

PASSAIC COUNTY BOARD OF SOCIAL SERVICES

August 18, 2022

The regular meeting of the Passaic County Board of Social Services was held on Thursday, August 18, 2022 at 80 Hamilton Street, Paterson, New Jersey.

PLEASE NOTE: THIS MEETING WAS HELD VIA ZOOM LIVE STREAM

PUBLIC NOTICE

TAKE NOTICE the Passaic County Board of Social Services, has scheduled its regularly monthly meeting for August of 2022 to occur on: **Thursday, August 18, 2022 at 8:30AM.** Pursuant to the State of Emergency and Public Health Emergency declared by New Jersey Governor Philip Murphy set forth in Executive Order No. 103, and further limitations on public gatherings set forth in Executive Order No.: 104, the Board shall hold the Regular Meeting at 8:30AM – as scheduled, with no members of the public physically present, as authorized under N.J.S.A. 10:4-12(a), and in accordance with Administrative Order No. 20-01 issued by the Passaic County Administrator closing County Buildings to non-essential personnel and the public effective March 18, 2020 at 8:30AM. If a member of the public wishes to place a public comment on the record, please email your comment to: info@PCBSS.org stating your name, address, and matter to be addressed by the Board by no later than **August 18, 2022 @ 7:00AM.** Then, the Clerk to the Board shall read same into the public record, during the public meeting. Moreover, some or all members of the Board and all members of the Public may participate in this meeting telephonically, pursuant to N.J.S.A. 10:4-12-1, et seq., and Official action may be taken. The Board Meeting for this month will be held in separate formats via the ZOOM Platform. The first is via live video through ZOOM, with the call-in information being: <https://us02web.zoom.us/j/83900962101> with meeting ID of: 839 0096 2101 and passcode: 443401. The second will be via a call-in telephone number connected to ZOOM, which will be: 888-475-4499 with meeting ID of: 839 0096 2101 and passcode: 443401. The public will also have an opportunity to speak during the “public portion of this meeting,” through both the Zoom Live Stream Platform and the Zoom Telephonic Platform – as authorized by law.

If an Executive session is required, the Board will retire to a closed session- pursuant to N.J.S.A. 10:4-6, and follow the procedures provided in this statute.

ALSO, pursuant to the issuance of Executive Order 107, this meeting will be conducted using communications equipment (i.e.: telephonic or internet streaming), which will be in compliance with N.J.S.A. 10:4-6 (the “Open Public Meetings Act”). This is also consistent with P.L. A-3855/S-2294, which was signed into law by Governor Murphy on Friday, March 20, 2020, directing that public meeting be conducted virtually during this pandemic, as well as recent Executive Orders by Governor Murphy numbered: 194 (11/10/20), 195 (11/12/20), and 196 (11/16/20).

The meeting was called to order at 8:32 A.M.

Present: Commissioner Linda G. Smith, Chairwoman
Commissioner Carol Cuadrado, Vice Chairwoman
Commissioner Kathleen A. Donnelly, Assistant Secretary Treasurer
Commissioner Dawn Alston
Commissioner Marilyn Frierson (arrived at 8:44AM)
County Adjuster Domenick Stampone
County Commissioner Bruce James

Also

Present: Talisa Coleman, Director
Flavio Rivera, Fiscal Officer
Janet McDaniel, Chief of Administrative Services
Albert Buglione, Special/Outside Counsel
April Carter, Administrative Assistant

Motion was made by Commissioner Carol Cuadrado, seconded by County Adjuster Domenick Stampone, that the minutes of the Board Meeting held July 21, 2022, be approved as submitted. Motion unanimously carried on roll call.

ADMINISTRATION

6A Director's Financial Report including Administrative Bills, Medical Transportation and Child Care Payments: Motion to approve payments included in the Director's Financial Report as presented to the Board made by Commissioner Bruce James, seconded by Commissioner Dawn Alston. Motion unanimously carried on roll call.

6B Ratification of payments made for payrolls:

06/27/2022-07/08/2022	CK# 305363-305390 \$1,283,220.55 Payroll
07/11/2022-07/22/2022	Ck#. 305391-305416 \$1,317,105.29 Payroll

Motion to ratify payrolls made by Commissioner Bruce James, seconded by Commissioner Dawn Alston. Motion unanimously carried on roll call.

