

PASSAIC COUNTY BOARD OF SOCIAL SERVICES

June 26, 2025

The regular meeting of the Passaic County Board of Social Services was held on Thursday, June 26, 2025, 9:00AM via the Zoom live platform.

PUBLIC NOTICE

TAKE NOTICE the Passaic County Board of Social Services, has scheduled its regularly monthly meeting for June 2025 to occur on: **Thursday, June 26, 2025, at 9:00AM**. Pursuant to New Jersey Governor Philip Murphy's Executive Order No's. 103 and 104, the Board shall hold the Regular Meeting at 9:00AM – as scheduled, with no members of the public physically present, as authorized under N.J.S.A. 10:4-12, et seq. If a member of the public wishes to place a public comment on the record, please send an email to: info@PCBSS.org, stating your name, address, and matter to be addressed by the Board, no later than

June 26, 2025 @ 7:00AM (EST). Then, the Clerk to the Board shall read same into the public record, during the public meeting. Moreover, some or all members of the Board and all members of the Public may participate in this meeting telephonically, pursuant to N.J.S.A. 10:4-1, et seq., and Official action may be taken. The Board Meeting for this month will be held in two (2) separate formats via the Zoom platform. The first is via Zoom live video, with the LOG-in information of: <https://us02web.zoom.us/j/83663930031> with meeting ID of: **836 6393 0031** and **passcode: 085231**. The second will be a call-in telephone number connected to the Zoom platform: **1-888-475-4499**, with meeting ID: **836 6393 0031** and **passcode: 085231**. The public will also have an opportunity to speak during the "public portion of this meeting," through both the Zoom Live Stream Platform and Zoom telephonic Platform – as authorized by law. If an Executive session is required, the Board will retire to a closed session- pursuant to N.J.S.A. 10:4-6 ("Open Public Meetings Act"), and follow the procedures provided in this statute.

ALSO, pursuant to the issuance of Executive Order 107, this meeting will be conducted using communications equipment (i.e.: telephonic or internet streaming), which will be in compliance with N.J.S.A. 10:4-6 (the "Open Public Meetings Act"). This is also consistent with P.L. A-3855/S-2294, which was signed into law by Governor Murphy on March 20, 2020, allowing all public meetings to be conducted virtually as well as Governor Murphy's Executive Order No.'s: 194 (11/10/20), 195 (11/12/20), and 196 (11/16/20).

In addition, the within Notice has been posted at two (2) locations, namely: the Main office of the PCBSS, 80 Hamilton Street, Paterson, NJ; and the Passaic County Administrative Building, 401 Grand Street, First Floor, Paterson, NJ. The within Notice has also been forwarded to Louis Imhoff, III, Clerk to the Passaic County Board of Commissioners, 401 Grand Street, 2nd Floor, Paterson, NJ to advise the Honorable Board of Commissioners of this meeting, and to Matthew Jordan, Esq., Passaic County Administrator, for notice to the County of Passaic.

Lastly, the within Notice will be published in the official newspapers for the PCBSS, The Record and Herald News, which further complies with the Publication Rule for public meetings.

Based upon all the foregoing, it is respectfully submitted that the PCBSS has complied with its obligations for Public Notice, pursuant to New Jersey's Open Public Meeting Act.

STATEMENT ON DECORUM AND CONDUCT AT PUBLIC MEETINGS

In the State of New Jersey, it is the goal of public bodies for their members and members of the public to act in a respectful manner toward one another, and not to disparage one another nor interfere with public meetings, functions, operations, or the proceedings of public bodies. Any verbal, written or physical conduct which interrupts a meeting or is related to race, gender, ethnicity, disability, sexual orientation or religion, shall not be tolerated and anyone violating this prohibited conduct may be subject to removal from the meeting and may also be subjected to other penalties that are appropriate under the law.

All members of public bodies and members of the general public are requested to take personal responsibility for their actions and to treat everyone they come in contact with in a fair and respectful manner. Failure to do so may lead to the removal of the offender from a public meeting as well as other penalties – as stated above.

The meeting was called to order at 9:01 A.M.

