

PASSAIC COUNTY BOARD OF SOCIAL SERVICES

July 24, 2025

The regular meeting of the Passaic County Board of Social Services was held on Thursday, July 24, 2025, 9:00AM via the Zoom live platform.

PUBLIC NOTICE

TAKE NOTICE the Passaic County Board of Social Services, has scheduled its regularly monthly meeting for July 2025 to occur on: **Thursday, July 24, 2025, at 9:00AM**. Pursuant to New Jersey Governor Philip Murphy's Executive Order No's. 103 and 104, the Board shall hold the Regular Meeting at 9:00AM – as scheduled, with no members of the public physically present, as authorized under N.J.S.A. 10:4-12, et seq. If a member of the public wishes to place a public comment on the record, please send an email to: info@PCBSS.org, stating your name, address, and matter to be addressed by the Board, no later than **July 24, 2025 @ 7:00AM (EST)**. Then, the Clerk to the Board shall read same into the public record, during the public meeting. Moreover, some or all members of the Board and all members of the Public may participate in this meeting telephonically, pursuant to N.J.S.A. 10:4-1, et seq., and Official action may be taken. The Board Meeting for this month will be held in two (2) separate formats via the Zoom platform. The first is via Zoom live video, with the LOG-in information of: <https://us02web.zoom.us/j/83663930031> with meeting ID of: **886 2618 3951** and passcode: **879294**. The second will be a call-in telephone number connected to the Zoom platform: **1-888-475-4499**, with meeting ID: **886 2618 3951** and passcode: **879294**. The public will also have an opportunity to speak during the "public portion of this meeting," through both the Zoom Live Stream Platform and Zoom telephonic Platform – as authorized by law. If an Executive session is required, the Board will retire to a closed session-pursuant to N.J.S.A. 10:4-6 ("Open Public Meetings Act), and follow the procedures provided in this statute.

ALSO, pursuant to the issuance of Executive Order 107, this meeting will be conducted using communications equipment (i.e.: telephonic or internet streaming), which will be in compliance with N.J.S.A. 10:4-6 (the "Open Public Meetings Act"). This is also consistent with P.L. A-3855/S-2294, which was signed into law by Governor Murphy on March 20, 2020, allowing all public meetings to be conducted virtually as well as Governor Murphy's Executive Order No.'s: 194 (11/10/20), 195 (11/12/20), and 196 (11/16/20).

In addition, the within Notice has been posted at two (2) locations, namely: the Main office of the PCBSS, 80 Hamilton Street, Paterson, NJ; and the Passaic County Administrative Building, 401 Grand Street, First Floor, Paterson, NJ. The within Notice has also been forwarded to Louis Imhoff, III, Clerk to the Passaic County Board of Commissioners, 401 Grand Street, 2nd Floor, Paterson, NJ to advise the Honorable Board of Commissioners of this meeting, and to Matthew Jordan, Esq., Passaic County Administrator, for notice to the County of Passaic.

Lastly, the within Notice will be published in the official newspapers for the PCBSS, The Record and Herald News, on July 21, 2025, which further complies with the Publication Rule for public meetings.

Based upon all the foregoing, it is respectfully submitted that the PCBSS has complied with its obligations for Public Notice, pursuant to New Jersey's Open Public Meeting Act.

STATEMENT ON DECORUM AND CONDUCT AT PUBLIC MEETINGS

In the State of New Jersey, it is the goal of public bodies for their members and members of the public to act in a respectful manner toward one another, and not to disparage one another nor interfere with public meetings, functions, operations, or the proceedings of public bodies. Any verbal, written or physical conduct which interrupts a meeting or is related to race, gender, ethnicity, disability, sexual orientation or religion, shall not be tolerated and anyone violating this prohibited conduct may be subject to removal from the meeting and may also be subjected to other penalties that are appropriate under the law.

All members of public bodies and members of the general public are requested to take personal responsibility for their actions and to treat everyone they come in contact with in a fair and respectful manner. Failure to do so may lead to the removal of the offender from a public meeting as well as other penalties – as stated above.

The meeting was called to order at 9:09 A.M.

Present: Commissioner Jabeen Ahmed
Commissioner Paula Alford (entered at 9:10AM)
Commissioner Carol Cuadrado, Chairwoman
County Commissioner Rodney DeVore
Commissioner Marilyn Frierson
Commissioner Rev. Douglas Maven, Secretary Treasurer

Also Present:

Talisa A. Coleman, Executive Director
April L. Carter, Executive Assistant
Thania Melo, Human Resource Manager
Flavio Rivera, Fiscal Officer
Albert Buglione, Special/Outside Counsel
Stacey Coleman-Wheeler, PCBSS Administrator Supervisor Service Dept.

