

**ORDER OF BUSINESS**

**PASSAIC COUNTY BOARD OF SOCIAL SERVICES  
80 HAMILTON STREET  
PATERSON, NEW JERSEY**

**REGULAR MEETING OF THE BOARD  
THURSDAY, JUNE 16, 2022  
8:30 A.M.**

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1. **CALL OF MEETING TO ORDER – ZOOM LIVE STREAM PLATFORM**
  2. **OATH OF ALLEGIANCE TO THE FLAG**
  3. **ROLL CALL**
  4. **STATEMENT OF COMPLIANCE WITH OPEN PUBLIC MEETINGS ACT: PUBLIC NOTICE**

**TAKE NOTICE** the Passaic County Board of Social Services, has scheduled its regularly monthly meeting for June of 2021 to occur on: **Thursday, June 16, 2022 at 8:30AM.** Pursuant to the State of Emergency and Public Health Emergency declared by New Jersey Governor Philip Murphy set forth in Executive Order No. 103, and further limitations on public gatherings set forth in Executive Order No.: 104, the Board shall hold the Regular Meeting at 8:30AM – as scheduled, with no members of the public physically present, as authorized under N.J.S.A. 10:4-12(a), and in accordance with Administrative Order No. 20-01 issued by the Passaic County Administrator closing County Buildings to non-essential personnel and the public effective March 18, 2020 at 8:30AM. If a member of the public wishes to place a public comment on the record, please email your comment to: [info@PCBSS.org](mailto:info@PCBSS.org) stating your name, address, and matter to be addressed by the Board by no later than **June 16, 2022 @ 7:00AM.** Then, the Clerk to the Board shall read same into the public record, during the public meeting. Moreover, some or all members of the Board and all members of the Public may participate in this meeting telephonically, pursuant to N.J.S.A. 10:4-12-1, et seq., and Official action may be taken. The Board Meeting for this month will be held in separate formats via the ZOOM Platform. The first is via live video through ZOOM, with the login information being: <https://us02web.zoom.us/j/86377228519> with meeting ID of : 863 7722 8519 and passcode: 667264. The second will be via a call-in telephone number connected to Zoom platform: 1-888-475-4499, with meeting ID of: 863 7722 8519 and passcode: 667264. The public will also have an opportunity to speak during the “public portion of this meeting,” through both the Zoom Live Stream Platform and the Zoom Telephonic Platform – as authorized by law.

If an Executive session is required, the Board will retire to a closed session- pursuant to N.J.S.A. 10:4-6, and follow the procedures provided in this statute.

ALSO, pursuant to the issuance of Executive Order 107, this meeting will be conducted using communications equipment (i.e.: telephonic or internet streaming), which will be in compliance with N.J.S.A. 10:4-6 (the "Open Public Meetings Act"). This is also consistent with P.L. A-3855/S-2294, which was signed into law by Governor Murphy on Friday, March 20, 2020, directing that public meetings be conducted virtually during this pandemic, as well as recent Executive Orders by Governor Murphy numbered: 194 (11/10/20), 195 (11/12/20), and 196 (11/16/20).

5. **APPROVAL OF MINUTES** – May 19, 2022

6. **ADMINISTRATION**

- A. Director's Financial Report: Administrative Bills, Medical Transportation and Child Care Payments. (Non-confidential list of vendors posted at meeting)
- B. Ratification of payrolls:
- |                         |                    |                |         |
|-------------------------|--------------------|----------------|---------|
| 04/18/2022 - 04/29/2022 | Ck#. 305241-305265 | \$1,324,887.49 | Payroll |
| 05/02/2022 – 05/13/2022 | Ck#. 305266-305289 | \$1,275,963.50 | Payroll |
- C. Clearing Account Transactions (recoveries) relating to the Food Stamp, Medicaid, and General Assistance Programs. (Confidential)

7. **ASSISTANCE**

- A. Motion to approve categorical assistance payments for July 1, 2022: Temporary Assistance to Needy Families, Refugee Assistance, and Social Service Emergency Assistance.
- B. Funeral Grants
- |                                |               |
|--------------------------------|---------------|
| ▪ Total Funeral Home Payments: | \$ 179,839.00 |
| ▪ Total Cemetery Payments:     | \$ 26,093.00  |

8. **SUSPEND REGULAR ORDER OF BUSINESS (Motion Required)**

9. **PUBLIC PORTION**

10. **RESUME REGULAR ORDER OF BUSINESS (Motion Required)**

11.

**DEPARTMENTAL REPORTS (Informational)**

- A. Abacus Department
- B. Property and Resources Department
- C. Training Department (**No report**)
- D. Child Support Department (**No report**)

12.

**COMMITTEE REPORTS**

- A. **Executive Committee – Commissioner Smith, Chairwoman (Informational).**
  - 1. Case Statistics
  - 2. Call Center
  - 3. Emails for agency correspondence
  - 4. MIS Department-Firewall/Backbone
  - 5. 6GN Cases
  - 6. E.A. Service Department Monthly Statistical Report May 2022 (attachment)
- B. **Education Leave Committee – Commissioner Cuadrado, Chairwoman (No Report).**
- C. **Personnel Committee – Commissioner Cuadrado, Chairwoman (Approval Needed).**
  - Confidential Report
  - Non-Confidential Report
- D. **Good and Welfare Committee – Commissioner Ahmed, Chairwoman (No Report).**
- E. **Welfare Fraud & Abuse Committee – (Informational).**
  - **Fraud Statistics Included in the Abacus Department Report (11A)**
- F. **Building & Grounds Committee – Commissioner Alston, Chairwoman (Informational)**
  - **Central Office**
    - 1. Renovations
    - 2. Staff Relocation
    - 3. Air Conditioning Repair
  - **Haskell Office**
    - 1. In need of air-conditioning repair
- G. **Finance Committee – Commissioner Rev. Maven, Chairman (Approval Needed).**
  - I. **Monthly Expenditures-** All monthly expenditures are of a routine nature. Department of Community Affairs.
  - II. **Reconciliation of Supplemental Payments to SSI Recipients Quarter June 30, 2022**

A bill has been received from the Division of Family Development for Reconciliation of Supplemental payments to SSI recipients for the quarter ending June 30, 2022 in the amount of \$185,000.00.
  - III. **Benecard Prescription Benefit Program 2022-2023 Renewal**

A Renewal Amendment for the period June 1, 2022 expiring May 31, 2023 (Resolution No. 3123 attachment)

H. Community Relations Committee – Commissioner Rev. Maven, Chairman

- Community Outreach Monthly Activity Report (Informational)  
John Currie, Chief Community Organization

1. June 3, 2022- Center for Family Resources Annual Volunteer Recognition Brunch. 10AM-1:30PM
2. June 6, 2022- Preparation for Passaic County Fair
3. June 16, 2022- PCBSS hosts Community Health Fair at St. Mary Help of Christians Church 10AM-2PM.

13. **COUNSEL’S MONTHLY REPORT – (Informational).**

1. Legal Counsel Report May 1-May 31, 2022

- a.) Child Support Hearings
- b.) Institutional Medicaid Hearings

14. **COMMUNICATIONS – (None).**

15. **NEW BUSINESS – (Approval Needed)**

- 1.) Website Overhaul Proposal (Danny Glix)
- 2.) Training Technician Range Change

16. **OLD BUSINESS –(Informational)**

Personnel Report (Public) updates from May 19, 2022 Board Meeting (Resolution No. Resolution No. 3118 attachment)

17. **ADJOURNMENT**