Present: Commissioner Paula Alford
Commissioner Carol Cuadrado, Chairwoman
County Commissioner Rodney DeVore
Commissioner Kathleen A. Donnelly, Assistant Secretary Treasurer
Commissioner Marilyn Frierson
County Commissioner Bruce James
Commissioner Rev. Douglas Maven, Secretary Treasurer
County Adjuster Domenick Stampone

Also Present:

Talisa A. Coleman, Executive Director
April L. Carter, Executive Assistant
Thania Melo, Human Resource Manager
Flavio Rivera, Fiscal Officer
Oshin Castillo, Chief of Operations
Albert Buglione, Special/Outside Counsel
Stacey Coleman-Wheeler, PCBSS Administrator Supervisor Service Dept.
Bobby Faison, PCBSS Social Work Supervisor

Motion was made by Commissioner Kathleen Donnelly, seconded by Commissioner Paula Alford that the minutes of the Board Meeting held May 29, 2025, be approved as submitted. Motion unanimously carried on roll call.

ADMINISTRATION

6A Director's Financial Report including Administrative Bills, Medical Transportation and Childcare Payments: Motion to approve payments included in the Director's Financial Report as presented to the Board made by Commissioner Rev. Douglas Maven, seconded by Commissioner Kathleen Donnelly. Motion unanimously carried on roll call.

6B Ratification of payments made for payrolls:

05/01/2025-05/15/2025 CK# 59204184-59204185 \$1,608,041.92 Payroll
05/16/2025-05/31/2025 CK# 59218795-59218795 \$1,603,542.73 Payroll

Motion to ratify payrolls made by Commissioner Rev. Douglas Maven, seconded by Commissioner Kathleen Donnelly. Motion unanimously carried on roll call.

6C Motion was made by Commissioner Rev. Douglas Maven, seconded by Commissioner Kathleen Donnelly that the Clearing Account transactions relating to the Food Stamp and Medicaid Programs as listed be approved. Motion unanimously carried on roll call.

ASSISTANCE

7A Categorical Assistance: Motion was made by County Commissioner Bruce James, seconded by Commissioner Kathleen Donnelly, that the Board approved payment of categorical assistance for July 1, 2025, consisting of Temporary Assistance to Needy Families, Refugee Assistance and Social Service Emergency Assistance. Motion unanimously carried on roll call.

7B Funeral Grants: Motion was made by County Commissioner Bruce James, seconded by Commissioner Kathleen Donnelly, that the Board approve the payment of funeral grants as listed. A copy of this listing is attached hereto and made a part of these minutes. Motion unanimously carried on roll call.

SUSPEND REGULAR ORDER OF BUSINESS

Motion to suspend the regular order of business and open the meeting up to the public made by Commissioner Kathleen Donnelly, seconded by Commissioner Marilyn Frierson. Motion unanimously carried on roll call.

PUBLIC PORTION (None)**RESUME REGULAR ORDER OF BUSINESS**

Motion to resume the regular order of business and open the meeting up to the public made by Commissioner Rev. Douglas Maven, seconded by Commissioner Kathleen Donnelly. Motion carried on roll call.

DEPARTMENTAL REPORTS (Informational)

Copies of the following informational program reports were provided to the Board and are attached hereto and made a part of these minutes:

- A. Abacus Department (Informational)
- B. Property & Resources Department (Informational)
- C. Training Department (Informational)
- D. Child Support Department (Informational)

EXECUTIVE COMMITTEE (Informational)

Copies of the Executive Committee report were provided to the Board and are Attached hereto and made a part of these minutes:

1. Case Statistics (Informational)
2. E.A. Service and Child Support, Training, and WFNJ Monthly Statistics April 2025 (Informational)
3. SNAP Timeliness and Error Rates (Informational)
4. Work Registration and ABAWD Screening Requirements (Informational)
5. DFD Call Center – One Year In (Informational)

EDUCATIONAL LEAVE COMMITTEE (No Report)**PERSONNEL COMMITTEE (Approval Needed)**

Motion was made by Commissioner Carol Cuadrado to approve both the non-confidential and confidential Personnel Committee Reports, seconded by Commissioner Kathleen Donnelly. Motion unanimously carried on roll call.

