

## PASSAIC COUNTY BOARD OF SOCIAL SERVICES

**October 23, 2025**

The regular meeting of the Passaic County Board of Social Services was held on Thursday, October 23, 2025, 9:00AM via the Zoom live platform.

### **PUBLIC NOTICE**

**TAKE NOTICE** the Passaic County Board of Social Services, has scheduled its regularly monthly meeting for October 2025 to occur on: **Thursday, October 23, 2025, at 9:00AM**. Pursuant to New Jersey Governor Philip Murphy's Executive Order No's. 103 and 104, the Board shall hold the Regular Meeting at 9:00AM – as scheduled, with no members of the public physically present, as authorized under N.J.S.A. 10:4-12, et seq. If a member of the public wishes to place a public comment on the record, please send an email to: [info@PCBSS.org](mailto:info@PCBSS.org), stating your name, address, and matter to be addressed by the Board, no later than **October 23, 2025 @ 7:00AM (EST)**. Then, the Clerk to the Board shall read same into the public record, during the public meeting. Moreover, some or all members of the Board and all members of the Public may participate in this meeting telephonically, pursuant to N.J.S.A. 10:4-1, et seq., and Official action may be taken. The Board Meeting for this month will be held in two (2) separate formats via the Zoom platform. The first is via Zoom live video, with the LOG-in information of: <https://us02web.zoom.us/j/83401961415> with meeting ID of: **834 0196 1415** and passcode: **570531**. The second will be a call-in telephone number connected to the Zoom platform: **1-888-475-4499**, with meeting ID: **834 0196 1415** and passcode: **570531**. The public will also have an opportunity to speak during the "public portion of this meeting," through both the Zoom Live Stream Platform and Zoom telephonic Platform – as authorized by law. If an Executive session is required, the Board will retire to a closed session- pursuant to N.J.S.A. 10:4-6 ("Open Public Meetings Act), and follow the procedures provided in this statute.

ALSO, pursuant to the issuance of Executive Order 107, this meeting will be conducted using communications equipment (i.e.: telephonic or internet streaming), which will be in compliance with N.J.S.A. 10:4-6 (the "Open Public Meetings Act"). This is also consistent with P.L. A-3855/S-2294, which was signed into law by Governor Murphy on March 20, 2020, allowing all public meetings to be conducted virtually as well as Governor Murphy's Executive Order No.'s: 194 (11/10/20), 195 (11/12/20), and 196 (11/16/20).

In addition, the within Notice has been posted at two (2) locations, namely: the Main office of the PCBSS, 80 Hamilton Street, Paterson, NJ; and the Passaic County Administrative Building, 401 Grand Street, First Floor, Paterson, NJ. The within Notice has also been forwarded to Louis Imhoff, III, Clerk to the Passaic County Board of Commissioners, 401 Grand Street, 2nd Floor, Paterson, NJ to advise the Honorable Board of Commissioners of this meeting, and to Matthew Jordan, Esq., Passaic County Administrator, for notice to the County of Passaic.

Lastly, the within Notice will be published in the official newspapers for the PCBSS, The Record and Herald News, on October 16, 2025, which further complies with the Publication Rule for public meetings.

Based upon all the foregoing, it is respectfully submitted that the PCBSS has complied with its obligations for Public Notice, pursuant to New Jersey's Open Public Meeting Act.

**STATEMENT ON DECORUM AND CONDUCT AT PUBLIC MEETINGS**

In the State of New Jersey, it is the goal of public bodies for their members and members of the public to act in a respectful manner toward one another, and not to disparage one another nor interfere with public meetings, functions, operations, or the proceedings of public bodies. Any verbal, written or physical conduct which interrupts a meeting or is related to race, gender, ethnicity, disability, sexual orientation or religion, shall not be tolerated and anyone violating this prohibited conduct may be subject to removal from the meeting and may also be subjected to other penalties that are appropriate under the law. All members of public bodies and members of the general public are requested to take personal responsibility for their actions and to treat everyone they come in contact with in a fair and respectful manner. Failure to do so may lead to the removal of the offender from a public meeting as well as other penalties – as stated above.

