

PASSAIC COUNTY BOARD OF SOCIAL SERVICES

August 28, 2025

The regular meeting of the Passaic County Board of Social Services was held on Thursday, August 28, 2025, 9:00AM via the Zoom live platform.

PUBLIC NOTICE

TAKE NOTICE the Passaic County Board of Social Services, has scheduled its regularly monthly meeting for August 2025 to occur on: **Thursday, August 28, 2025, at 9:00AM**. Pursuant to New Jersey Governor Philip Murphy's Executive Order No's. 103 and 104, the Board shall hold the Regular Meeting at 9:00AM – as scheduled, with no members of the public physically present, as authorized under N.J.S.A. 10:4-12, et seq. If a member of the public wishes to place a public comment on the record, please send an email to: info@PCBSS.org, stating your name, address, and matter to be addressed by the Board, no later than **August 28, 2025 @ 7:00AM (EST)**. Then, the Clerk to the Board shall read same into the public record, during the public meeting. Moreover, some or all members of the Board and all members of the Public may participate in this meeting telephonically, pursuant to N.J.S.A. 10:4-1, et seq., and Official action may be taken. The Board Meeting for this month will be held in two (2) separate formats via the Zoom platform. The first is via Zoom live video, with the LOG-in information of: <https://us02web.zoom.us/j/81023596434> with meeting ID of: **810 2359 6434** and passcode: **652339**. The second will be a call-in telephone number connected to the Zoom platform: **1-888-475-4499**, with meeting ID: **810 2359 6434** and passcode: **652339**. The public will also have an opportunity to speak during the "public portion of this meeting," through both the Zoom Live Stream Platform and Zoom telephonic Platform – as authorized by law. If an Executive session is required, the Board will retire to a closed session- pursuant to N.J.S.A. 10:4-6 ("Open Public Meetings Act), and follow the procedures provided in this statute.

ALSO, pursuant to the issuance of Executive Order 107, this meeting will be conducted using communications equipment (i.e.: telephonic or internet streaming), which will be in compliance with N.J.S.A. 10:4-6 (the "Open Public Meetings Act"). This is also consistent with P.L. A-3855/S-2294, which was signed into law by Governor Murphy on March 20, 2020, allowing all public meetings to be conducted virtually as well as Governor Murphy's Executive Order No.'s: 194 (11/10/20), 195 (11/12/20), and 196 (11/16/20).

In addition, the within Notice has been posted at two (2) locations, namely: the Main office of the PCBSS, 80 Hamilton Street, Paterson, NJ; and the Passaic County Administrative Building, 401 Grand Street, First Floor, Paterson, NJ. The within Notice has also been forwarded to Louis Imhoff, III, Clerk to the Passaic County Board of Commissioners, 401 Grand Street, 2nd Floor, Paterson, NJ to advise the Honorable Board of Commissioners of this meeting, and to Matthew Jordan, Esq., Passaic County Administrator, for notice to the County of Passaic.

Lastly, the within Notice will be published in the official newspapers for the PCBSS, The Record and Herald News, on August 19, 2025, which further complies with the Publication Rule for public meetings.

Based upon all the foregoing, it is respectfully submitted that the PCBSS has complied with its obligations for Public Notice, pursuant to New Jersey's Open Public Meeting Act.

STATEMENT ON DECORUM AND CONDUCT AT PUBLIC MEETINGS

In the State of New Jersey, it is the goal of public bodies for their members and members of the public to act in a respectful manner toward one another, and not to disparage one another nor interfere with public meetings, functions, operations, or the proceedings of public bodies. Any verbal, written or physical conduct which interrupts a meeting or is related to race, gender, ethnicity, disability, sexual orientation or religion, shall not be tolerated and anyone violating this prohibited conduct may be subject to removal from the meeting and may also be subjected to other penalties that are appropriate under the law.

All members of public bodies and members of the general public are requested to take personal responsibility for their actions and to treat everyone they come in contact with in a fair and respectful manner. Failure to do so may lead to the removal of the offender from a public meeting as well as other penalties – as stated above.

The meeting was called to order at 9:06 A.M.