6C Motion was made by Commissioner Bruce James, seconded by Commissioner Dawn Alston, that Clearing Account transactions relating to the Food Stamp and Medicaid Programs as listed be approved. Motion unanimously carried on roll call.

PASSAIC COUNTY BOARD OF SOCIAL SERVICES
THE REGULAR MONTHLY MEETING OF THE BOARD

THURSDAY, AUGUST 18, 2022

@ 8:30 A.M.

Meeting began: 8:32 A.M.

AGENDA NO.	DESCRIPTION	COMM. AHMED	COMM. ALSTON	COMM. BARTLETT	COMM. CUADRADO	COMM. DONNELLY	COMM. FRIERSON	COUNTY COMM. JAMES	REV. MAVEN	County Adjuster STAMPONE	COMM. SMITH
1.	Call Meeting to Order	X	✓	X	✓	✓	✓ Arrived at 8:44AM	✓	X	✓	✓
2.	Oath of Allegiance to the Flag										
3.	Roll Call	COMM. AHMED ABSENT	COMM. ALSTON YES	COMM. BARTLETT ABSENT	COMM. CUADRADO YES	COMM. DONNELLY YES	COMM. FRIERSON -----	COUNTY COMM. JAMES YES	REV. MAVEN ABSENT	County Adjuster STAMPONE YES	COMM. SMITH YES
4.	Statement of Compliance with Open Public Meetings Act	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----
5.	*Approval of Minutes* Monthly Board Meeting July 21, 2022 Commissioner Carol Cuadrado County Adjuster Stampone	COMM. AHMED -----	COMM. ALSTON YES	COMM. BARTLETT -----	COMM. CUADRADO 1st YES	COMM. DONNELLY YES	COMM. FRIERSON -----	COUNTY COMM. JAMES YES	REV. MAVEN -----	County Adjuster STAMPONE 2nd YES	COMM. SMITH YES
6.	Administration A. <u>Director's Financial Report</u> B. <u>Ratification of Payrolls</u> C. <u>Clearing Account Transactions</u> Commissioner Bruce James Commissioner Dawn Alston	COMM. AHMED ----- ----- -----	COMM. ALSTON 2nd YES YES YES	COMM. BARTLETT ----- ----- -----	COMM. CUADRADO YES YES YES	COMM. DONNELLY YES YES YES	COMM. FRIERSON ----- ----- -----	COUNTY COMM. JAMES 1st YES YES YES	REV. MAVEN ----- ----- -----	County Adjuster STAMPONE YES YES YES	COMM. SMITH YES YES YES

Also Attending: Talisa A. Coleman, Director
Albert Buglione, Special Counsel/Outside Counsel
Flavio Rivera, Fiscal Officer
April L. Carter, Administrative Assistant
Janet McDaniel, Chief of Administrative Services

ASSISTANCE

- 7A Categorical Assistance: Motion was made by Commissioner Carol Cuadrado, seconded by Commissioner Kathleen Donnelly, that the Board approved payment of categorical assistance for September 1, 2022, consisting of Temporary Assistance to Needy Families, Refugee Assistance and Social Service Emergency Assistance. Motion unanimously carried on roll call.
- 7B Funeral Grants: A motion was made by Commissioner Carol Cuadrado, seconded by Commissioner Kathleen Donnelly, that the Board approve the payment of funeral grants as listed. A copy of this listing is attached hereto and made a part of these minutes. Motion unanimously carried on roll call.

SUSPEND REGULAR ORDER OF BUSINESS

Motion to suspend the regular order of business and open the meeting up to the public made by Commissioner Kathleen Donnelly, seconded by Commissioner Bruce James. Motion unanimously carried on roll call.

PUBLIC PORTION

Mr. John May, PCBSS Professional Workers Association President

Motion to close the public portion made by County Adjuster Domenick Stampone, seconded by Commissioner Bruce James. Motion unanimously carried on roll call.

RESUME REGULAR ORDER OF BUSINESS

Motion to resume the regular order of business and close the meeting to the public made by Commissioner Bruce James, seconded by Commissioner Kathleen Donnelly. Motion unanimously carried on roll call.