The meeting was called to order at 9:00 A.M.

Present: Commissioner Paula Alford  
Commissioner Carol Cuadrado, Chairwoman  
County Commissioner Rodney De Vore  
Commissioner Marilyn Frierson  
Commissioner Rev. Douglas Maven, Secretary Treasurer  
County Adjuster Domenick Stampone

Also Present:

Talisa A. Coleman, Executive Director  
April L. Carter, Executive Assistant  
Flavio Rivera, PCBSS Fiscal Officer  
Thania Melo, Human Resource Manager  
Albert Buglione, Special/Outside Counsel

Motion was made by Commissioner Rev. Douglas Maven, seconded by Commissioner Paula Alford that the minutes of the Board Meeting held September 25, 2025, be approved as submitted Motion carried on roll call.

**ADMINISTRATION**

6A Director's Financial Report including Administrative Bills, Medical Transportation and Childcare Payments: Motion to approve payments included in the Director's Financial Report as presented to the Board made by County Adjuster Domenick Stampone, seconded by Commissioner Marilyn Frierson. Motion unanimously carried on roll call

**6B Ratification of payments made for payrolls:**

09/01/2025-09/15/2025 CK# 59318006-59318006 \$1,580,292.71 Payroll  
09/16/2025-09/30/2025 \$1,590,753.24 Payroll

Motion to ratify payrolls made by County Adjuster Domenick Stampone, seconded by Commissioner Marilyn Frierson. Motion unanimously carried on roll call.

6C Motion was made by Commissioner Kathleen Donnelly, seconded by Commissioner Paula Alford that the Clearing Account transactions relating to the Food Stamp and Medicaid Programs as listed be approved. Motion unanimously carried on roll call.

**ASSISTANCE**

7A Categorical Assistance: Motion was made by County Adjuster Domenick Stampone, seconded by Commissioner Marilyn Frierson, that the Board approved payment of categorical assistance for November 1, 2025, consisting of Temporary Assistance to Needy Families, Refugee Assistance and Social Service Emergency Assistance. Motion unanimously carried on roll call.

7B Funeral Grants: Motion was made by County Adjuster Stampone, seconded by Commissioner Marilyn Frierson, that the Board approve the payment of funeral grants as listed. A copy of this listing is attached hereto and made a part of these minutes. Motion unanimously carried on roll call.

**SUSPEND REGULAR ORDER OF BUSINESS**

Motion to suspend the regular order of business and open the meeting up to the public made by Commissioner Rev. Douglas Maven, seconded by Commissioner Marilyn Frierson. Motion unanimously carried on roll call.

**PUBLIC PORTION (None)****RESUME REGULAR ORDER OF BUSINESS**

Motion to resume the regular order of business and open the meeting up to the public made by County Adjuster Domenick Stampone, seconded by Commissioner Marilyn Frierson. Motion carried on roll call.

**DEPARTMENTAL REPORTS (Informational)**

Copies of the following informational program reports were provided to the Board and are attached hereto and made a part of these minutes:

- A. Abacus Department (Informational)
- B. Property & Resources Department (Informational)
- C. Training Department (Informational)
- D. Child Support Department (Informational)

**EXECUTIVE COMMITTEE (Informational)**

Copies of the Executive Committee report were provided to the Board and are Attached hereto and made a part of these minutes:

1. Case Statistics (Informational)
2. E.A. Service and Child Support, Training, and WFNJ Monthly Statistics August 2025 (Informational)
3. WFNJ (Informational)
4. Service EA (Informational)
5. DFD/Medicaid
  - a.) Medicaid Redetermination & Enrollment
  - b.) System Integration Options (State Discussion
  - c.) Marketplace and SNAP Impacts
  - d.) Fiscal and Statewide Concerns

**EDUCATIONAL LEAVE COMMITTEE (No Report)****PERSONNEL COMMITTEE (Approval Needed)**

Motion was made by Commissioner Carol Cuadrado to approve both the non-confidential and confidential Personnel Committee Reports, seconded by Commissioner Paula Alford. Motion unanimously carried on roll call.