Motion was made by County Commissioner Rodney DeVore, seconded by Commissioner Marilyn Frierson that the minutes of the Board Meeting held June 26, 2025, be approved as submitted. Motion unanimously carried on roll call.

ADMINISTRATION

6A Director's Financial Report including Administrative Bills, Medical Transportation and Childcare Payments: Motion to approve payments included in the Director's Financial Report as presented to the Board made by Commissioner Rev. Douglas Maven, seconded by Commissioner Marilyn Frierson. Motion unanimously carried on roll call.

6B Ratification of payments made for payrolls:

06/01/2025-06/15/2025 CK# 59231964-59231966	\$1,604,456.74 Payroll
06/16/2025-06/30/2025	\$1,604,497.68 Payroll

Motion to ratify payrolls made by Commissioner Rev. Douglas Maven, seconded by Commissioner Marilyn Frierson. Motion unanimously carried on roll call.

6C Motion was made by Commissioner Rev. Douglas Maven, seconded by Commissioner Marilyn Frierson that the Clearing Account transactions relating to the Food Stamp and Medicaid Programs as listed be approved. Motion unanimously carried on roll call.

ASSISTANCE

7A Categorical Assistance: Motion was made by Commissioner Rev, Douglas Maven, seconded by Commissioner Jabeen Ahmed, that the Board approved payment of categorical assistance for August 1, 2025, consisting of Temporary Assistance to Needy Families, Refugee Assistance and Social Service Emergency Assistance. Motion unanimously carried on roll call.

7B Funeral Grants: Motion was made by Commissioner Rev Douglas Maven, seconded by Commissioner Jabeen Ahmed, that the Board approve the payment of funeral grants as listed. A copy of this listing is attached hereto and made a part of these minutes. Motion unanimously carried on roll call.

SUSPEND REGULAR ORDER OF BUSINESS

Motion to suspend the regular order of business and open the meeting up to the public made by County Commissioner Rodney DeVore, seconded by Commissioner Jabeen Ahmed. Motion unanimously carried on roll call.

PUBLIC PORTION (None)**RESUME REGULAR ORDER OF BUSINESS**

Motion to resume the regular order of business and open the meeting up to the public made by County Commissioner Rodney DeVore, seconded by Commissioner Marilyn Frierson . Motion carried on roll call.

DEPARTMENTAL REPORTS (Informational)

Copies of the following informational program reports were provided to the Board and are attached hereto and made a part of these minutes:

- A. Abacus Department (Informational)
- B. Property & Resources Department (Informational)
- C. Training Department (Informational)
- D. Child Support Department (Informational)

EXECUTIVE COMMITTEE (Informational)

Copies of the Executive Committee report were provided to the Board and are Attached hereto and made a part of these minutes:

1. Case Statistics (Informational)
2. E.A. Service and Child Support, Training, and WFNJ Monthly Statistics June 2025 (Informational)
3. SNAP (Supplemental Nutrition Assistance Program) {Informational}
4. ABAWD (Able-Bodied Adults Without Dependents) Work Requirements (Immediate Change) {Informational}
5. Medicaid Expansion {Informational}
6. Health Coverage and Funding Impacts {Informational}
7. County Fiscal & Operational Impact {Informational}
8. Outstanding Concerns & Pending Guidance {Informational}
9. Takeaways for Stakeholders {Informational}

EDUCATIONAL LEAVE COMMITTEE (Approval Needed)

Motion was made by Commissioner Carol Cuadrado to approve the Educational Leave report, seconded by Commissioner Rev. Douglas Maven. Motion unanimously carried on roll call.

- 2025 NJLM Conference November 18-21, 2025

PERSONNEL COMMITTEE (Approval Needed)

Motion was made by Commissioner Carol Cuadrado to approve both the non-confidential and confidential Personnel Committee Reports, seconded by Commissioner Marilyn Frierson. Motion unanimously carried on roll call.

GOOD AND WELFARE COMMITTEE (No Report)**WELFARE FRAUD AND ABUSE COMMITTEE**

The monthly fraud department statistics were provided to all Board Members as part of the report of the Abacus Department (Agenda 11A).

BUILDING AND GROUNDS COMMITTEE (Informational)

Copies of the Building and Grounds report were provided to the Board and are attached hereto and made a part of these minutes.