GOOD AND WELFARE COMMITTEE (No Report)**WELFARE FRAUD AND ABUSE COMMITTEE**

The monthly fraud department statistics were provided to all Board Members as part of the report of the Abacus Department (Agenda 11A).

BUILDING AND GROUNDS COMMITTEE (Informational)

Copies of the Building and Grounds report were provided to the Board and are attached hereto and made a part of these minutes.

1. Paterson Office Security Updates
2. Haskell Security Updates
3. Call Center Average Monthly Statistics
4. MIS Department
 - a.) Manage Engine one-year contract renewal.
 - b.) Adobe Acrobat one-year contract renewal.
 - c.) Sonic Wall Support one-year contract renewal

FINANCE COMMITTEE (Approval Needed)

Motion to approve the Finance Committee report was made by Commissioner Rev. Douglas Maven, seconded by Commissioner Kathleen Donnelly. Motion unanimously carried on roll call.

I. Monthly Expenditures

All monthly expenditures are of a routine nature.

II. Resolution Renewing Prescription Benefit Program 2025-2026.**III. Resolution authorizing the acceptance of LIHEAP CWA Administration Grant funds****IV. Resolution authorizing the acceptance of Universal Service Fund CWA Administration grant****V. Approved Payment for Data Processing and EBT to Treasurer State of NJ for the Quarter Ending 6/30/2025****VI. Resolution Renewing the one-year Contract with Manage Engine.****VII. Resolution Renewing the one-year Contract with Adobe Acrobat.****VIII. Resolution Renewing the one-year Contract for Sonic Wall Support.****COMMUNITY RELATIONS**

- **Community Outreach Monthly Activity Report** (Informational)
John Currie, Chief Community Organization

May 22, 2025 **City of Paterson Human Services and Casa Amor**
Mental Health Wellness & Prevention Fair - Table event
10AM - Cancelled

May 29, 2025 **City of Paterson Human Services and Casa Amor**
Mental Health Wellness & Prevention Fair - Table event
10AM ****Rescheduled Date****

June 7, 2025 **Grace Gospel Church**
HOPE Day – Table event
1PM

COUNSEL'S REPORT

A copy of the Counsel report as forwarded to all Board members (Informational). A copy is attached hereto and made a part of these minutes.

1. Legal Counsel Reports: May 1, 2025-May 31, 2025
 - a.) Child Support Matters with Passaic County Superior Court Judges.
 - b.) Child Support Matters with Passaic County Superior Court Hearing Officer Matter.
 - c.) Institutional Medicaid Hearings with Judges at Office of Administrative Law.

COMMUNICATIONS (None)

NEW BUSINESS (None)

OLD BUSINESS- (None)

EXECUTIVE SESSION- (None)

ADJOURNMENT (Approval Needed)

Motion for adjournment made by Commissioner Carol Cuadrado, seconded by Commissioner Kathleen Donnelly. Motion unanimously carried on roll call.

*****MEETING CONCLUDED – 9:20 A.M.*****

Respectfully submitted,



Commissioner Rev. Douglas Maven
Secretary Treasurer

Attested to:
Talisa A. Coleman

PASSAIC COUNTY BOARD OF SOCIAL SERVICES
THE REGULAR MONTHLY MEETING OF THE BOARD
THURSDAY, JUNE 26, 2025
@ 9:00 A.M.

