

ORDER OF BUSINESS

**PASSAIC COUNTY BOARD OF SOCIAL SERVICES
80 HAMILTON STREET
PATERSON, NEW JERSEY**

**REGULAR MEETING OF THE BOARD
TUESDAY, DECEMBER 22, 2025
9:00 A.M.**

1. **CALL OF MEETING TO ORDER**

2. **OATH OF ALLEGIANCE TO THE FLAG**

3. **ROLL CALL**

4. **STATEMENT OF COMPLIANCE AND DECORUM WITH OPEN PUBLIC MEETINGS ACT: PUBLIC NOTICE**

TAKE NOTICE the Passaic County Board of Social Services has scheduled its regularly monthly meeting for December 2025 to occur on: **Monday, December 22, 2025, at 9:00AM (EST)**. Specifically, the Board will hold this meeting as scheduled, in person, at its main office, 80 Hamilton Street, Paterson, New Jersey, in the Board Room, 3rd floor. The public is invited to attend and will be allowed to participate in the manner prescribed and in compliance with the Open Public Meetings Act, N.J.S.A. 10: 4-6, et. seq. It should also be noted that official action will be taken, and that this Notice was published in compliance with applicable provisions of N.J.S.A. 10: 4-6, et. seq. If an Executive session is required, the Board will retire to a closed session pursuant to the Open Public Meeting Act, N.J.S.A. 10: 4-6 et. seq. and follow the procedures provided in this statute.

In addition, the within Notice has been posted at (2) two locations. Namely: 1. Main office of PCBSS, 80 Hamilton St., Paterson NJ; and 2. County Administrative Building, 401 Grand St. first floor, Paterson NJ. Also, the within Notice has been forwarded to Louis Imhof, III Clerk to the Passaic County Board of the Commissioners, 401 Grand St., 2nd floor, Paterson NJ, to advise the Honorable Board of Commissioners of this meeting, as well as to Matthew Jordan, Esq., Passaic County Administrator, for notice to the County of Passaic.

Lastly, the within Notice has been published in the official newspapers for the PCBSS, The Record and Herald News, on December 19, 2025, which is in compliance with the Publication Rule. Based upon all of the foregoing, it is respectfully submitted that the PCBSS has complied with its obligations for Public Notice, pursuant to New Jersey's Open Public Meetings Act.

STATEMENT ON DECORUM AND CONDUCT AT PUBLIC MEETINGS

In the State of New Jersey, it is the goal of public bodies for their members and members of the public to act in a respectful manner toward one another, and not to disparage one another nor interfere with public meetings, functions, operations, or the proceedings of public bodies. Any verbal, written or physical conduct which interrupts a meeting or is related to race, gender, ethnicity, disability, sexual orientation or religion, shall not be tolerated and anyone violating this prohibited conduct may be subject to removal from the meeting and may also be subjected to other penalties that are appropriate under the law. All members of public bodies and members of the general public are requested to take personal responsibility for their actions and to treat everyone they come in contact with in a fair and respectful manner. Failure to do so may lead to the removal of the offender from a public meeting as well as other penalties – as stated above.

5. **APPROVAL OF MINUTES – November 25, 2025**

6. **ADMINISTRATION**

A. Director’s Financial Report: Administrative Bills, Medical Transportation and Child Care Payments. (Non-confidential list of vendors posted at meeting)

B. Ratification of payrolls:

11/01/2025-11/15/2025 CK#	NONE	\$1,617,012.61 Payroll
11/16/2025-11/30/2025 CK#	NONE	\$1,608,782.37 Payroll

C. Clearing Account Transactions (recoveries) relating to the Food Stamp, Medicaid, and General Assistance Programs. (Confidential)

7. **ASSISTANCE**

A. Motion to approve categorical assistance payments for January 1, 2026: Temporary Assistance to Needy Families, Refugee Assistance, and Social Service Emergency Assistance.