DEPARTMENTAL REPORTS

Copies of the following informational program reports were provided to the Board and are attached hereto and made a part of these minutes:

- A. Abacus Department (Informational)
- B. Property & Resources Department (Informational)
- C. Training Department (No Report)
- D. Child Support Department (No Report)

**PASSAIC COUNTY BOARD OF SOCIAL SERVICES
THE REGULAR MONTHLY MEETING OF THE BOARD**

THURSDAY, AUGUST 18, 2022

@ 8:30 A.M.

Meeting began: 8:32 A.M.

7.	Assistance A. <u>Categorical Assistance: September 1, 2022</u> B. <u>Funeral Grants</u> Commissioner Carol Cuadrado Commissioner Kathleen Donnelly	COMM. AHMED ----- -----	COMM. ALSTON YES YES	COMM. BARTLETT ----- -----	COMM. CUADRADO 1st YES YES	COMM. DONNELLY 2nd YES YES	COMM. FRIERSON YES YES	COUNTY COMM JAMES YES YES	REV. MAVEN ----- -----	County Adjuster STAMPONE YES YES	COMM. SMITH YES YES
8.	Suspend Regular Order of Business (Motion Required) Commissioner Bruce James Commissioner Kathleen Donnelly	COMM. AHMED ----- -----	COMM. ALSTON YES YES	COMM. BARTLETT ----- -----	COMM. CUADRADO YES YES	COMM. DONNELLY 2nd YES YES	COMM. FRIERSON YES YES	COUNTY COMM JAMES 1st YES YES	REV. MAVEN ----- -----	County Adjuster STAMPONE YES YES	COMM. SMITH YES YES
9.	Public Portion Mr. John May, PWA President										
10.	Resume Regular Order of Business (Motion Required) Commissioner Bruce James Commissioner Kathleen Donnelly	COMM. AHMED ----- -----	COMM. ALSTON YES YES	COMM. BARTLETT ----- -----	COMM. CUADRADO YES YES	COMM. DONNELLY 2nd YES YES	COMM. FRIERSON YES YES	COUNTY COMM JAMES 1st YES YES	REV. MAVEN ----- -----	County Adjuster STAMPONE YES YES	COMM. SMITH YES YES
11.	Departmental Reports (Informational) A. <u>Abacus Department</u> B. <u>Property & Resources Department</u> C. <u>Child Support & Paternity</u> D. <u>Training Department</u>	COMM. AHMED ----- -----	COMM. ALSTON ----- -----	COMM. BARTLETT ----- -----	COMM. CUADRADO ----- -----	COMM. DONNELLY ----- -----	COMM. FRIERSON ----- -----	COUNTY COMM JAMES ----- -----	REV. MAVEN ----- -----	County Adjuster STAMPONE ----- -----	COMM. SMITH ----- -----

Also Attending: Talisa A. Coleman, Director
Albert Buglione, Special Counsel/Outside Counsel
Flavio Rivera, Fiscal Officer
April L. Carter, Administrative Assistant
Janet McDaniel, Chief of Administrative Services

EXECUTIVE COMMITTEE

A copy of the Executive Committee report as forwarded to all Board members. A copy attached hereto and made a part of these minutes.

Motion to approve item three with motion pending the inclusion of end date for item three made by Commissioner Kathleen Donnelly, seconded by Commissioner Dawn Alston . Motion unanimously carried on roll call.

Motion to approve item no. seven made by Commissioner Carol Cuadrado, seconded by Commissioner Kathleen Donnelly . Motion unanimously carried on roll call.

1. Case Statistics –(Informational)
2. Program Updates(Informational).
3. Resolution No. 2114 Authorizing the Award of the Medicaid Consulting Services Contract (Approval Needed)
4. Covid Numbers-(Informational)
5. E.A. Service Department Monthly Statistical Report July 2022 (Informational)
6. Union Labor Agreements-(Informational)
7. Resolution No. 2115-Legal Counsel Rate Increase (Approval Needed)

EDUCATIONAL LEAVE COMMITTEE (No Report)**PERSONNEL COMMITTEE**

Motion was made by Commissioner Carol Cuadrado to amend Resolution No. 3134 to reflect HSS3 title consistency and approve the non-confidential and confidential Personnel Committee Reports seconded by Commissioner Bruce James. Motion unanimously carried on roll call.