**GOOD AND WELFARE COMMITTEE (Informational)**

- Heartfelt condolences were extended to the family and friends of PCBSS retiree Ms. Kathleen Patterson.

**WELFARE FRAUD AND ABUSE COMMITTEE**

The monthly fraud department statistics were provided to all Board Members as part of the report of the Abacus Department (Agenda 11A).

**BUILDING AND GROUNDS COMMITTEE (Informational)**

Copies of the Building and Grounds report were provided to the Board and are attached hereto and made a part of these minutes.

1. Paterson Office Security Updates
2. Training
3. Call Center Average Monthly Statistics
4. MIS

**FINANCE COMMITTEE** (Approval Needed)

Motion to approve the Finance Committee report was made by Commissioner Rev. Douglas Maven, seconded by County Adjuster Domenick Stampone. Motion unanimously carried on roll call.

**I. Monthly Expenditures**

All monthly expenditures are of a routine nature.

**II. Fringe and Allowance in Lieu of Rent payment to County of Passaic for the Quarter Ending June 2025**

Recommendation is to approve Fringe and Allowance in Lieu of Rent payment to County of Passaic for the amount of \$3,430,725.75

**III. Data Processing and Electronic Benefits Transfer Statements for the quarter ended September 30, 2025.**

Recommendation is to pay Treasurer State of New Jersey \$158,121.00

**IV. Property and General Liability Policy Renewal**

Resolution renewing our Property and General Liability coverage which is due to expire on 10/31/2025. D&G Sayles Corp, a Division of Patriot Growth Insurance received a quote from Glatfelter Public Entities in the Amount of \$23,784.

**COMMUNITY RELATIONS**

- **Community Outreach Monthly Activity Report (Informational)**  
John Currie, Chief Community Organization

October 11, 2025

**The Clifton Health and Human Services Department-**  
Embracing Abilities: Disability Information & Resource  
Fair- School # 7, 10AM-2PM

**COUNSEL'S REPORT**

A copy of the Counsel report as forwarded to all Board members (Informational). A copy is attached hereto and made a part of these minutes.

1. Legal Counsel Hearings via Conference Call: September 1, 2025-  
September 30, 2025
  - a.) Child Support Matters with Passaic County Superior Court Judges
  - b.) Child Support Matters with Passaic County Hearing Officers

**COMMUNICATIONS** (None)

**NEW BUSINESS** (None)

**OLD BUSINESS-** (None)

**EXECUTIVE SESSION-** (None)

**ADJOURNMENT** (Approval Needed)

Motion for adjournment made by County Commissioner Rodney De Vore, seconded by Commissioner Marilyn Frierson. Motion unanimously carried on roll call.

\*\*\*\*\*MEETING CONCLUDED – 9:21 A.M.\*\*\*\*\*

Respectfully submitted,



Commissioner Rev. Douglas Maven  
Secretary Treasurer

Attested to:  
Talisa A. Coleman

**PASSAIC COUNTY BOARD OF SOCIAL SERVICES  
THE REGULAR MONTHLY MEETING OF THE BOARD**

**THURSDAY, OCTOBER 23, 2025**

@ 9:00 A.M.