1. Paterson Office Security Updates
2. Haskell Security Updates
3. Call Center Average Monthly Statistics
4. DIMS

FINANCE COMMITTEE (Approval Needed)

Motion to approve the Finance Committee report was made by Commissioner Rev. Douglas Maven, seconded by Commissioner Marilyn Frierson. Motion unanimously carried on roll call.

I. Monthly Expenditures

All monthly expenditures are of a routine nature.

II. Supplemental Payments to SSI Recipients Quarter Ending June 30, 2025**III. Fringe and Allowance in Lieu of Rent payment to County of Passaic for the Quarter Ending March 2025.****COMMUNITY RELATIONS**

- Community Outreach Monthly Activity Report (No Report)
John Currie, Chief Community Organization

COUNSEL'S REPORT

A copy of the Counsel report as forwarded to all Board members (Informational). A copy is attached hereto and made a part of these minutes.

1. Legal Counsel Reports: June 1, 2025-June 30, 2025
 - a.) Child Support Matters with Passaic County Superior Court Judges.
 - b.) Child Support Matters with Passaic County Superior Court Hearing Officer Matter.
 - c.) Institutional Medicaid Hearings with Judges at Office of Administrative Law.

COMMUNICATIONS (None)

NEW BUSINESS (None)

OLD BUSINESS- (None)

EXECUTIVE SESSION- (None)

ADJOURNMENT (Approval Needed)

Motion for adjournment made by County Commissioner Rodney DeVore, seconded by Commissioner Jabeen Ahmed. Motion unanimously carried on roll call.

*****MEETING CONCLUDED – 9:26 A.M.*****

Respectfully submitted,



Commissioner Rev. Douglas Maven
Secretary Treasurer

Attested to:
Talisa A. Coleman

**PASSAIC COUNTY BOARD OF SOCIAL SERVICES
THE REGULAR MONTHLY MEETING OF THE BOARD**

**THURSDAY, JULY 24, 2025
@ 9:00 A.M.**

Meeting began: A.M. 9:09AM

AGENDA NO.	DESCRIPTION	COMM. AHMED ✓	COMM. ALFORD ✓	COMM. CUADRADO ✓	COUNTY COMM. DeVore ✓	COMM. DONNELLY X	COMM. FRIERSON ✓	COUNTY COMM. JAMES X	COMM REV. MAVEN ✓	County Adjuster STAMPONE X
1. 2.	Call Meeting to Order Oath of Allegiance to the Flag									
3.	Roll Call	COMM. AHMED PRESENT	COMM. ALFORD PRESENT	COMM. CUADRADO PRESENT	COUNTY COMM. DeVore PRESENT	COMM. DONNELLY ABSENT	COMM. FRIERSON PRESENT	COUNTY COMM. JAMES ABSENT	COMM REV. MAVEN PRESENT	County Adjuster STAMPONE ABSENT
4.	Statement of Compliance with Open Public Meetings Act									
5.	* Approval of Minutes* Monthly Board Meeting June 26, 2025 County Commissioner Rodney DeVore Commissioner Marilyn Frierson	COMM. AHMED YES	COMM. ALFORD 2nd YES	COMM. CUADRADO YES	COUNTY COMM. DeVore 1st YES	COMM. DONNELLY -----	COMM. FRIERSON 2nd YES	COUNTY COMM. JAMES -----	COMM REV. MAVEN YES	County Adjuster STAMPONE -----
6.	Administration A. Director's Financial Report: Administrative Bills, Medical Transportation and Child Care Payments. (Non-confidential list of vendors posted at meeting) B. Ratification of payroll 06/01/2025-06/15/2025 CK# 59231964-59231966 \$1,604,456.74 Payroll 06/16/2025-06/30/2025 \$1,604,497.68 Payroll	COMM. AHMED YES	COMM. ALFORD YES	COMM. CUADRADO YES	COUNTY COMM. DeVore YES	COMM. DONNELLY -----	COMM. FRIERSON 2nd YES	COUNTY COMM. JAMES -----	COMM REV. MAVEN 1st YES	County Adjuster STAMPONE -----

Also Attending: Talisa A. Coleman, Executive Director
 Thania Melo, Human Resource Manager
 Albert Buglione, Special Counsel/Outside Counsel
 April Carter, Executive Secretary
 Flavio Rivera, Fiscal Officer
 Stacey Wheeler, PCBSS Administrator Supervisor