Motion was made by County Adjuster Stampone to approve the Confidential Personnel Committee Reports seconded by Commissioner Kathleen Donnelly. Motion was withdrawn . Motion already moved by Commissioner Carol Cuadrado. Motion to withdraw unanimously carried on roll call.

GOOD AND WELFARE COMMITTEE

No Report

WELFARE FRAUD AND ABUSE COMMITTEE

The monthly fraud department statistics were provided to all Board Members as part of the report of the Abacus Department (Agenda 11A).

**PASSAIC COUNTY BOARD OF SOCIAL SERVICES
THE REGULAR MONTHLY MEETING OF THE BOARD**

THURSDAY, AUGUST 18, 2022

@ 8:30 A.M.

Meeting began: 8:32 A.M.

		COMM. AHMED	COMM. ALSTON	COMM. BARTLETT	COMM. CUADRADO	COMM. DONNELLY	COMM. FRIERSON	COUNTY COMM JAMES	REV. MAVEN	County Adjuster STAMPONE	COMM. SMITH
12A.	<u>Committee Reports</u> <u>Executive Committee (Approval</u> <u>Needed)</u> 1. Case Statistics (Informational) 2. Program Updates (Informational) 3. Resolution Authorizing the Award of the Medicaid Consulting Services Contract 4. COVID Numbers (Informational) 5. E.A. Service Department Monthly Statistical Report July 2022 (Informational) 6. Union Labor Agreements (Informational) 7. Legal Counsel: Rate Increase (Approval Needed) Commissioner Kathleen Donnelly Commissioner Dawn Alston Commissioner Carol Cuadrado Commissioner Kathleen Donnelly	----- ----- ----- ----- ----- ----- -----	2nd YES	----- ----- ----- ----- ----- ----- -----	YES	1st YES	YES	YES	----- ----- ----- ----- ----- ----- -----	YES	YES
12B.	<u>Educational Leave Committee</u> (No Report)	COMM. AHMED	COMM. ALSTON	COMM. BARTLETT	COMM. CUADRADO	COMM. DONNELLY	COMM. FRIERSON	COUNTY COMM JAMES	REV. MAVEN	County Adjuster STAMPONE	COMM. SMITH

Also Attending: Talisa A. Coleman, Director
 Albert Buglione, Special Counsel/Outside Counsel
 Flavio Rivera, Fiscal Officer
 April L. Carter, Administrative Assistant
 Janet McDaniel, Chief of Administrative Services

**PASSAIC COUNTY BOARD OF SOCIAL SERVICES
THE REGULAR MONTHLY MEETING OF THE BOARD**

THURSDAY, AUGUST 18, 2022

@ 8:30 A.M.

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12C.	<p>Personnel Committee (Approval Needed)</p> <ul style="list-style-type: none"> Confidential Report Non-Confidential Report <p><u>Amendment of Resolution</u> <u>No. 3134 & Agenda</u></p> <p>Commissioner Carol Cuadrado Commissioner Bruce James Commissioner Carol Cuadrado Commissioner Kathleen Donnelly</p>	COMM. AHMED ----- ----- -----	COMM. ALSTON YES YES YES	COMM. BARTLETT ----- ----- -----	COMM. CUADRADO 1st YES YES 1st YES	COMM. DONNELLY YES YES 2nd YES	COMM. FRIERSON YES YES YES	COUNTY COMM JAMES 2nd YES YES YES	REV. MAVEN ----- ----- -----	County Adjuster STAMPONE YES YES YES	COMM. SMITH YES YES YES
12D.	Good & Welfare Committee (No Report)	COMM. AHMED -----	COMM. ALSTON -----	COMM. BARTLETT -----	COMM. CUADRADO -----	COMM. DONNELLY -----	COMM. FRIERSON -----	COUNTY COMM JAMES -----	REV. MAVEN -----	County Adjuster STAMPONE -----	COMM. SMITH -----
12E.	Welfare Fraud & Abuse Committee Fraud Statistics Included in the Abacus Dept. Report (11A Informational)	COMM. AHMED -----	COMM. ALSTON -----	COMM. BARTLETT -----	COMM. CUADRADO -----	COMM. DONNELLY -----	COMM. FRIERSON -----	COUNTY COMM JAMES -----	REV. MAVEN -----	County Adjuster STAMPONE -----	COMM. SMITH -----
12F.	<p>Building & Grounds Committee (Informational)</p> <ol style="list-style-type: none"> Security Updates Wanaque Lease Renewal (Pending) Paterson Office Renovations: Cubicles 	COMM. AHMED ----- ----- -----	COMM. ALSTON ----- ----- -----	COMM. BARTLETT ----- ----- -----	COMM. CUADRADO ----- ----- -----	COMM. DONNELLY ----- ----- -----	COMM. FRIERSON ----- ----- -----	COUNTY COMM JAMES ----- ----- -----	REV. MAVEN ----- ----- -----	County Adjuster STAMPONE ----- ----- -----	COMM. SMITH ----- ----- -----