Present: Commissioner Paula Alford
Commissioner Carol Cuadrado, Chairwoman
Commissioner Kathleen Donnelly
Commissioner Marilyn Frierson
Commissioner Rev. Douglas Maven, Secretary Treasurer

Also Present:

April L. Carter, Executive Assistant
Thania Melo, Human Resource Manager
Flavio Rivera, Fiscal Officer
Albert Buglione, Special/Outside Counsel
Oshin Castillo, Chief of Operations
“K”
Savana George

Motion was made by Commissioner Rev. Douglas Maven, seconded by Commissioner Marilyn Frierson that the minutes of the Board Meeting held August 28, 2025, be approved as submitted. Commissioner Kathleen Donnelly abstained. Motion carried on roll call.

ADMINISTRATION

6A Director’s Financial Report including Administrative Bills, Medical Transportation and Childcare Payments: Motion to approve payments included in the Director’s Financial Report as presented to the Board made by Commissioner Kathleen Donnelly, seconded by Commissioner Paula Alford. Motion unanimously carried on roll call

6B Ratification of payments made for payrolls:

07/01/2025-07/15/2025 CK# 59261549-59261550 \$1,641,798.47 Payroll

07/16/2025-07/31/2025 CK# 59275982-59275982 \$1,609,957.00 Payroll

Motion to ratify payrolls made by Commissioner Kathleen Donnelly, seconded by Commissioner Paula Alford. Motion unanimously carried on roll call.

6C Motion was made by Commissioner Kathleen Donnelly, seconded by Commissioner Paula Alford that the Clearing Account transactions relating to the Food Stamp and Medicaid Programs as listed be approved. Motion unanimously carried on roll call.

ASSISTANCE

7A Categorical Assistance: Motion was made by Commissioner Kathleen Donnelly, seconded by Commissioner Marilyn Frierson, that the Board approved payment of categorical assistance for September 1, 2025, consisting of Temporary Assistance to Needy Families, Refugee Assistance and Social Service Emergency Assistance. Motion unanimously carried on roll call.

7B Funeral Grants: Motion was made by Commissioner Kathleen Donnelly, seconded by Commissioner Marilyn Frierson, that the Board approve the payment of funeral grants as listed. A copy of this listing is attached hereto and made a part of these minutes. Motion unanimously carried on roll call.

SUSPEND REGULAR ORDER OF BUSINESS

Motion to suspend the regular order of business and open the meeting up to the public made by Commissioner Rev. Douglas Maven, seconded by Commissioner Kathleen Donnelly. Motion unanimously carried on roll call.

PUBLIC PORTION (None)**RESUME REGULAR ORDER OF BUSINESS**

Motion to resume the regular order of business and open the meeting up to the public made by Commissioner Kathleen Donnelly, seconded by Commissioner Marilyn Frierson. Motion carried on roll call.

DEPARTMENTAL REPORTS (Informational)

Copies of the following informational program reports were provided to the Board and are attached hereto and made a part of these minutes:

- A. Abacus Department (Informational)
- B. Property & Resources Department (Informational)
- C. Training Department (Informational)
- D. Child Support Department (Informational)

EXECUTIVE COMMITTEE (Informational)

Copies of the Executive Committee report were provided to the Board and are Attached hereto and made a part of these minutes:

1. Case Statistics (Informational)
2. E.A. Service and Child Support, Training, and WFNJ Monthly Statistics June 2025 (Informational)
3. DMAHS and DFD key Items {Informational}
4. DFD Update (Informational)

EDUCATIONAL LEAVE COMMITTEE (No Report)**PERSONNEL COMMITTEE (Approval Needed)**

Motion was made by Commissioner Carol Cuadrado to approve both the non-confidential and confidential Personnel Committee Reports, seconded by Commissioner Kathleen Donnelly. Motion unanimously carried on roll call.

GOOD AND WELFARE COMMITTEE (Informational)

- Heartfelt condolences were extended to the family and friends of PCBSS retiree Mr. Tom Buckley.

WELFARE FRAUD AND ABUSE COMMITTEE

The monthly fraud department statistics were provided to all Board Members as part of the report of the Abacus Department (Agenda 11A).

BUILDING AND GROUNDS COMMITTEE (Informational)

Copies of the Building and Grounds report were provided to the Board and are attached hereto and made a part of these minutes.

1. Paterson Office Security Updates
2. Haskell Security Updates
3. Call Center Average Monthly Statistics
4. MIS Synergex (GUMP) Annual Renewal (**see Finance Agenda 12G for Approval**)

FINANCE COMMITTEE (Approval Needed)

Motion to approve the Finance Committee report was made by Commissioner Kathleen Donnelly, seconded by Commissioner Rev. Douglas Maven. Motion unanimously carried on roll call.

I. Monthly Expenditures

All monthly expenditures are of a routine nature.