B. Funeral Grants

▪ Total Funeral Home Payments:	\$	197,054.00
▪ Total Cemetery Payments:	\$	30,719.00

8. **SUSPEND REGULAR ORDER OF BUSINESS (Motion Required)**

9. **PUBLIC PORTION**

10. **RESUME REGULAR ORDER OF BUSINESS (Motion Required)**

11. **DEPARTMENTAL REPORTS (Informational)**

- A. Abacus Department
- B. Property and Resources Department
- C. Child Support Department
- D. Training Department

COMMITTEE REPORTS**A. Executive Committee – Commissioner Carol Cuadrado, Chairwoman (Approval Needed).**

1. Case Statistics (Informational)
2. E.A. Service and Child Support, Training, and WFNJ Monthly Statistics November 2025 (Informational)
3. RFQ: Resolution Appointing General Counsel Services for the Passaic County Board of Social Services (RFQ# 02-2025-Approval Needed, see attached)
4. Resolution Authorizing the Experiential Education Affiliation Agreement: MSW (Approval Needed; see attached)
5. PCBSS 2026 Committee and Yearly Board Meeting Schedules (Approval Needed; see attached)
6. One-year Extension of the Partnership Agreement between the Passaic County Board of Social Services and CUMAC. (Approval Needed; see Fiscal Agenda No. 12G for Approval)
7. **DFD** (Informational)
 - a. SNAP Navigators
 - b. State (DFD) Call Center Updates
 - c. CAPES Conversion
 - d. EBT Updates
 - e. Timeliness & Payment Error Rates
 - f. SNAP QC Interviews
8. **ABAWD** Implementation (Informational)
9. **Medicaid** (Informational)
 1. OBBBA Planning
 2. MOU-The Memorandum of Understanding

B. Educational Leave Committee – Commissioner Cuadrado, Chairwoman (No Report)**C. Personnel Committee – Commissioner Cuadrado, Chairwoman (Approval Needed)**

- Confidential Report
- Non-Confidential Report

D. Good and Welfare Committee – Commissioner Ahmed, Vice Chairwoman (No Report).**E. Welfare Fraud & Abuse Committee – (Informational).**

- **Fraud Statistics Included in the Abacus Department Report (11A)**

F. Building & Grounds Committee – Commissioner Cuadrado (Informational)
Monthly Reports:

1. Paterson/Passaic Office Security Updates
2. Call Center Operations; Average Monthly Statistics
3. MIS Report and Systems Updates

G. **Finance Committee – Commissioner Rev. Maven, Secretary Treasurer (Approval Needed).**

I. Monthly Expenditures

All monthly expenditures are of a routine nature

II. Adult Protective Service Grant

Recommendation is to approve the acceptance of the Adult Protective Service Grant for the year 2026 in the amount of \$415,906.00.

III. Resolution Cancelling stale dated checks for several accounts.

Resolution approving the cancellation of stale dated checks from our Administration account, Clearing Account, Payroll Account and General Assistance Account.

IV. Payment to Reimburse the County of Passaic for Fringe Benefits, Maintenance in Lieu of Rent and an estimated amount for Indirect Cost for the Month of September 2025.

Fringe Benefits 9/30/2025	\$3,766,552.24
Maintenance in Lieu of Rent 9/30/2025	\$242,851.20
Indirect Cost (Estimated)	\$1,448,337.00

Recommendation is to approve payment to County of Passaic totaling \$5,457,740.44

V. Payment to State of NJ for Data Processing and Electronic Benefits Transfer for the Quarter Ended December 31, 2025

Data Processing and Electronic Benefits Transfer Billing from the State of NJ for the Quarter Ending December 31, 2025, in the amount of \$227,382.00

Recommendation is to approve payment to Treasurer, State of New Jersey in the amount of \$227,382.00

VI. Transfer of Funds Resolution

Attached is a copy of the Transfer of Funds Resolution listed for Approval.

VII. Resolution Authorizing a one-year Extension of the Partnership Agreement between the Passaic County Board of Social Services and CUMAC.

Recommendation is to approve the one-year extension of the partnership agreement between the Passaic County Board of Social Services and CUMAC.

- H. Community Relations Committee – Commissioner Rev. Maven, Secretary Treasurer (No Report)
 - Monthly Community Outreach Activity Report
John Currie, Chief Community Organization

13. **COUNSEL’S MONTHLY REPORT – (Informational)**

- 1. Legal Counsel Hearings via Conference Call: November 1, 2025-
November 30, 2025
 - a.) Child Support Matters with Passaic County Superior Court Judges
 - b.) Child Support Matters with Passaic County Hearing Officers

14. **COMMUNICATIONS – (None)**

15. **NEW BUSINESS – (None)**

16. **OLD BUSINESS –(Approval Needed)**

Amended October 2025 ABACUS Report (Agenda No. 11A) (see attached; Approval Needed)

17. **EXECUTIVE SESSION (Motion Required)**

- Attorney, Client Privilege: Personnel Matters

18. **ADJOURNMENT**