Meeting began: A.M. 9:00AM

AGENDA NO.	DESCRIPTION	COMM. AHMED	COMM. ALFORD	COMM. CUADRADO	COUNTY COMM. DeVore	COMM. DONNELLY	COMM. FRIERSON	COUNTY COMM. JAMES	COMM REV. MAVEN	County Adjuster STAMPONE
1.	Call Meeting to Order		✓	✓	✓	X	✓	X	✓	✓
2.	Oath of Allegiance to the Flag									
3.	<b>Roll Call</b>	COMM. AHMED ABSENT	COMM. ALFORD PRESENT	COMM. CUADRADO PRESENT	COUNTY COMM. DeVore PRESENT	COMM. DONNELLY ABSENT	COMM. FRIERSON PRESENT	COUNTY COMM. JAMES ABSENT	COMM REV. MAVEN PRESENT	County Adjuster STAMPONE PRESENT
4.	Statement of Compliance with Open Public Meetings Act									
5.	<b>*Approval of Minutes*</b> Monthly Board Meeting September 25, 2025  Commissioner Rev. Douglas Maven Commissioner Paula Alford	COMM. AHMED -----	COMM. ALFORD 2nd YES	COMM. CUADRADO YES	COUNTY COMM. DeVore YES	COMM. DONNELLY -----	COMM. FRIERSON YES	COUNTY COMM. JAMES -----	COMM REV. MAVEN 1st YES	County Adjuster STAMPONE YES
6.	<b>A. Director's Financial Report:</b> Administrative Bills, Medical Transportation and Child Care Payments. (Non-confidential list of vendors posted at meeting) <b>B. Ratification of payroll</b> 09/01/2025-09/15/2025 CK# 59318006-59318006 \$1,580,292.71 Payroll 09/16/2025-09/30/2025 \$1,590,753.24 Payroll	COMM. AHMED -----	COMM. ALFORD YES	COMM. CUADRADO YES	COUNTY COMM. DeVore YES	COMM. DONNELLY -----	COMM. FRIERSON 2nd YES	COUNTY COMM. JAMES -----	COMM REV. MAVEN YES	County Adjuster STAMPONE 1st YES

**Also Attending:** Talisa A. Coleman, Executive Director  
Thania Melo, Human Resource Manager  
Albert Buglione, Special Counsel/Outside Counsel  
April Carter, Executive Secretary  
Flavio Rivera, Fiscal Officer

**PASSAIC COUNTY BOARD OF SOCIAL SERVICES  
THE REGULAR MONTHLY MEETING OF THE BOARD**

**THURSDAY, OCTOBER 23, 2025**

@ 9:00 A.M.

**Meeting began: A.M. 9:00AM**

7.	C. Clearing Account Transactions (recoveries) relating to the Food Stamp, Medicaid, and General Assistance Programs. (Confidential) County Adjuster Domenick Stampone Commissioner Marilyn Frierson <b>Assistance</b> A. Motion to approve categorical assistance payments for November 1, 2025; Temporary Assistance to Needy Families, Refugee Assistance, and Social Service Emergency Assistance. B. Funeral Grants  County Adjuster Domenick Stampone Commissioner Marilyn Frierson	COMM. AHMED -----	COMM. ALFORD YES	COMM. CUADRADO YES	COUNTY COMM. DeVore YES	COMM. DONNELLY -----	COMM. FRIERSON 2nd YES	COUNTY COMM. JAMES -----	COMM REV. MAVEN YES	County Adjuster STAMPONE 1st YES
8.	<b>Suspend Regular Order of Business</b> (Motion Required)  Commissioner Rev Douglas Maven Commissioner Marilyn Frierson	COMM. AHMED -----	COMM. ALFORD YES	COMM. CUADRADO YES	COUNTY COMM. DeVore YES	COMM. DONNELLY -----	COMM. FRIERSON 2nd YES	COUNTY COMM. JAMES -----	COMM REV. MAVEN 1st YES	County Adjuster STAMPONE YES
9.	Public Portion (None)									
10.	<b>Resume Regular Order of Business</b> (Motion Required)  County Adjuster Stampone Commissioner Marilyn Frierson	COMM. AHMED -----	COMM. ALFORD YES	COMM. CUADRADO YES	COUNTY COMM. DeVore YES	COMM. DONNELLY -----	COMM. FRIERSON 2nd YES	COUNTY COMM. JAMES -----	COMM REV. MAVEN YES	County Adjuster STAMPONE 1st YES