Meeting began: A.M. 9:01AM

AGENDA NO.	DESCRIPTION	COMM. AHMED	COMM. ALFORD	COMM. CUADRADO	COUNTY COMM. DeVore	COMM. DONNELLY	COMM. FRIERSON	COUNTY COMM. JAMES	COMM REV. MAVEN	County Adjuster STAMPONE
1. 2.	Call Meeting to Order Oath of Allegiance to the Flag	X	✓	✓	✓	✓	✓	✓	✓	✓
3.	Roll Call	COMM. AHMED ABSENT	COMM. ALFORD PRESENT	COMM. CUADRADO PRESENT	COUNTY COMM. DeVore PRESENT	COMM. DONNELLY PRESENT	COMM. FRIERSON PRESENT	COUNTY COMM. JAMES PRESENT	COMM REV. MAVEN PRESENT	County Adjuster STAMPONE PRESENT
4.	Statement of Compliance with Open Public Meetings Act									
5.	*Approval of Minutes* Monthly Board Meeting <u>May 29, 2025</u> Commissioner Kathleen Donnelly Commissioner Paula Alford	COMM. AHMED -----	COMM. ALFORD 2nd YES	COMM. CUADRADO YES	COUNTY COMM. DeVore YES	COMM. DONNELLY 1st YES	COMM. FRIERSON YES	COUNTY COMM. JAMES YES	COMM REV. MAVEN YES	County Adjuster STAMPONE YES
6.	Administration A. Director's Financial Report: Administrative Bills, Medical Transportation and Child Care Payments. (Non-confidential list of vendors posted at meeting) B. Ratification of payroll 05/01/2025-05/15/2025 CK# 59204184-59204185 \$1,608,041.92 Payroll 05/16/2025-05/31/2025 CK# 59218795-59218795 \$1,603,542.73 Payroll	COMM. AHMED -----	COMM. ALFORD YES	COMM. CUADRADO YES	COUNTY COMM. DeVore YES	COMM. DONNELLY 2nd YES	COMM. FRIERSON YES	COUNTY COMM. JAMES YES	COMM REV. MAVEN 1st YES	County Adjuster STAMPONE YES

Also Attending: Talisa A. Coleman, Executive Director
Thania Melo, Human Resource Manager
Albert Buglione, Special Counsel/Outside Counsel
April Carter, Executive Secretary
Oshin Castillo, Chief of Operations
Flavio Rivera, Fiscal Officer
Stacey Wheeler, PCBSS Administrator Supervisor
Bobby Faison, PCBSS Social Work Supervisor

**PASSAIC COUNTY BOARD OF SOCIAL SERVICES
THE REGULAR MONTHLY MEETING OF THE BOARD**

THURSDAY, JUNE 26, 2025

@ 9:00 A.M.

Meeting began: A.M. 9:01AM

	C. Clearing Account Transactions (recoveries) relating to the Food Stamp, Medicaid, and General Assistance Programs. (Confidential) Commissioner Rev Douglas Maven Commissioner Kathleen Donnelly									
7.	Assistance A. Motion to approve categorical assistance payments for July 1, 2025: Temporary Assistance to Needy Families, Refugee Assistance, and Social Service Emergency Assistance. B. Funeral Grants Commissioner Bruce James Commissioner Kathleen Donnelly	COMM. AHMED ----- -	COMM. ALFORD YES	COMM. CUADRADO YES	COUNTY COMM. DeVore YES	COMM. DONNELLY 2nd YES	COMM. FRIERSON YES	COUNTY COMM JAMES 1st YES	COMM REV. MAVEN YES	County Adjuster STAMPONE YES
8.	Suspend Regular Order of Business (Motion Required) Commissioner Kathleen Donnelly Commissioner Marilyn Frierson	COMM. AHMED ----- -	COMM. ALFORD YES	COMM. CUADRADO YES	COUNTY COMM. DeVore YES	COMM. DONNELLY 1st YES	COMM. FRIERSON 2nd YES	COUNTY COMM JAMES YES	COMM REV. MAVEN YES	County Adjuster STAMPONE YES
9.	Public Portion (None)									
10.	Resume Regular Order of Business (Motion Required) Commissioner Rev. Douglas Maven Commissioner Kathleen Donnelly	COMM. AHMED ----- -	COMM. ALFORD YES	COMM. CUADRADO YES	COUNTY COMM. DeVore YES	COMM. DONNELLY 2nd YES	COMM. FRIERSON YES	COUNTY COMM JAMES YES	COMM REV. MAVEN 1st YES	County Adjuster STAMPONE YES
12A.	Committee Reports Executive Committee (Informational)	COMM AHMED -----	COMM. ALFORD -----	COMM. CUADRADO -----	COUNTY COMM. DeVore -----	COMM. DONNELLY -----	COMM. FRIERSON -----	COUNTY COMM JAMES -----	COMM REV. MAVEN -----	County Adjuster STAMPONE
	1. Case Statistics									

Also Attending: Talisa A. Coleman, Executive Director
Thania Melo, Human Resource Manager
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Meeting began: A.M. 9:01AM