Also Attending: Talisa A. Coleman, Director
Albert Buglione, Special Counsel/Outside Counsel
Flavio Rivera, Fiscal Officer
April L. Carter, Administrative Assistant
Janet McDaniel, Chief of Administrative Services

BUILDING AND GROUNDS COMMITTEE

A copy of the Building and Grounds Committee report as forwarded to all Board members A copy attached hereto and made a part of these minutes (Informational).

1. Security Updates
2. Wanaque Lease Renewal-Pending negotiation
3. Renovations: Cubicles-Central office (80 Hamilton Street, Paterson, New Jersey 07505

FINANCE COMMITTEE

Motion to approve the General Finance Committee report made by Commissioner Kathleen Donnelly, seconded by Commissioner Bruce James. Motion unanimously carried on roll call.

I. Monthly Expenditures

All monthly expenditures are of a routine nature.

II. We are looking to acquire a document folding machine from Pitney Bowes under NJ State Contract #41258-the cost of the Relay 4500 Base+ vertical Stacker is \$13,865.43

COMMUNITY RELATIONS (Informational)

1. Passaic County Fair Vendors Meeting
2. Passaic County Fair (4 Day Event)
3. Meeting for World Miracle Outreach

-Committee did not meet this month, however, report provided to the Board

COUNSEL'S REPORT

A copy of the Counsel report as forwarded to all Board members (Informational). A copy attached hereto and made a part of these minutes.

1. Legal Counsel Report-Hearings-July 1-July 30, 2022 (Child Support & Institutional Medicaid)
2. Hearings (Child Support, Institutional Medicaid)
3. TANF/SNAP/EA/ Community Medicaid (APS)

**PASSAIC COUNTY BOARD OF SOCIAL SERVICES
THE REGULAR MONTHLY MEETING OF THE BOARD**

THURSDAY, AUGUST 18, 2022

@ 8:30 A.M.

Meeting began: 8:32 A.M.

12G.	<p>Finance Committee (Approval Needed)</p> <p>I. Monthly Expenditures All monthly expenditures are of a routine nature.</p> <p>II. We are looking to acquire a document folding machine from Pitney Bowes under NJ State Contract #41258. The cost of the Relay 4500 Base+ Vertical Stacker is \$13,865.43.</p> <p>Commissioner Kathleen Donnelly Commissioner Bruce James</p>	COMM. AHMED -----	COMM. ALSTON YES	COMM. BARTLETT -----	COMM. CUADRADO YES	COMM. DONNELLY 1st YES	COMM. FRIERSON YES	COUNTY COMM JAMES 2nd YES	REV. MAVEN -----	County Adjuster STAMPONE YES	COMM. SMITH YES
		-----	YES	-----	YES	YES	YES	YES	-----	YES	YES
12H.	<p>Community Relations Committee - (Informational)</p> <p>1. Passaic County Fair Vendors Meeting</p> <p>2. Passaic County Fair (4 Day Event)</p> <p>3. Meeting for World Miracle Outreach</p>	COMM. AHMED -----	COMM. ALSTON -----	COMM. BARTLETT -----	COMM. CUADRADO -----	COMM. DONNELLY -----	COMM. FRIERSON -----	COUNTY COMM JAMES -----	REV. MAVEN -----	County Adjuster STAMPONE -----	COMM. SMITH -----