**Also Attending:** Talisa A. Coleman, Executive Director  
Thania Melo, Human Resource Manager  
Albert Buglione, Special Counsel/Outside Counsel  
April Carter, Executive Secretary  
Flavio Rivera, Fiscal Officer

**PASSAIC COUNTY BOARD OF SOCIAL SERVICES  
THE REGULAR MONTHLY MEETING OF THE BOARD**

**THURSDAY, OCTOBER 23, 2025**

**@ 9:00 A.M.**

**Meeting began: A.M. 9:00AM**

12A.	<p align="center"><b>Committee Reports</b></p> <p><b>Executive Committee (Informational)</b></p> <p>1. Case Statistics (Informational)</p> <p>2. E.A. Service and Child Support, Training, and WFNJ Monthly Statistics September 2025 (Informational)</p> <p>3. WFNJ</p> <p>4. Service E/A</p> <p>5. DFD/Medicaid</p> <p>a.) Medicaid Redetermination &amp; Enrollment</p> <p>b.) System Integration Options</p> <p>c.) Marketplace and SNAP Impacts</p> <p>d.) Fiscal and Statewide Concerns</p>	<p align="center">COMM. AHMED -----</p>	<p align="center">COMM. ALFORD -----</p>	<p align="center">COMM. CUADRADO -----</p>	<p align="center">COUNTY COMM. DeVore -----</p>	<p align="center">COMM. DONNELLY -----</p>	<p align="center">COMM. FRIERSON -----</p>	<p align="center">COUNTY COMM JAMES -----</p>	<p align="center">COMM REV. MAVEN -----</p>	<p align="center">County Adjuster STAMPONE -----</p>
12B.	<p align="center"><b>Educational Leave Committee</b></p> <p>(No Report)</p>	<p align="center">COMM. AHMED -----</p>	<p align="center">COMM. ALFORD -----</p>	<p align="center">COMM. CUADRADO -----</p>	<p align="center">COUNTY COMM. DeVore -----</p>	<p align="center">COMM. DONNELLY -----</p>	<p align="center">COMM. FRIERSON -----</p>	<p align="center">COUNTY COMM JAMES -----</p>	<p align="center">COMM REV. MAVEN -----</p>	<p align="center">County Adjuster STAMPONE -----</p>

**Also Attending:** Talisa A. Coleman, Executive Director  
 Thania Melo, Human Resource Manager  
 Albert Buglione, Special Counsel/Outside Counsel  
 April Carter, Executive Secretary  
 Flavio Rivera, Fiscal Officer

**PASSAIC COUNTY BOARD OF SOCIAL SERVICES  
THE REGULAR MONTHLY MEETING OF THE BOARD**

**THURSDAY, OCTOBER 23, 2025**

@ 9:00 A.M.