II. Resolution requesting authorization to Purchase 2024 Chevrolet Malibu from Pellegrino Chevrolet

Resolution authorizing for the purchase of a 2024 Chevrolet Malibu for \$26,000 utilizing APS ARPA Grant funding.

III. Resolution requesting authorization to Purchase 2025 Ford Escape from Paramus Ford, Inc. d/b/a All American Ford of Paramus

Resolution authorizing the purchase of 2025 Ford Escape for \$35,414.50, utilizing APS ARPA Grant Funding.

IV. MIS Department: Resolution requesting authorization to renew the yearly Synergex (GUMP) contract for \$253,123.32.**COMMUNITY RELATIONS**

- **Community Outreach Monthly Activity Report (No Report)**
John Currie, Chief Community Organization

COUNSEL'S REPORT

A copy of the Counsel report as forwarded to all Board members (Informational). A copy is attached hereto and made a part of these minutes.

1. Legal Counsel Reports: July 1, 2025-July 31, 2025
 - a.) Child Support Matters with Passaic County Superior Court Judges.
 - b.) Child Support Matters with Passaic County Superior Court Hearing Officer Matter.
 - c.) Institutional Medicaid Hearings with Judges at Office of Administrative Law.

COMMUNICATIONS (None)

NEW BUSINESS (None)

OLD BUSINESS- (None)

EXECUTIVE SESSION- (None)

ADJOURNMENT (Approval Needed)

Motion for adjournment made by Commissioner Kathleen Donnelly, seconded by Commissioner Rev. Douglas Maven. Motion unanimously carried on roll call.

*****MEETING CONCLUDED – 9:30 A.M.*****

Respectfully submitted,



Commissioner Rev. Douglas Maven
Secretary Treasurer

Attested to:
Talisa A. Coleman

**PASSAIC COUNTY BOARD OF SOCIAL SERVICES
THE REGULAR MONTHLY MEETING OF THE BOARD**

THURSDAY, AUGUST 28, 2025

@ 9:00 A.M.

Meeting began: A.M. 9:06AM

AGENDA NO.	DESCRIPTION	COMM. AHMED	COMM. ALFORD	COMM. CUADRADO	COUNTY COMM. DeVore	COMM. DONNELLY	COMM. FRIERSON	COUNTY COMM. JAMES	COMM REV. MAVEN	County Adjuster STAMPONE
1.	Call Meeting to Order									
2.	Oath of Allegiance to the Flag									
3.	Roll Call	COMM. AHMED ABSENT	COMM. ALFORD PRESENT	COMM. CUADRADO PRESENT	COUNTY COMM. DeVore ABSENT	COMM. DONNELLY PRESENT	COMM. FRIERSON PRESENT	COUNTY COMM. JAMES ABSENT	COMM REV. MAVEN PRESENT	County Adjuster STAMPONE ABSENT
4.	Statement of Compliance with Open Public Meetings Act									
5.	*Approval of Minutes* Monthly Board Meeting July 24, 2025 Commissioner Rev. Douglas Maven Commissioner Marilyn Frierson	COMM. AHMED -----	COMM. ALFORD YES	COMM. CUADRADO YES	COUNTY COMM. DeVore -----	COMM. DONNELLY ABSTAIN	COMM. FRIERSON 2nd YES	COUNTY COMM. JAMES -----	COMM REV. MAVEN 1st YES	County Adjuster STAMPONE -----
6.	Administration A. Director's Financial Report: Administrative Bills, Medical Transportation and Child Care Payments. (Non-confidential list of vendors posted at meeting) B. Ratification of payroll 07/01/2025-07/15/2025 CK# 59261549-59261550 \$1,641,798.47 Payroll 07/16/2025-07/31/2025 CK# 59275982-59275982 \$1,609,957.00 Payroll	COMM. AHMED -----	COMM. ALFORD 2nd YES	COMM. CUADRADO YES	COUNTY COMM. DeVore -----	COMM. DONNELLY 1st YES	COMM. FRIERSON YES	COUNTY COMM. JAMES -----	COMM REV. MAVEN YES	County Adjuster STAMPONE -----

Also Attending: Talisa A. Coleman, Executive Director
 Thania Melo, Human Resource Manager
 Albert Buglione, Special Counsel/Outside Counsel
 April Carter, Executive Secretary
 Flavio Rivera, Fiscal Officer
 Stacey Wheeler, PCBSS Administrator Supervisor

PASSAIC COUNTY BOARD OF SOCIAL SERVICES
THE REGULAR MONTHLY MEETING OF THE BOARD
THURSDAY, AUGUST 28, 2025

@ 9:00 A.M.