	2. E.A. Service and Child Support, Training, and WFNJ Monthly Statistics May 2025 3. SNAP Timeliness and Error Rates (Informational) 4. Work Registration and ABAWD Screening Requirements (Informational) 5. DFD Call Center – One Year In (Informational)									
12B.	<u>Educational Leave Committee</u> (No Report)	COMM. AHMED -----	COMM. ALFORD -----	COMM. CUADRADO -----	COUNTY COMM. DeVore -----	COMM. DONNELLY -----	COMM. FRIERSON -----	COUNTY COMM JAMES -----	COMM REV. MAVEN -----	County Adjuster STAMPONE -----
12C.	Personnel Committee (Approval Needed) <ul style="list-style-type: none"> Confidential Report Non-Confidential Report Commissioner Carol Cuadrado Commissioner Kathleen Donnelly	COMM. AHMED -----	COMM. ALFORD YES	COMM. CUADRADO 1 st YES	COUNTY COMM. DeVore YES	COMM. DONNELLY 2 nd YES	COMM. FRIERSON YES	COUNTY COMM JAMES YES	COMM REV. MAVEN YES	County Adjuster STAMPONE YES

Also Attending: Talisa A. Coleman, Executive Director
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**PASSAIC COUNTY BOARD OF SOCIAL SERVICES
THE REGULAR MONTHLY MEETING OF THE BOARD**

THURSDAY, JUNE 26, 2025

@ 9:00 A.M.

Meeting began: A.M. 9:01AM

12D.	<u>Good & Welfare Committee</u> (No Report)	COMM. AHMED -----	COMM. ALFORD -----	COMM. CUADRADO -----	COUNTY COMM. DeVore -----	COMM. DONNELLY -----	COMM. FRIERSON -----	COUNTY COMM JAMES -----	COMM REV. MAVEN -----	County Adjuster STAMPONE -----
12E.	<u>Welfare Fraud & Abuse Committee</u> <u>Fraud Statistics Included in the Abacus</u> <u>Dept. Report 11A</u> (Informational)	COMM. AHMED -----	COMM. ALFORD -----	COMM. CUADRADO -----	COUNTY COMM. DeVore -----	COMM. DONNELLY -----	COMM. FRIERSON -----	COUNTY COMM JAMES -----	COMM REV. MAVEN -----	County Adjuster STAMPONE -----
12F.	<u>Building & Grounds Committee</u> (Informational; see 12G for Approval) 1. Paterson Office Security Updates 2. Haskell Security Updates 3. Call Center Average Monthly Statistics 4. MIS Department- a.)Manage Engine one-year contract renewal. b.)Adobe Acrobat one-year contract renewal. c.)Sonic Wall Support one-year contract renewal.	COMM. AHMED -----	COMM. ALFORD -----	COMM. CUADRADO -----	COUNTY COMM. DeVore -----	COMM. DONNELLY -----	COMM. FRIERSON -----	COUNTY COMM JAMES -----	COMM REV. MAVEN -----	County Adjuster STAMPONE -----
12G.	<u>Finance Committee (Approval Needed)</u> <u>I. Monthly Expenditures</u> All monthly expenditures are of a routine nature. <u>II Resolution Renewing Prescription Benefit Program 2025-2026.</u> <u>III. Resolution authorizing the acceptance of LIHEAP CWA Administration Grant funds</u> <u>IV. Resolution authorizing the</u>	COMM. AHMED -----	COMM. ALFORD YES	COMM. CUADRADO YES	COUNTY COMM. DeVore YES	COMM. DONNELLY 2nd YES	COMM. FRIERSON YES	COUNTY COMM JAMES YES	COMM REV. MAVEN 1st YES	County Adjuster STAMPONE YES

Also Attending: Talisa A. Coleman, Executive Director
Thania Melo, Human Resource Manager
Albert Buglione, Special Counsel/Outside Counsel
April Carter, Executive Secretary
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**PASSAIC COUNTY BOARD OF SOCIAL SERVICES
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THURSDAY, JUNE 26, 2025