Meeting began: A.M. 9:00AM

12C.	<p><b>Personnel Committee (Approval Needed)</b></p> <ul style="list-style-type: none"> <li>Confidential Report</li> <li>Non-Confidential Report</li> </ul> <p>Commissioner Carol Cuadrado Commissioner Kathleen Donnelly</p>	COMM. AHMED -----	COMM. ALFORD YES	COMM. CUADRADO 1st YES	COUNTY COMM. DeVore YES	COMM. DONNELLY 2nd YES	COMM. FRIERSON YES	COUNTY COMM. JAMES -----	COMM REV. MAVEN YES	County Adjuster STAMPONE -----
12D.	<p><b>Good &amp; Welfare Committee</b> (Informational)</p> <ul style="list-style-type: none"> <li>Heartfelt condolences were extended to the family and friends of PCBSS retiree Ms. Kathleen Patterson</li> </ul>	COMM. AHMED -----	COMM. ALFORD -----	COMM. CUADRADO -----	COUNTY COMM. DeVore -----	COMM. DONNELLY -----	COMM. FRIERSON -----	COUNTY COMM. JAMES -----	COMM REV. MAVEN -----	County Adjuster STAMPONE -----
12E.	<p><b>Welfare Fraud &amp; Abuse Committee</b> <b>Fraud Statistics Included in the Abacus Dept. Report 11A</b> (Informational)</p>	COMM. AHMED -----	COMM. ALFORD -----	COMM. CUADRADO -----	COUNTY COMM. DeVore -----	COMM. DONNELLY -----	COMM. FRIERSON -----	COUNTY COMM. JAMES -----	COMM REV. MAVEN -----	County Adjuster STAMPONE -----
12F.	<p><b>Building &amp; Grounds Committee</b> (Informational)</p> <ol style="list-style-type: none"> <li>Pateron/Passaic Office Security Updates</li> <li>Trainings</li> <li>Call Center Average Monthly Statistics</li> <li>MIS</li> </ol>	COMM. AHMED -----	COMM. ALFORD -----	COMM. CUADRADO -----	COUNTY COMM. DeVore -----	COMM. DONNELLY -----	COMM. FRIERSON -----	COUNTY COMM. JAMES -----	COMM REV. MAVEN -----	County Adjuster STAMPONE -----
12G.	<p><b>Finance Committee (Approval Needed)</b> <b>I. Monthly Expenditures</b> All monthly expenditures are of a routine nature.</p>	COMM. AHMED -----	COMM. ALFORD YES	COMM. CUADRADO YES	COUNTY COMM. DeVore YES	COMM. DONNELLY -----	COMM. FRIERSON YES	COUNTY COMM. JAMES -----	COMM REV. MAVEN 1st YES	County Adjuster STAMPONE 2nd YES

**Also Attending:** Talisa A. Coleman, Executive Director  
Thania Melo, Human Resource Manager  
Albert Buglione, Special Counsel/Outside Counsel  
April Carter, Executive Secretary  
Flavio Rivera, Fiscal Officer

**PASSAIC COUNTY BOARD OF SOCIAL SERVICES  
THE REGULAR MONTHLY MEETING OF THE BOARD**

**THURSDAY, OCTOBER 23, 2025**

**@ 9:00 A.M.**

**Meeting began: A.M. 9:00AM**

<p><b>II. <u>Fringe and Allowance in Lieu of Rent payment to County of Passaic for the Quarter Ending June 2025</u></b>                  Recommendation is to approve Fringe and Allowance in Lieu of Rent payment to County of Passaic for the amount of \$3,430,725.75</p> <p><b>III. <u>Data Processing and Electronic Benefits Transfer Statements for the quarter ended September 30, 2025.</u></b>                  Recommendation is to pay Treasurer State of New Jersey \$158,121.00</p> <p><b>IV. <u>Property and General Liability Policy Renewal</u></b>                  Resolution renewing our Property and General Liability coverage which is due to expire on 10/31/2025. D&amp;G Sayles Corp, a Division of Patriot Growth Insurance received a quote from Glatfelter Public Entities in the Amount of \$23,784.</p> <p><b>Commissioner Rev. Douglas Maven County Adjuster Stampone</b></p>													
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**Also Attending:** Talisa A. Coleman, Executive Director  
 Thania Melo, Human Resource Manager  
 Albert Buglione, Special Counsel/Outside Counsel  
 April Carter, Executive Secretary  
 Flavio Rivera, Fiscal Officer