**PASSAIC COUNTY BOARD OF SOCIAL SERVICES
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@ 9:00 A.M.**

Meeting began: A.M. 9:26AM

7.	C. Clearing Account Transactions (recoveries) relating to the Food Stamp, Medicaid, and General Assistance Programs. (Confidential) Commissioner Rev Douglas Maven Commissioner Marilyn Frierson Assistance A. Motion to approve categorical assistance payments for August 1, 2025: Temporary Assistance to Needy Families, Refugee Assistance, and Social Service Emergency Assistance. B. Funeral Grants Commissioner Rev. Douglas Maven Commissioner Jabeen Ahmed	COMM. AHMED 2nd YES	COMM. ALFORD YES	COMM. CUADRADO YES	COUNTY COMM. DeVore YES	COMM. DONNELLY -----	COMM. FRIERSON YES	COUNTY COMM JAMES -----	COMM REV. MAVEN 1st YES	County Adjuster STAMPONE -----
8.	Suspend Regular Order of Business (Motion Required) County Commissioner Rodney DeVore Commissioner Jabeen Ahmed	COMM. AHMED 2nd YES	COMM. ALFORD YES	COMM. CUADRADO YES	COUNTY COMM. DeVore 1st YES	COMM. DONNELLY -----	COMM. FRIERSON YES	COUNTY COMM JAMES -----	COMM REV. MAVEN YES	County Adjuster STAMPONE -----
9.	Public Portion (None)									
10.	Resume Regular Order of Business (Motion Required) County Commissioner Rodney DeVore Commissioner Marilyn Frierson	COMM. AHMED YES	COMM. ALFORD YES	COMM. CUADRADO YES	COUNTY COMM. DeVore 1st YES	COMM. DONNELLY -----	COMM. FRIERSON 2nd YES	COUNTY COMM JAMES -----	COMM REV. MAVEN YES	County Adjuster STAMPONE -----

Also Attending: Talisa A. Coleman, Executive Director
Thania Melo, Human Resource Manager
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Meeting began: A.M. 9:26AM

12A.	<p>Committee Reports Executive Committee {Informational}</p> <ol style="list-style-type: none"> Case Statistics E.A. Service and Child Support, Training, and WFNJ Monthly Statistics June 2025 SNAP (Supplemental Nutrition Assistance Program) {Informational} ABAWD (Able-Bodied Adults Without Dependents) Work Requirements (Immediate Change) {Informational} Medicaid Expansion {Informational} Health Coverage and Funding Impacts {Informational} County Fiscal & Operational Impact {Informational} Outstanding Concerns & Pending Guidance {Informational} Takeaways for Stakeholders {Informational} 	COMM. AHMED -----	COMM. ALFORD -----	COMM. CUADRADO -----	COUNTY COMM. DeVore -----	COMM. DONNELLY -----	COMM. FRIERSON -----	COUNTY COMM. JAMES -----	COMM REV. MAVEN -----	County Adjuster STAMPONE -----
12B.	<p>Educational Leave Committee (Approval Needed)</p> <p>2025 NJLM Conference November 18-21, 2025</p> <p>Commissioner Carol Cuadrado Commissioner Rev. Douglas Maven</p>	COMM. AHMED YES	COMM. ALFORD YES	COMM. CUADRADO 1st YES	COUNTY COMM. DeVore YES	COMM. DONNELLY -----	COMM. FRIERSON YES	COUNTY COMM. JAMES -----	COMM REV. MAVEN 2nd YES	County Adjuster STAMPONE -----