Also Attending: Talisa A. Coleman, Director
Albert Buglione, Special Counsel/Outside Counsel
Flavio Rivera, Fiscal Officer
April L. Carter, Administrative Assistant
Janet McDaniel, Chief of Administrative Services

COMMUNICATIONS (No Report)

NEW BUSINESS- (approval needed)

Motion to approve item no. one was made by Commissioner Bruce James, seconded by Commissioner Carol Cuadrado. Motion unanimously carried on roll call.

Motion to approve item no. two was made by Commissioner Bruce James, seconded by Commissioner Carol Cuadrado. Motion unanimously carried on roll call.

1. 2022 New Jersey State League of Municipalities 107th Annual Conference (approval needed)
2. New Jersey Black Issues Conference (October 13-14 2022) approval needed

OLD BUSINESS- (None)

ADJOURNMENT

Motion for adjournment made by Commissioner Linda G. Smith, seconded by Commissioner Carol Cuadrado. Motion unanimously carried on roll call.

*****MEETING CONCLUDED – 9:22 A.M.*****

Respectfully submitted



Rev. Douglas Maven
Secretary Treasurer

Attested to:
Talisa A. Coleman

**PASSAIC COUNTY BOARD OF SOCIAL SERVICES
THE REGULAR MONTHLY MEETING OF THE BOARD**

THURSDAY, AUGUST 18, 2022

@ 8:30 A.M.

Meeting began: 8:32 A.M.

13.	Counsel Monthly Report (Informational) 1. Legal Counsel Report-Hearings- July 1- July 31, 2022 (Child Support & Institutional Medicaid) 2. APS Hearings (TANF, SNAP, EA, & Community Medicaid)	COMM. AHMED -----	COMM. ALSTON -----	COMM. BARTLETT -----	COMM. CUADRADO -----	COMM. DONNELLY -----	COMM. FRIERSON -----	COUNTY COMM JAMES -----	REV. MAVEN -----	County Adjuster STAMPONE -----	COMM. SMITH -----
14.	Communications - (No Report)	COMM. AHMED -----	COMM. ALSTON -----	COMM. BARTLETT -----	COMM. CUADRADO -----	COMM. DONNELLY -----	COMM. FRIERSON -----	COUNTY COMM JAMES -----	REV. MAVEN -----	County Adjuster STAMPONE -----	COMM. SMITH -----
15.	New Business (Needs Approval) 1. 2022 New Jersey State League of Municipalities 107th Annual Conference 2. New Jersey 40th Annual Black Leadership Conference Commissioner Bruce James Commissioner Kathleen Donnelly	COMM. AHMED -----	COMM. ALSTON YES YES	COMM. BARTLETT YES YES	COMM. CUADRADO YES YES	COMM. DONNELLY 2nd YES YES	COMM. FRIERSON YES YES	COUNTY COMM JAMES 1st YES YES	REV. MAVEN ----- -----	County Adjuster STAMPONE YES YES	COMM. SMITH YES YES

Also Attending: Talisa A. Coleman, Director
Albert Buglione, Special Counsel/Outside Counsel
Flavio Rivera, Fiscal Officer
April L. Carter, Administrative Assistant
Janet McDaniel, Chief of Administrative Services

PASSAIC COUNTY BOARD OF SOCIAL SERVICES
THE REGULAR MONTHLY MEETING OF THE BOARD

THURSDAY, AUGUST 18, 2022

@ 8:30 A.M.

Meeting began: 8:32 A.M.