**PASSAIC COUNTY BOARD OF SOCIAL SERVICES  
THE REGULAR MONTHLY MEETING OF THE BOARD**

**THURSDAY, OCTOBER 23, 2025  
@ 9:00 A.M.**

**Meeting began: A.M. 9:00AM**

12H.	<p><u>Community Relations Committee</u> (Informational)</p> <p>October 11, 2025 The Clifton Health and Human Services Department: Embracing Abilities-Disability Information &amp; Resource Fair -School # 7 10AM-2PM</p>	COMM. AHMED -----	COMM. ALFORD -----	COMM. CUADRADO -----	COUNTY COMM. DeVore -----	COMM. DONNELLY -----	COMM. FRIERSON -----	COUNTY COMM JAMES -----	COMM REV. MAVEN -----	County Adjuster STAMPONE -----
13.	<p><u>Counsel's Monthly Report</u> (Informational)</p> <p>Legal Counsel Reports: September 1, 2025-September 30, 2025</p>	COMM. AHMED -----	COMM. ALFORD -----	COMM. CUADRADO -----	COUNTY COMM. DeVore -----	COMM. DONNELLY -----	COMM. FRIERSON -----	COUNTY COMM JAMES -----	COMM REV. MAVEN -----	County Adjuster STAMPONE -----
14.	<p><u>Communications (None)</u></p>	COMM. AHMED -----	COMM. ALFORD -----	COMM. CUADRADO -----	COUNTY COMM. DeVore -----	COMM. DONNELLY -----	COMM. FRIERSON -----	COUNTY COMM JAMES -----	COMM REV. MAVEN -----	County Adjuster STAMPONE -----
15.	<p><u>New Business (None)</u></p>	COMM. AHMED -----	COMM. ALFORD -----	COMM. CUADRADO -----	COUNTY COMM. DeVore -----	COMM. DONNELLY -----	COMM. FRIERSON -----	COUNTY COMM JAMES -----	COMM REV. MAVEN -----	County Adjuster STAMPONE -----
16.	<p><u>Old Business (None)</u></p>	COMM. AHMED -----	COMM. ALFORD -----	COMM. CUADRADO -----	COUNTY COMM. DeVore -----	COMM. DONNELLY -----	COMM. FRIERSON -----	COUNTY COMM JAMES -----	COMM REV. MAVEN -----	County Adjuster STAMPONE -----

**Also Attending:** Talisa A. Coleman, Executive Director  
Thania Melo, Human Resource Manager  
Albert Buglione, Special Counsel/Outside Counsel  
April Carter, Executive Secretary  
Flavio Rivera, Fiscal Officer

**PASSAIC COUNTY BOARD OF SOCIAL SERVICES  
THE REGULAR MONTHLY MEETING OF THE BOARD**

**THURSDAY, OCTOBER 23, 2025**

@ 9:00 A.M.

Meeting began: A.M. 9:00AM

17.	<p><b>Adjournment 9:21AM</b></p> <p>County Commissioner Rodney De Vore Commissioner Marilyn Friererson</p>	<p>COMM. AHMED -----</p>	<p>COMM. ALFORD YES</p>	<p>COMM. CUADRADO YES</p>	<p>COUNTY COMM. DeVore YES</p>	<p>COMM. DONNELLY -----</p>	<p>COMM. FRIERSON YES</p>	<p>COUNTY COMM JAMES -----</p>	<p>COMM REV. MAVEN 2nd YES</p>	<p>County Adjuster STAMPONE YES</p>
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**EXECUTIVE/ CLOSED SESSION**

\*\*\*\*\*MEETING CONCLUDED – 9:21 A.M.\*\*\*\*\*

**Also Attending:** Talisa A. Coleman, Executive Director  
 Thania Melo, Human Resource Manager  
 Albert Buglione, Special Counsel/Outside Counsel  
 April Carter, Executive Secretary  
 Flavio Rivera, Fiscal Officer

**Passaic County Board of Social Services**

**Resolution No. 2025-10-00**

**A RESOLUTION TO CORRECT THE TITLE OF ROSA ROSARIO TO AUDITOR ACCOUNTANT TRAINEE**

**WHEREAS** the Passaic County Board of Social Services hired Rosa Rosario in or about March 2024; and

**WHEREAS** the title into which she was ratified was listed as Accounting Assistant, which was a clerical error; and

**WHEREAS** the Passaic County Board of Social Services hereby seeks to correct the clerical error and ratify the proper title of Auditor Accountant Trainee; and

**WHEREAS** the change in title does not affect Rosa Rosarios salary range or otherwise affect her position within the Fiscal Department in which she has already been working; and

**NOW THEREFORE BE IT RESOLVED** that the Passaic County Board of Social Services hereby authorizes the correction of Rosa Rosario's title to Auditor Accountant Trainee; and

**BE IT FURTHER RESOLVED** that the Executive Director is hereby authorized and directed to notify the employee of the appointment with the Passaic County Board of Social Services effective on or after October 23, 2025 and

**BE IT FURTHER RESOLVED** that the Executive Director is hereby authorized and directed to place a copy of this resolution in the personnel file of the employee.