Meeting began: A.M. 9:06AM

	C. Clearing Account Transactions (recoveries) relating to the Food Stamp, Medicaid, and General Assistance Programs. (Confidential) Commissioner Kathleen Donnelly Commissioner Paula Alford	COMM. AHMED -----	COMM. ALFORD YES	COMM. CUADRADO YES	COUNTY COMM. DeVore -----	COMM. DONNELLY 1st YES	COMM. FRIERSON 2nd YES	COUNTY COMM. JAMES -----	COMM REV. MAVEN YES	County Adjuster STAMPONE -----
7.	A. Motion to approve categorical assistance payments for September 1, 2025: Temporary Assistance to Needy Families, Refugee Assistance, and Social Service Emergency Assistance. B. Funeral Grants Commissioner Kathleen Donnelly Commissioner Marilyn Frierson	COMM. AHMED -----	COMM. ALFORD YES	COMM. CUADRADO YES	COUNTY COMM. DeVore -----	COMM. DONNELLY 2nd YES	COMM. FRIERSON YES	COUNTY COMM. JAMES -----	COMM REV. MAVEN 1st YES	County Adjuster STAMPONE -----
8.	Suspend Regular Order of Business (Motion Required) Commissioner Rev. Douglas Maven Commissioner Kathleen Donnelly	COMM. AHMED -----	COMM. ALFORD YES	COMM. CUADRADO YES	COUNTY COMM. DeVore -----	COMM. DONNELLY 2nd YES	COMM. FRIERSON YES	COUNTY COMM. JAMES -----	COMM REV. MAVEN 1st YES	County Adjuster STAMPONE -----
9.	Public Portion (None)									
10.	Resume Regular Order of Business (Motion Required) Commissioner Kathleen Donnelly Commissioner Marilyn Frierson	COMM. AHMED -----	COMM. ALFORD YES	COMM. CUADRADO YES	COUNTY COMM. DeVore -----	COMM. DONNELLY 1st YES	COMM. FRIERSON 2nd YES	COUNTY COMM. JAMES -----	COMM REV. MAVEN YES	County Adjuster STAMPONE -----

Also Attending: Talisa A. Coleman, Executive Director
Thania Melo, Human Resource Manager
Albert Buglione, Special Counsel/Outside Counsel
April Carter, Executive Secretary
Flavio Rivera, Fiscal Officer
Stacey Wheeler, PCBSS Administrator Supervisor

**PASSAIC COUNTY BOARD OF SOCIAL SERVICES
THE REGULAR MONTHLY MEETING OF THE BOARD**

**THURSDAY, AUGUST 28, 2025
@ 9:00 A.M.**

Meeting began: A.M. 9:06AM

12A.	<p><u>Committee Reports</u> <u>Executive Committee</u> (Informational) 1. Case Statistics (Informational) 2.E.A. Service and Child Support, Training, and WFNJ Monthly Statistics June 2025 (Informational) 3 DMAHS and DFD key Items (Informational) 4. DFD Update (Informational)</p>	COMM. AHMED	COMM. ALFORD	COMM. CUADRADO	COUNTY COMM. DeVore	COMM. DONNELLY	COMM. FRIERSON	COUNTY COMM JAMES	COMM REV. MAVEN	County Adjuster STAMPONE
12B.	<p><u>Educational Leave Committee</u> (No Report)</p>	COMM. AHMED	COMM. ALFORD	COMM. CUADRADO	COUNTY COMM. DeVore	COMM. DONNELLY	COMM. FRIERSON	COUNTY COMM JAMES	COMM REV. MAVEN	County Adjuster STAMPONE

Also Attending: Talisa A. Coleman, Executive Director
 Thania Melo, Human Resource Manager
 Albert Buglione, Special Counsel/Outside Counsel
 April Carter, Executive Secretary
 Flavio Rivera, Fiscal Officer
 Stacey Wheeler, PCBSS Administrator Supervisor

**PASSAIC COUNTY BOARD OF SOCIAL SERVICES
THE REGULAR MONTHLY MEETING OF THE BOARD**

THURSDAY, AUGUST 28, 2025

@ 9:00 A.M.