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	<p>acceptance of Universal Service Fund CWA Administration grant</p> <p>V. Approved Payment for Data Processing and EBT to Treasurer State of NJ for the Quarter Ending 6/30/2025</p> <p>VI. Resolution Renewing the one-year Contract with Manage Engine.</p> <p>VII. Resolution Renewing the one-year Contract with Adobe Acrobat.</p> <p>VIII. Resolution Renewing the one-year Contract for Sonic Wall Support.</p> <p>Commissioner Re. Douglas Maven Commissioner Kathleen Donnelly</p>									
<p>12H.</p>	<p><u>Community Relations Committee</u> (Informational)</p> <p>May 22, 2025 City of Paterson Human Services and Casa Amor Mental Health Wellness & Prevention Fair - Table event 10AM - Cancelled</p> <p>May 29, 2025 City of Paterson Human Services and Casa Amor Mental Health Wellness & Prevention Fair - Table event 10AM **Rescheduled Date**</p> <p>June 7, 2025 HOPE Day - Table event 1PM</p>	<p align="center">COMM. AHMED -----</p>	<p align="center">COMM. ALFORD -----</p>	<p align="center">COMM. CUADRADO -----</p>	<p align="center">COUNTY COMM. DeVore -----</p>	<p align="center">COMM. DONNELLY -----</p>	<p align="center">COMM. FRIERSON -----</p>	<p align="center">COUNTY COMM JAMES -----</p>	<p align="center">COMM REV. MAVEN -----</p>	<p align="center">County Adjuster STAMPONE -----</p>

Also Attending: Talisa A. Coleman, Executive Director
 Thania Melo, Human Resource Manager
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PASSAIC COUNTY BOARD OF SOCIAL SERVICES
THE REGULAR MONTHLY MEETING OF THE BOARD
THURSDAY, JUNE 26, 2025
@ 9:00 A.M.

Meeting began: A.M. 9:01AM

13.	Counsel's Monthly Report (Informational) Legal Counsel Reports: May 1, 2025-May 31, 2025	COMM. AHMED -----	COMM. ALFORD -----	COMM. CUADRADO -----	COUNTY COMM. DeVore -----	COMM. DONNELLY -----	COMM. FRIERSON -----	COUNTY COMM JAMES -----	COMM REV. MAVEN -----	County Adjuster STAMPONE -----
14.	Communications (None)	COMM. AHMED -----	COMM. ALFORD -----	COMM. CUADRADO -----	COUNTY COMM. DeVore -----	COMM. DONNELLY -----	COMM. FRIERSON -----	COUNTY COMM JAMES -----	COMM REV. MAVEN -----	County Adjuster STAMPONE -----
15.	New Business (None)	COMM. AHMED -----	COMM. ALFORD -----	COMM. CUADRADO -----	COUNTY COMM. DeVore -----	COMM. DONNELLY -----	COMM. FRIERSON -----	COUNTY COMM JAMES -----	COMM REV. MAVEN -----	County Adjuster STAMPONE -----
16.	Old Business (None)	COMM. AHMED -----	COMM. ALFORD -----	COMM. CUADRADO -----	COUNTY COMM. DeVore -----	COMM. DONNELLY -----	COMM. FRIERSON -----	COUNTY COMM JAMES -----	COMM REV. MAVEN -----	County Adjuster STAMPONE -----
17.	Adjournment 9:20AM Commissioner Carol Cuadrado Commissioner Kathleen Donnelly	COMM. AHMED -----	COMM. ALFORD YES	COMM. CUADRADO 1st YES	COUNTY COMM. DeVore YES	COMM. DONNELLY 2nd YES	COMM. FRIERSON YES	COUNTY COMM JAMES YES	COMM REV. MAVEN YES	County Adjuster STAMPONE YES

EXECUTIVE/ CLOSED SESSION

Also Attending: Talisa A. Coleman, Executive Director
Thania Melo, Human Resource Manager
Albert Buglione, Special Counsel/Outside Counsel
April Carter, Executive Secretary
Oshin Castillo, Chief of Operations
Flavio Rivera, Fiscal Officer
Stacey Wheeler, PCBSS Administrator Supervisor
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@ 9:00 A.M.