**IT IS HEREBY CERTIFIED** that this is a true copy of a Resolution adopted by the Passaic County Board Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on Thursday, October 23, 2025.

**ATTEST:**



Commissioner Rev. Douglas L. Maven  
Secretary-Treasurer

**APPROVED:**



Commissioner Carol Cuadrado  
Chairwoman

**Passaic County Board of Social Services**

**Resolution No. 2025-10-01**

**A RESOLUTION AUTHORIZING THE PROMOTION OF ONE  
PROVISIONAL EMPLOYEE TO HSS1**

**WHEREAS** the Passaic County Board of Social Services is in need of provisionally promoting 1 HSS1 for the Claims Department’s Fraud and Recovery Unit; and

**WHEREAS** interviews were conducted for the promotion to HSS1; and

**WHEREAS** it is by the recommendation of the Executive Director that Alexander Mendez be promoted to the provisional position of HSS1 on or after November 1, 2025; and


**NOW THEREFORE, BE IT RESOLVED** that the Passaic County Board of Social Services hereby approves the provisional promotion of the candidate; and

**BE IT FURTHER RESOLVED** that the Executive Director is hereby authorized and directed to notify the employee of the provisional promotion with the Passaic County Board of Social Services effective on or after 10/23/25; and

**BE IT FURTHER RESOLVED** that the Executive Director is hereby authorized and directed to place a copy of this resolution in the personnel file of the employee.


**IT IS HEREBY CERTIFIED** that this is a true copy of a Resolution adopted by the Passaic County Board Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on Thursday, October 23, 2025.

**ATTEST:**



Commissioner Rev. Douglas L. Maven  
Secretary-Treasurer

**APPROVED:**



Commissioner Carol Cuadrado  
Chairwoman

**Passaic County Board of Social Services**

**Resolution No. 2025-10-02**

**A RESOLUTION AUTHORIZING THE RENEWAL POLICY  
FOR INSURANCE COVERAGE THROUGH PATRIOT  
GROWTH INSURANCE WITH GLATFELTER PUBLIC  
ENTITIES**

**WHEREAS** the Passaic County Board of Social Services requires various insurance coverage; and

**WHEREAS** the Passaic County Board of Social Services currently enjoys a business relationship with Patriot Growth Insurance Services, LLC., a company with whom the Board has previously used; and

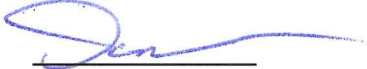
**WHEREAS** Patriot Growth through Glatfelter Public Entities, has agreed to renew the Passaic County Board of Social Services Insurance Coverage, for an annual total premium including tax for \$23,784.00 all as set forth in that which has been annexed as **Exhibit "A"**; and

**WHEREAS** it is by the recommendation of the Executive Director that the Passaic County Board of Social Services renew the insurance coverage as set forth above and with **Schedule "A"** attached hereto for reference, effective October 30, 2025 through October 31, 2026.

**NOW THEREFORE, BE IT RESOLVED** that the Passaic County Board of Social Services hereby approves the Insurance coverage renewal for the 2025-2026 period as set forth herein; and

**IT IS HEREBY CERTIFIED** that this is a true copy of a Resolution adopted by the Passaic County Board Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on Thursday October 23, 2025.

**ATTEST:**



Commissioner Rev. Douglas L. Maven  
Secretary-Treasurer

**APPROVED:**



Commissioner Carol Cuadrado  
Chairwoman