Meeting began: A.M. 9:06AM

12C.	<p>Personnel Committee (Approval Needed)</p> <ul style="list-style-type: none"> • Confidential Report • Non-Confidential Report <p>Commissioner Carol Cuadrado Commissioner Marilyn Frierson</p>	COMM. AHMED -----	COMM. ALFORD YES	COMM. CUADRADO 1st YES	COUNTY COMM. DeVore -----	COMM. DONNELLY 2nd YES	COMM. FRIERSON -----	COUNTY COMM. JAMES -----	COMM REV. MAVEN YES	County Adjuster STAMPONE -----
12D.	<p>Good & Welfare Committee (Informational)</p> <p>▪ Heartfelt condolences were extended to the family and friends of PCBSS retiree Mr. Tom Buckley.</p>	COMM. AHMED -----	COMM. ALFORD -----	COMM. CUADRADO -----	COUNTY COMM. DeVore -----	COMM. DONNELLY -----	COMM. FRIERSON -----	COUNTY COMM. JAMES -----	COMM REV. MAVEN -----	County Adjuster STAMPONE -----
12E.	<p>Welfare Fraud & Abuse Committee</p> <p>Fraud Statistics Included in the Abacus Dept. Report 11A (Informational)</p>	COMM. AHMED -----	COMM. ALFORD -----	COMM. CUADRADO -----	COUNTY COMM. DeVore -----	COMM. DONNELLY -----	COMM. FRIERSON -----	COUNTY COMM. JAMES -----	COMM REV. MAVEN -----	County Adjuster STAMPONE -----
12F.	<p>Building & Grounds Committee (Informational)</p> <ol style="list-style-type: none"> 1. Paterson Office Security Updates 2. Haskell Security Updates 3. Call Center Average Monthly Statistics 4. MIS Synergex (GUMP) Annual Renewal (see Finance Agenda 12G for Approval) 	COMM. AHMED -----	COMM. ALFORD -----	COMM. CUADRADO -----	COUNTY COMM. DeVore -----	COMM. DONNELLY -----	COMM. FRIERSON -----	COUNTY COMM. JAMES -----	COMM REV. MAVEN -----	County Adjuster STAMPONE -----
12G.	<p>Finance Committee (Approval Needed)</p> <p>I. Monthly Expenditures</p> <p>All monthly expenditures are of a routine nature.</p>	COMM. AHMED -----	COMM. ALFORD YES	COMM. CUADRADO YES	COUNTY COMM. DeVore -----	COMM. DONNELLY 1st YES	COMM. FRIERSON YES	COUNTY COMM. JAMES -----	COMM REV. MAVEN 2nd YES	County Adjuster STAMPONE -----

Also Attending: Talisa A. Coleman, Executive Director
 Thania Melo, Human Resource Manager
 Albert Buglione, Special Counsel/Outside Counsel
 April Carter, Executive Secretary
 Flavio Rivera, Fiscal Officer
 Stacey Wheeler, PCBSS Administrator Supervisor

PASSAIC COUNTY BOARD OF SOCIAL SERVICES
THE REGULAR MONTHLY MEETING OF THE BOARD
THURSDAY, AUGUST 28, 2025

@ 9:00 A.M.

Meeting began: A.M. 9:06AM

	<p>II. Resolution requesting authorization to Purchase 2024 Chevrolet Malibu from Pellegrino Chevrolet</p> <p>Resolution authorizing for the purchase of a 2024 Chevrolet Malibu for \$26,000 utilizing APS ARPA Grant funding.</p> <p>III. Resolution requesting authorization to</p> <p>Resolution authorizing the purchase of 2025 Ford Escape for \$35,414.50, utilizing APS ARPA Grant Funding.</p> <p>IV. MIS Department: Resolution requestir</p> <p>Commissioner Kathleen Donnelly Commissioner Rev. Douglas Maven</p>												
12H.	<p><u>Community Relations Committee</u> (No Report)</p>	COMM. ALFORD	COMM. CUADRADO	COUNTY COMM. DeVore	COMM. DONNELLY	COMM. FRIERSON	COUNTY COMM JAMES	COMM REV. MAVEN	County Adjuster STAMPONE				
13.	<p><u>Counsel's Monthly Report</u> (Informational)</p> <p>Legal Counsel Reports: July 1, 2025-July 31, 2025</p>	COMM. ALFORD	COMM. CUADRADO	COUNTY COMM. DeVore	COMM. DONNELLY	COMM. FRIERSON	COUNTY COMM JAMES	COMM REV. MAVEN	County Adjuster STAMPONE				

