services on or after 06/02/2025; and

BE IT FURTHER RESOLVED that the Executive Director is hereby authorized and directed to place a copy of this resolution in the personnel file of the employee.


IT IS HEREBY CERTIFIED that this is a true copy of a Resolution adopted by the Passaic County Board Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on Thursday, May 29, 2025.

ATTEST:



Commissioner Rev. Douglas L. Maven
Secretary-Treasurer

APPROVED:



Commissioner Carol Cuadrado
Chairwoman

Passaic County Board of Social Services

Resolution No. 2025-05-02

**A RESOLUTION AUTHORIZING AN AGREEMENT
BETWEEN PASSAIC COUNTY BOARD OF SOCIAL
SERVICES AND BARRACUDA**

WHEREAS the Passaic County Board of Social Services is in need of renewing its email protection license subscription; and

WHEREAS the PCBSS currently has an agreement with Barracuda for one (1) license subscription for one year; and

NOW THEREFORE, BE IT RESOLVED that the Passaic County Board of Social Services hereby approves the renewal agreement between PCBSS and Barracuda for the subscription of one license for one user through the Bergen County Cooperative Bid#22-24 for June 1, 2025, through May 31, 2026 at a cost of \$17,280.00; and

BE IT FURTHER RESOLVED that the Executive Director is hereby authorized to enter into the forgoing agreement, effective on or after 05/29/25; and

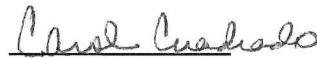
IT IS HEREBY CERTIFIED that this is a true copy of a Resolution adopted by the Passaic County Board Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on Thursday, May 29, 2025.

ATTEST:



Commissioner Rev. Douglas L. Maven
Secretary-Treasurer

APPROVED:



Commissioner Carol Cuadrado
Chairwoman

Passaic County Board of Social Services

Resolution No. 2025-05-03

A RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN PASSAIC COUNTY BOARD OF SOCIAL SERVICES AND NITRO PRO

WHEREAS the Passaic County Board of Social Services is in need of renewing its Nitro Pro PDF editing software; and

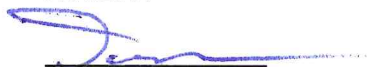
WHEREAS the PCBSS currently has an agreement with Nitro Pro, a full featured PDF editor on an annual basis; and

NOW THEREFORE, BE IT RESOLVED that the Passaic County Board of Social Services hereby approves the renewal agreement between PCBSS and Nitro Pro for the period June 11, 2025 through June 10, 2026 at a cost of \$3,640.60; and

BE IT FURTHER RESOLVED that the Executive Director is hereby authorized to enter into the forgoing agreement, effective on or after 06/11/25; and

IT IS HEREBY CERTIFIED that this is a true copy of a Resolution adopted by the Passaic County Board Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on Thursday, May 29, 2025.

ATTEST:



Commissioner Rev. Douglas L. Maven
Secretary-Treasurer

APPROVED:



Commissioner Carol Cuadrado
Chairwoman

Passaic County Board of Social Services

Resolution No. 2025-05-04

A RESOLUTION AUTHORIZING THE PURCHASE OF TWO VEHICLES

WHEREAS the Passaic County Board of Social Services requires reliable vehicles in furtherance of the goals and objectives of the agency; and

WHEREAS the Passaic County Board of Social Services received a grant from Adult Protective Services ("APS") which shall fund the purchase of these vehicles; and

WHEREAS the Passaic County Board of Social Services has determined the quote provided by Mall Chevrolet is the most cost effective; and

WHEREAS Pellegrino Chevrolet is part of the Bergen Co-Op #24-43; and

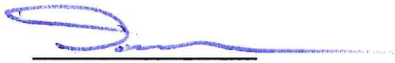
WHEREAS the purchase of the Equinox vehicles will be at an amount of \$32,650.00 and the Trax LT \$ 26, 235.00 at a cost of; and

WHEREAS it is the recommendation of the Executive Director that the Passaic County Board of Social Services purchase two (2) vehicles as set forth above totaling \$58,885.00 as set forth in **Exhibit "A" and Exhibit "B"** attached hereto for reference, effective on or after May 29, 2025.

NOW THEREFORE, BE IT RESOLVED that the Passaic County Board of Social Services hereby approves the purchase of two Chevy vehicles as set forth herein; and

IT IS HEREBY CERTIFIED that this is a true copy of a Resolution adopted by the Passaic County Board Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on Thursday, May 29, 2025.

ATTEST:



Commissioner Rev. Douglas L. Maven
Secretary-Treasurer

APPROVED:



Commissioner Carol Cuadrado
Chairwoman