

ORDER OF BUSINESS

**PASSAIC COUNTY BOARD OF SOCIAL SERVICES
80 HAMILTON STREET
PATERSON, NEW JERSEY**

**REGULAR MEETING OF THE BOARD
THURSDAY, FEBRUARY 17, 2022
8:30 A.M.**

1. **CALL OF MEETING TO ORDER – ZOOM LIVE STREAM PLATFORM**

2. **OATH OF ALLEGIANCE TO THE FLAG**

3. **ROLL CALL**

4. **STATEMENT OF COMPLIANCE WITH OPEN PUBLIC MEETINGS ACT: PUBLIC NOTICE**

TAKE NOTICE the Passaic County Board of Social Services, has scheduled its regularly monthly meeting for June of 2021 to occur on: **Thursday, February 17, 2021 at 8:30AM.** Pursuant to the State of Emergency and Public Health Emergency declared by New Jersey Governor Philip Murphy set forth in Executive Order No. 103, and further limitations on public gatherings set forth in Executive Order No.: 104, the Board shall hold the Regular Meeting at 8:30AM – as scheduled, with no members of the public physically present, as authorized under N.J.S.A. 10:4-12(a), and in accordance with Administrative Order No. 20-01 issued by the Passaic County Administrator closing County Buildings to non-essential personnel and the public effective March 18, 2020 at 8:30AM. If a member of the public wishes to place a public comment on the record, please email your comment to: info@PCBSS.org stating your name, address, and matter to be addressed by the Board by no later than **February 17, 2021 @ 7:00AM.** Then, the Clerk to the Board shall read same into the public record, during the public meeting. Moreover, some or all members of the Board and all members of the Public may participate in this meeting telephonically, pursuant to N.J.S.A. 10:4-12-1, et seq., and Official action may be taken. The Board Meeting for this month will be held in separate formats via the ZOOM Platform. The first is via live video through ZOOM, with the login information being: <https://us02web.zoom.us/j/82381196995> with meeting ID of : 823 8116 6995 and passcode: 577148. The second will be via a call-in telephone number connected to Zoom platform: 1-888-475-4499, with meeting ID of: 823 8119 6995 and passcode: 577148. The public will also have an opportunity to speak during the “public portion of this meeting,” through both the Zoom Live Stream Platform and the Zoom Telephonic Platform – as authorized by law.

If an Executive session is required, the Board will retire to a closed session- pursuant to N.J.S.A. 10:4-6, and follow the procedures provided in this statute.

ALSO, pursuant to the issuance of Executive Order 107, this meeting will be conducted using communications equipment (i.e.: telephonic or internet streaming), which will be in compliance with N.J.S.A. 10:4-6 (the "Open Public Meetings Act"). This is also consistent with P.L. A-3855/S-2294, which was signed into law by Governor Murphy on Friday, March 20, 2020, directing that public meetings be conducted virtually during this pandemic, as well as recent Executive Orders by Governor Murphy numbered: 194 (11/10/20), 195 (11/12/20), and 196 (11/16/20).

5. **APPROVAL OF MINUTES** – January 20, 2022

6. **ADMINISTRATION**

- A. Director's Financial Report: Administrative Bills, Medical Transportation and Child Care Payments. (Non-confidential list of vendors posted at meeting)
- B. Ratification of payrolls:

01/10/2022 – 01/21/2022	Ck#. 305091-305114	\$1,438,287.13	Payroll
01/24/2022 – 02/04/2022	Ck#. 305115-305134	\$1,236,853.91	Payroll
- C. Clearing Account Transactions (recoveries) relating to the Food Stamp, Medicaid, and General Assistance Programs. (Confidential)

7. **ASSISTANCE**

- A. Motion to approve categorical assistance payments for March 1, 2022: Temporary Assistance to Needy Families, Refugee Assistance, and Social Service Emergency Assistance.
- B. Funeral Grants
 - Total Funeral Home Payments: \$ 124,029.39
 - Total Cemetery Payments: \$ 23,007.00

8. **SUSPEND REGULAR ORDER OF BUSINESS (Motion Required)**

9. **PUBLIC PORTION**

10. **RESUME REGULAR ORDER OF BUSINESS (Motion Required)**

11.

DEPARTMENTAL REPORTS

- A. Abacus Department
- B. Property and Resources Department
- C. Training Department
- D. Child Support Department

12.

COMMITTEE REPORTS

A. Executive Committee – Commissioner Smith, Chairwoman (Approval Needed).

- 1. Case Statistics (Informational Only)
- 2. Documents Storage and Destruction (Informational Only)
- 3. Information Technology Upgrades (Approval Needed; see attachment)
- 4. Time and Attendance

B. Education Leave Committee – Commissioner Cuadrado, Chairwoman (No Report).

C. Personnel Committee – Commissioner Cuadrado, Chairwoman (Approval Needed).

- Confidential Report
- Non-Confidential Report

D. Good and Welfare Committee – Commissioner Ahmed, Chairwoman (No Report).

E. Welfare Fraud & Abuse Committee – (Informational).

- Fraud Statistics Included in the Abacus Department Report (11A)

F. Building & Grounds Committee – Commissioner Alston, Chairwoman (No Report)

G. Finance Committee – Commissioner Rev. Maven, Chairman (Approval Needed).

- 1. Monthly Expenditures – All Monthly Expenditures are of a routine nature.
- 2. 2022 Agency Budget (see attached)

The 2022 Agency Budget has been prepared in the total amount of \$54,838,624 with a total County Share of \$13,681,292. The overall budget increased by \$2,929,721 from previous year due to TANF grants and Assistance to SSI recipients. The County Share decreased by \$273.

Recommendation is to approve the 2022 Agency Budget, County share \$13,681,292.

H. Community Relations Committee – Commissioner Rev. Maven, Chairman

- Community Outreach Monthly Activity Report (No Report)
John Currie, Chief Community Organization

13. **COUNSEL’S MONTHLY REPORT** – (Informational).

14. **COMMUNICATIONS** – (None).

15. **NEW BUSINESS** – (Informational)

1. Security services at 80 Hamilton Street by the City of Paterson will be terminated effective February 27, 2022 as a part of cost-sharing measures for the County (see attached).
2. FTI - Fingerprinting/Background Check Reminder

16. **OLD BUSINESS-** (Approval Needed)

1. **Re-Organization Item No. 11**

Resolution No. 5280 Authorized Signers pertaining
to all documents for the Board of Social Services (Resolution No. 5280 attached).

17. **ADJOURNMENT**