Also Attending: Talisa A. Coleman, Executive Director
 Thania Melo, Human Resource Manager
 Albert Buglione, Special Counsel/Outside Counsel
 April Carter, Executive Secretary
 Flavio Rivera, Fiscal Officer
 Stacey Wheeler, PCBSS Administrator Supervisor

**PASSAIC COUNTY BOARD OF SOCIAL SERVICES
THE REGULAR MONTHLY MEETING OF THE BOARD**

**THURSDAY, AUGUST 28, 2025
@ 9:00 A.M.**

Meeting began: A.M. 9:06AM

14.	Communications (None)	COMM. AHMED	COMM. ALFORD	COMM. CUADRADO	COUNTY COMM. DeVore	COMM. DONNELLY	COMM. FRIERSON	COUNTY COMM JAMES	COMM REV. MAVEN	County Adjuster STAMPONE
15.	New Business (None)	COMM. AHMED	COMM. ALFORD	COMM. CUADRADO	COUNTY COMM. DeVore	COMM. DONNELLY	COMM. FRIERSON	COUNTY COMM JAMES	COMM REV. MAVEN	County Adjuster STAMPONE
16.	Old Business (None)	COMM. AHMED	COMM. ALFORD	COMM. CUADRADO	COUNTY COMM. DeVore	COMM. DONNELLY	COMM. FRIERSON	COUNTY COMM JAMES	COMM REV. MAVEN	County Adjuster STAMPONE
17.	Adjournment 9:30AM Commissioner Kathaleen Donnelly Commissioner Rev. Douglas Maven	COMM. AHMED	COMM. ALFORD YES	COMM. CUADRADO YES	COUNTY COMM. DeVore	COMM. DONNELLY 1st YES	COMM. FRIERSON YES	COUNTY COMM JAMES	COMM REV. MAVEN 2nd YES	County Adjuster STAMPONE

EXECUTIVE/ CLOSED SESSION

*****MEETING CONCLUDED – 9:30 A.M.*****

Also Attending: Talisa A. Coleman, Executive Director
 Thania Melo, Human Resource Manager
 Albert Buglione, Special Counsel/Outside Counsel
 April Carter, Executive Secretary
 Flavio Rivera, Fiscal Officer
 Stacey Wheeler, PCBSS Administrator Supervisor

Passaic County Board of Social Services

Resolution No. 2025-08-00

**A RESOLUTION AUTHORIZING THE APPOINTMENT OF
AUDITOR ACCOUNTANT TRAINEE**

WHEREAS the Passaic County Board of Social Services is in need of appointing an Auditor Accountant Trainee; and

WHEREAS interviews were conducted for the position of Auditor Accountant Trainee; and

WHEREAS it is by the recommendation of the Executive Director that Jawdat Attallah be appointed to the position of Auditor Accountant Trainee, effective on or after September 2, 2025; and

NOW THEREFORE, BE IT RESOLVED that the Passaic County Board of Social Services hereby approves the appointment of the Auditor Accountant; and

BE IT FURTHER RESOLVED that the Executive Director is hereby authorized and directed to notify the employee of the appointment with the Passaic County Board of Social Services on or after 09/02/2025; and

BE IT FURTHER RESOLVED that the Executive Director is hereby authorized and directed to place a copy of this resolution in the personnel file of the employee.

IT IS HEREBY CERTIFIED that this is a true copy of a Resolution adopted by the Passaic County Board Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on Thursday August 28, 2025.

ATTEST:



Commissioner Rev. Douglas L. Maven
Secretary-Treasurer

APPROVED:



Commissioner Carol Cuadrado
Chairwoman

Passaic County Board of Social Services

Resolution No. 2025-08-01

A RESOLUTION AUTHORIZING THE PROMOTION OF SOCIAL WORK SPECIALIST

WHEREAS the Passaic County Board of Social Services is desirous of promoting Social Work Specialist; and

WHEREAS the position of Social Work Specialist was duly posted and advertised by the Passaic County Board of Social Services; and

WHEREAS interviews were conducted for the position of Social Work Specialist; and

WHEREAS it is by the recommendation of the Executive Director that Tiara E. Tyson be promoted to the position of Social Work Specialist from CSC listing PL251353 effective on or after 09/01/2025.