Also Attending: Talisa A. Coleman, Executive Director
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12C.	<p>Personnel Committee (Approval Needed)</p> <ul style="list-style-type: none"> • Confidential Report • Non-Confidential Report <p>Commissioner Carol Cuadrado Commissioner Marilyn Frierison</p>	COMM. AHMED YES	COMM. ALFORD YES	COMM. CUADRADO 1st YES	COUNTY COMM. DeVore YES	COMM. DONNELLY	COMM. FRIERSON 2nd YES	COUNTY COMM. JAMES	COMM REV. MAVEN YES	County Adjuster STAMPONE
12D.	<p><u>Good & Welfare Committee</u> (No Report)</p>	COMM. AHMED	COMM. ALFORD	COMM. CUADRADO	COUNTY COMM. DeVore	COMM. DONNELLY	COMM. FRIERSON	COUNTY COMM. JAMES	COMM REV. MAVEN	County Adjuster STAMPONE
12E.	<p><u>Welfare Fraud & Abuse Committee</u> <u>Fraud Statistics Included in the Abacus Dept. Report 11A.</u> (Informational)</p>	COMM. AHMED	COMM. ALFORD	COMM. CUADRADO	COUNTY COMM. DeVore	COMM. DONNELLY	COMM. FRIERSON	COUNTY COMM. JAMES	COMM REV. MAVEN	County Adjuster STAMPONE
12F.	<p><u>Building & Grounds Committee</u> (Informational)</p> <ol style="list-style-type: none"> 1. Paterson Office Security Updates 2. Haskell Security Updates 3. Call Center Average Monthly Statistics 4. DIMS 	COMM. AHMED	COMM. ALFORD	COMM. CUADRADO	COUNTY COMM. DeVore	COMM. DONNELLY	COMM. FRIERSON	COUNTY COMM. JAMES	COMM REV. MAVEN	County Adjuster STAMPONE
12G.	<p>Finance Committee (Approval Needed)</p> <p>I. Monthly Expenditures All monthly expenditures are of a routine nature.</p> <p>II. Supplemental Payments to SSI Recipients Quarter Ending June 30, 2025</p>	COMM. AHMED YES	COMM. ALFORD YES	COMM. CUADRADO YES	COUNTY COMM. DeVore YES	COMM. DONNELLY	COMM. FRIERSON 2nd YES	COUNTY COMM. JAMES	COMM REV. MAVEN 1st YES	County Adjuster STAMPONE

Also Attending: Talisa A. Coleman, Executive Director
 Thania Melo, Human Resource Manager
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	III. Fringe and Allowance in Lieu of Rent payment to County of Passaic for the Quarter Ending March 2025. Commissioner Rev.. Douglas Maven Commissioner Marilyn Frierson	COMM. AHMED -----	COMM. ALFORD -----	COMM. CUADRADO -----	COUNTY COMM. DeVore -----	COMM. DONNELLY -----	COMM. FRIERSON -----	COUNTY COMM JAMES -----	COMM REV. MAVEN -----	County Adjuster STAMPONE -----
12H.	<u>Community Relations Committee</u> (No Report)	COMM. AHMED -----	COMM. ALFORD -----	COMM. CUADRADO -----	COUNTY COMM. DeVore -----	COMM. DONNELLY -----	COMM. FRIERSON -----	COUNTY COMM JAMES -----	COMM REV. MAVEN -----	County Adjuster STAMPONE -----
13.	<u>Counsel's Monthly Report</u> (Informational) Legal Counsel Reports: June 1, 2025-June 30, 2025	COMM. AHMED -----	COMM. ALFORD -----	COMM. CUADRADO -----	COUNTY COMM. DeVore -----	COMM. DONNELLY -----	COMM. FRIERSON -----	COUNTY COMM JAMES -----	COMM REV. MAVEN -----	County Adjuster STAMPONE -----
14.	Communications (None)	COMM. AHMED -----	COMM. ALFORD -----	COMM. CUADRADO -----	COUNTY COMM. DeVore -----	COMM. DONNELLY -----	COMM. FRIERSON -----	COUNTY COMM JAMES -----	COMM REV. MAVEN -----	County Adjuster STAMPONE -----
15.	New Business (None)	COMM. AHMED -----	COMM. ALFORD -----	COMM. CUADRADO -----	COUNTY COMM. DeVore -----	COMM. DONNELLY -----	COMM. FRIERSON -----	COUNTY COMM JAMES -----	COMM REV. MAVEN -----	County Adjuster STAMPONE -----

Also Attending: Talisa A. Coleman, Executive Director
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16.	Old Business (None)	COMM. AHMED	COMM. ALFORD	COMM. CUADRADO	COUNTY COMM. DeVore	COMM. DONNELLY	COMM. FRIERSON	COUNTY COMM JAMES	COMM REV. MAVEN	County Adjuster STAMPONE
17.	Adjournment 9:26AM County Commissioner Rodney DeVore Commissioner Jabeen Ahmed	COMM. AHMED YES 2nd	COMM. ALFORD YES	COMM. CUADRADO YES	COUNTY COMM. DeVore 1st YES	COMM. DONNELLY	COMM. FRIERSON YES	COUNTY COMM JAMES	COMM REV. MAVEN YES	County Adjuster STAMPONE

EXECUTIVE/ CLOSED SESSION

*****MEETING CONCLUDED – 9:26 A.M.*****

Also Attending: Talisa A. Coleman, Executive Director
 Thania Melo, Human Resource Manager
 Albert Buglione, Special Counsel/Outside Counsel
 April Carter, Executive Secretary
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