Meeting began: A.M. 9:01AM

*******MEETING CONCLUDED – 9:20 A.M.*******

Also Attending: Talisa A. Coleman, Executive Director
Thania Melo, Human Resource Manager
Albert Buglione, Special Counsel/Outside Counsel
April Carter, Executive Secretary
Oshin Castillo, Chief of Operations
Flavio Rivera, Fiscal Officer
Stacey Wheeler, PCBSS Administrator Supervisor
Bobby Faison, PCBSS Social Work Supervisor

Passaic County Board of Social Services

Resolution No. 2025-06-02

A RESOLUTION AUTHORIZING THE BENECARD PRESCRIPTION BENEFIT PROGRAM

WHEREAS the Passaic County Board of Social Services requires a cost-effective prescription benefit program; and

WHEREAS the Passaic County Board of Social Services currently enjoys the benefits of Benecard Prescription Benefit Program; and

WHEREAS Benecard Prescription Benefit Program has agreed to renew the Passaic County Board of Social Services prescription plan. The new plan reflects an overall increase of approximately 10.70%.

WHEREAS it is by the recommendation of the Director that the Passaic County Board of Social Services maintain the Benecard Prescription Benefit Program as set forth in **Exhibit "A"** attached hereto for reference, effective


June 1, 2025, through May 31, 2026.

NOW THEREFORE, BE IT RESOLVED that the Passaic County Board of Social Services hereby approves the Benecard Prescription Benefit Program for the 2025-2026 period as set forth herein; and

BE IT FURTHER RESOLVED that the Benecard Prescription Benefit Program is the Passaic County Board of Social Services designated prescription plan for the contract period as set forth above and pursuant to the terms and conditions attached hereto as **Exhibit "A."**


IT IS HEREBY CERTIFIED that this is a true copy of a Resolution adopted by the Passaic County Board Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on Thursday, June 26, 2025.

ATTEST:



Commissioner Rev. Douglas L. Maven
Secretary-Treasurer

APPROVED:



Commissioner Carol Cuadrado
Chairwoman

Passaic County Board of Social Services

Resolution No. 2025-06-03

**A RESOLUTION AUTHORIZING ACCEPTANCE OF A
LIHEAP CWA GRANT FROM THE DEPARTMENT OF
COMMUNITY AFFAIRS**

WHEREAS the Passaic County Board of Social Services has been awarded \$31,991.00 in grant funding for the Department of Community Affairs (“DCA”) to help administer the intake and eligibility determination of prospective beneficiaries to the LIHEAP program; and

WHEREAS the Passaic County Board of Social Services has a critical need for this funding; and

WHEREAS it is by the recommendation of the Executive Director that the Passaic County Board of Social Services accept the grant funding as set forth in **Exhibit “A”** attached hereto for reference for the year 2025.

NOW THEREFORE, BE IT RESOLVED that the Passaic County Board of Social Services hereby approves the LIHEAP grant funding awarded by DCA and authorizes acceptance thereof; and

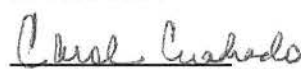
IT IS HEREBY CERTIFIED that this is a true copy of a Resolution adopted by the Passaic County Board Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on Thursday, June 26, 2025.

ATTEST:



Commissioner Rev. Douglas L. Maven
Secretary-Treasurer

APPROVED:



Commissioner Carol Cuadrado
Chairwoman

Passaic County Board of Social Services

Resolution No. 2025-06-04

**A RESOLUTION AUTHORIZING ACCEPTANCE OF A
UNIVERSAL SERVICE FUND- CWA GRANT FROM THE
DEPARTMENT OF COMMUNITY AFFAIRS**

WHEREAS the Passaic County Board of Social Services has been awarded grant \$20,453.00 in funding for the Department of Community Affairs (“DCA”) to help administer the intake and eligibility determination of prospective beneficiaries to the Universal Service Fund; and

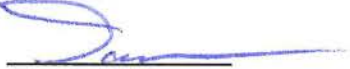
WHEREAS the Passaic County Board of Social Services has a critical need for this funding; and

WHEREAS it is by the recommendation of the Executive Director that the Passaic County Board of Social Services accept the grant funding as set forth in **Exhibit “A”** attached hereto for reference for the year 2025.