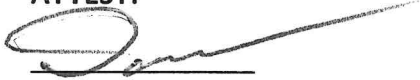
NOW THEREFORE, BE IT RESOLVED that the Passaic County Board of Social Services hereby approves the promotion of the aforementioned employee to Permanent Social Work Specialist effective on or after 09/01/2025; and

BE IT FURTHER RESOLVED that the Director is hereby authorized and directed to notify the employee of their promotion to Social Work Specialist with the Passaic County Board of Social Services effective on or after 08/28/2025; and

BE IT FURTHER RESOLVED that the Director is hereby authorized and directed to place a copy of this resolution in the personnel file of the employee.

IT IS HEREBY CERTIFIED that this is a true copy of a Resolution adopted by the Passaic County Board Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on Thursday August 28, 2025.

ATTEST:

A handwritten signature in black ink, appearing to read "Douglas L. Maven", written over a horizontal line.

Commissioner Rev. Douglas L. Maven
Secretary-Treasurer

APPROVED:

A handwritten signature in black ink, appearing to read "Carol Cuadrado", written over a horizontal line.

Commissioner Carol Cuadrado
Chairwoman

Passaic County Board of Social Services

Resolution No. 2025-08-02

**A RESOLUTION AUTHORIZING THE PROMOTION OF
COORDINATOR CHILD SUPPORT & PATERNITY
PROGRAM**

WHEREAS the Passaic County Board of Social Services is desirous of promoting Joyce E. Murphy to Coordinator Child Support & Paternity Program; and

WHEREAS the position of Coordinator Child Support & Paternity Program was duly posted and advertised by the Passaic County Board of Social Services; and

WHEREAS interviews were conducted for the position of Coordinator Child Support & Paternity Program; and

WHEREAS it is by the recommendation of the Executive Director that Joyce E. Murphy be promoted to the position of Coordinator Child Support & Paternity Program from CSC listing P1250067 effective 04/01/2025.

NOW THEREFORE, BE IT RESOLVED that the Passaic County Board of Social Services hereby approves the promotion of the aforementioned employee to Permanent position of Coordinator Child Support & Paternity Program effective 04/01/2025; and

BE IT FURTHER RESOLVED that the Director is hereby authorized and directed to notify the employee of their promotion to Permanent position of Coordinator Child Support & Paternity Program with the Passaic County Board of Social Services effective 04/01/2025; and

BE IT FURTHER RESOLVED that the Director is hereby authorized and directed to place a copy of this resolution in the personnel file of the employee.

IT IS HEREBY CERTIFIED that this is a true copy of a Resolution adopted by the Passaic County Board Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on Thursday August 28, 2025.

ATTEST:



Commissioner Rev. Douglas L. Maven
Secretary-Treasurer

APPROVED:



Commissioner Carol Cuadrado
Chairwoman

Passaic County Board of Social Services

Resolution No. 2025-08-03

A RESOLUTION AUTHORIZING THE PROVISIONAL PROMOTION OF SOCIAL WORKER BILINGUAL

WHEREAS the Passaic County Board of Social Services is desirous of promoting Social Worker Bilingual; and

WHEREAS the position of Social Worker Bilingual was duly posted and advertised by the Passaic County Board of Social Services; and

WHEREAS interviews were conducted for the position of Social Worker Bilingual; and

WHEREAS it is by the recommendation of the Executive Director that Juan Elias, Jr. be promoted to the Provisional position of Social Worker Bilingual effective on or after 09/01/2025.

NOW THEREFORE, BE IT RESOLVED that the Passaic County Board of Social Services hereby approves the provisional promotion of the aforementioned employee to Social Worker Bilingual effective on or after 09/01/2025; and

BE IT FURTHER RESOLVED that the Director is hereby authorized and directed to notify the employee of their promotion to Social Worker Bilingual with the Passaic County Board of Social Services effective on or after 08/28/2025; and

BE IT FURTHER RESOLVED that the Director is hereby authorized and directed to place a copy of this resolution in the personnel file of the employee.

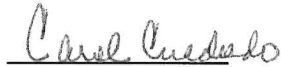
IT IS HEREBY CERTIFIED that this is a true copy of a Resolution adopted by the Passaic County Board Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on Thursday August 28, 2025.

ATTEST:

A handwritten signature in black ink, appearing to read "D. Maven", written over a horizontal line.

Commissioner Rev. Douglas L. Maven
Secretary-Treasurer

APPROVED:

A handwritten signature in black ink, appearing to read "Carol Cuadrado", written over a horizontal line.

Commissioner Carol Cuadrado
Chairwoman

Passaic County Board of Social Services

Resolution No. 2025-08-04

**A RESOLUTION AUTHORIZING THE PURCHASE OF ONE
CHEVY MALIBU**

WHEREAS the Passaic County Board of Social Services requires reliable vehicles in furtherance of the goals and objectives of the agency; and

WHEREAS the Passaic County Board of Social Services received a grant from Adult Protective Services (“APS”) which shall fund the purchase of the vehicle; and

WHEREAS the Passaic County Board of Social Services has determined the quote provided by Pellegrino Fleet is the most cost effective; and

WHEREAS Pellegrino Chevrolet is part of the Bergen Co-Op #24-43; and

WHEREAS the purchase of Chevy Malibu vehicles will be at an amount of \$26,000.00 including delivery; and

WHEREAS it is the recommendation of the Executive Director that the Passaic County Board of Social Services purchase 1 vehicle as set forth above totaling \$26,000.00 as set forth in **Exhibit “A”** attached hereto for reference, effective on or after August 28, 2025.

NOW THEREFORE, BE IT RESOLVED that the Passaic County Board of Social Services hereby approves the purchase of two Chevy vehicles as set forth herein; and

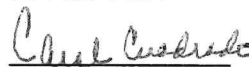
IT IS HEREBY CERTIFIED that this is a true copy of a Resolution adopted by the Passaic County Board Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on Thursday August 28, 2025.

ATTEST:



Commissioner Rev. Douglas L. Maven
Secretary-Treasurer

APPROVED:



Commissioner Carol Cuadrado
Chairwoman

Passaic County Board of Social Services

Resolution No. 2025-08-05

**A RESOLUTION AUTHORIZING THE PURCHASE OF FORD
ESCAPE**

WHEREAS the Passaic County Board of Social Services requires reliable vehicles in furtherance of the goals and objectives of the agency; and

WHEREAS the Passaic County Board of Social Services received a grant from Adult Protective Services ("APS") which shall fund the purchase of this vehicle; and

WHEREAS the Passaic County Board of Social Services has determined the quote provided by All American Fleet is the most cost effective; and

WHEREAS All American Fleet is part of the Bergen Co-Op #24-43; and

WHEREAS the purchase of the Ford Escape vehicle will be at an amount of \$34,414.50 at a cost of; and

WHEREAS it is the recommendation of the Executive Director that the Passaic County Board of Social Services purchase the vehicle as set forth above totaling \$34,414.50 as set forth in **Exhibit "A"** attached hereto for reference, effective on or after August 28, 2025.

NOW THEREFORE, BE IT RESOLVED that the Passaic County Board of Social Services hereby approves the purchase of the Ford Escape as set forth herein; and


IT IS HEREBY CERTIFIED that this is a true copy of a Resolution adopted by the Passaic County Board Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on Thursday August 28, 2025.

ATTEST:



Commissioner Rev. Douglas L. Maven
Secretary-Treasurer

APPROVED:



Commissioner Carol Cuadrado
Chairwoman

Passaic County Board of Social Services

Resolution No. 2025-08-06

**A RESOLUTION AUTHORIZING THE RENEWAL OF
SYNERGEX LICENSE AGREEMENT AND APPLICATION
SUPPORT SERVICES**

WHEREAS the Passaic County Board of Social Services requires the continued services of a software licensing and application services company; and

WHEREAS the Passaic County Board of Social Services currently enjoys the benefits of Synergex, a company with whom the Board has previously engaged in a license agreement; and

WHEREAS Synergex has agreed to renew the Passaic County Board of Social Services License Agreement and Support Services in the amount of \$21,093.61 per month for a total of \$253,123.32 annually for the following:

***A.O.S.S. & Card Registration at a quantity of 400
ABACUA at a quantity of 4; and***

WHEREAS it is by the recommendation of the Executive Director that the Passaic County Board of Social Services renew the License Agreement as set forth in **Exhibit "A"** known as the License Agreement and Application Support Services aka Master Agreement, effective September 1, 2025 through August 31, 2026.

NOW THEREFORE, BE IT RESOLVED that the Passaic County Board of Social Services hereby approves the Synergex License Agreement and Application Support Services for the 2025-2026 period as set forth herein; and

IT IS HEREBY CERTIFIED that this is a true copy of a Resolution adopted by the Passaic County Board Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on Thursday August 28, 2025.

ATTEST:



Commissioner Rev. Douglas L. Maven
Secretary-Treasurer

APPROVED:



Commissioner Carol Cuadrado
Chairwoman