NOW THEREFORE, BE IT RESOLVED that the Passaic County Board of Social Services hereby approves the Universal Service Fund Grant funding awarded by DCA and authorizes acceptance thereof; and

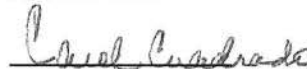
IT IS HEREBY CERTIFIED that this is a true copy of a Resolution adopted by the Passaic County Board Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on Thursday, June 26, 2025.

ATTEST:



Commissioner Rev. Douglas L. Maven
Secretary-Treasurer

APPROVED:



Commissioner Carol Cuadrado
Chairwoman

Passaic County Board of Social Services

Resolution No. 2025-06-05

**A RESOLUTION AUTHORIZING THE ANNUAL RENEWAL
OF MANAGE ENGINE**

WHEREAS the Passaic County Board of Social Services seeks to renew its annual membership subscription with ManageEngine which serves as the endpoint management tool and the system used to manage and update the computer systems; and

WHEREAS the PCBSS would like to continue the relationship with Manage Engine to ensure the best quality of services for PCBSS Computer Systems; and

NOW THEREFORE, BE IT RESOLVED that the Passaic County Board of Social Services hereby approves the renewal subscription with ManageEngine at a cost of \$14,170,00 effective July 19, 2025 through July 18, 2026, as attached hereto as **Exhibit "A"**; and

BE IT FURTHER RESOLVED that the Executive Director is hereby authorized to enter into the forgoing agreement, effective on or after 06/26/25; and

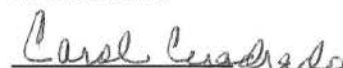
IT IS HEREBY CERTIFIED that this is a true copy of a Resolution adopted by the Passaic County Board Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on Thursday, June 26, 2025.

ATTEST:



Commissioner Rev. Douglas L. Maven
Secretary-Treasurer

APPROVED:



Commissioner Carol Cuadrado
Chairwoman

Passaic County Board of Social Services

Resolution No. 2025-06-06

**A RESOLUTION AUTHORIZING THE PURCHASE OF
ADOBE ACROBAT PRO AND VLA CREATIVE CLOUD ALL
APPS**

WHEREAS the Passaic County Board of Social Services seeks to purchase 20 VLA Adobe Acrobat Pro at \$1,894.20 and 2 VLA Creative Cloud All Apps at \$1,708.50; and

WHEREAS the PCBSS recognizes the importance of maintaining upgraded technology; and

NOW THEREFORE, BE IT RESOLVED that the Passaic County Board of Social Services hereby approves the purchase through Dell Technologies State Contract C000000893007 for a total price of \$3,602.70 as attached hereto as **Exhibit "A"**; and

BE IT FURTHER RESOLVED that the Executive Director is hereby authorized to make the purchase on or after June 26, 2025; and

IT IS HEREBY CERTIFIED that this is a true copy of a Resolution adopted by the Passaic County Board Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on Thursday, June 26, 2025.

ATTEST:



Commissioner Rev. Douglas L. Maven
Secretary-Treasurer

APPROVED:



Commissioner Carol Cuadrado
Chairwoman

Passaic County Board of Social Services

Resolution No. 2025-06-07

**A RESOLUTION AUTHORIZING THE PURCHASE OF
VARIOUS DELL TECHNOLOGIES PRODUCTS AND
SERVICES**

WHEREAS the Passaic County Board of Social Services seeks to purchase services and support systems from Sonic Wall, Mellanox, Duplex Multimode; and

WHEREAS the PCBSS recognizes the importance of maintaining upgraded technology; and

NOW THEREFORE, BE IT RESOLVED that the Passaic County Board of Social Services hereby approves the purchase through Dell Technologies State contract as set forth above for a total price of \$1,053.14 as attached hereto as **Exhibit "A"**; and

BE IT FURTHER RESOLVED that the Executive Director is hereby authorized to make the purchase on or after June 26, 2025; and

IT IS HEREBY CERTIFIED that this is a true copy of a Resolution adopted by the Passaic County Board Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on Thursday, June 26, 2025.

ATTEST:



Commissioner Rev. Douglas L. Maven
Secretary-Treasurer

APPROVED:



Commissioner Carol Cuadrado
Chairwoman