16.	Old Business (No Report)	COMM. AHMED -----	COMM. ALSTON -----	COMM. BARTLETT -----	COMM. CUADRADO -----	COMM. DONNELLY -----	COMM. FRIERSON -----	COUNTY COMM JAMES -----	REV. MAVEN -----	County Adjuster STAMPONE -----	COMM. SMITH -----
17.	Adjournment 9:22AM Commissioner Bruce James Commissioner Carol Cuadrado	COMM. AHMED YES	COMM. ALSTON YES	COMM. BARTLETT YES	COMM. CUADRADO 2nd YES	COMM. DONNELLY YES	COMM. FRIERSON YES	COUNTY COMM JAMES 1st YES	REV. MAVEN YES	County Adjuster STAMPONE YES	COMM. SMITH YES

EXECUTIVE/ CLOSED SESSION

Also Attending: Talisa A. Coleman, Director
Albert Buglione, Special Counsel/Outside Counsel
Flavio Rivera, Fiscal Officer
April L. Carter, Administrative Assistant
Janet McDaniel, Chief of Administrative Services

Passaic County Board of Social Services

Resolution No. 2114

A RESOLUTION AUTHORIZING THE AWARD OF THE MEDICAID CONSULTING SERVICES CONTRACT.

WHEREAS the Passaic County Board of Social Services requires the services of a Medicaid Consultant to assist, *inter alia*, in the implementation and alignment of the Board's Medicaid policies with those of the State of New Jersey; and

WHEREAS the Passaic County Board of Social Services published, in compliance with the public contracts law, a Request for Proposal for submissions for Medicaid Consulting Services; and

WHEREAS The Request for Proposal (RFP) was returnable July 28, 2022; and

WHEREAS there was one (1) Proposal submission for Medicaid Consulting Services, received and opened on the return date of July 28, 2022; and

WHEREAS The Committee has selected Perselay Associates, Inc. as a qualified proposer, notwithstanding it being the only RFP received; and

NOW THEREFORE, BE IT RESOLVED that the Passaic County Board of Social Services hereby awards the Medicaid Consulting Services Contract, pursuant to the New Jersey Public Contracts Law, Fair and Open process as set forth herein, to Perselay Associates, Inc.; and

BE IT FURTHER RESOLVED that the award of the Contract shall be effective August 1, 2022; and

IT IS HEREBY CERTIFIED that this is a true copy of a Resolution adopted by the Passaic County Board Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on Thursday August 18, 2022.

ATTEST:

APPROVED:

Commissioner Rev. Douglas L. Maven
Secretary-Treasurer

Commissioner Linda G. Smith
Chairwoman

Passaic County Board of Social Services

Resolution No. 2115

**A RESOLUTION INCREASING THE HOURLY RATE FOR
OUTSIDE LEGAL SERVICES COUNSEL**

WHEREAS the Passaic County Board of Social Services requires the services of Legal Professionals for outside litigation, labor and other specialized legal matters; and

WHEREAS the Passaic County Board of Social Services currently pays an hourly rate of \$150.00 an hour; and

WHEREAS an analysis and comparison of hourly billable rates for outside legal professionals has been undertaken and reflects that the Passaic County Board of Social Services current rate is below the industry norm; and

WHEREAS in order to attract the most competent and dedicated legal professionals a rate of \$175.00 per hour is necessary; and

NOW THEREFORE, BE IT RESOLVED that the Executive Director and General Counsel hereby recommend an increase in the outside counsel legal rate to \$175.00 an hour; and

BE IT FURTHER RESOLVED that this rate shall take effect September 1, 2022 for all currently active and future outside counsel legal matters; and

IT IS HEREBY CERTIFIED that this is a true copy of a Resolution adopted by the Passaic County Board Services upon a roll call of all members of the Board of Commissioners eligible to vote at a regular meeting held on Thursday August 18, 2022.

ATTEST:

APPROVED:

Commissioner Rev. Douglas L. Maven
Secretary-Treasurer

Commissioner Linda G. Smith
Chairwoman

Passaic County Board of Social Services

Resolution No. 3134

A RESOLUTION AUTHORIZING THE PROMOTION OF FOUR HUMAN SERVICES SPECIALISTS 3

WHEREAS the Passaic County Board of Social Services is desirous of promoting 4 Human Services Specialist 3; and

WHEREAS the 4 positions of Provisional Human Services Specialist 3 were duly posted and advertised by the Passaic County Board of Social Services; and

WHEREAS interviews were conducted for the 4 positions of Provisional Human Services Specialist 3; and

WHEREAS it is by the recommendation of the Director that the 4 candidates be promoted to the position of Provisional Human Services Specialist 3, effective on or after August 25, 2022.

1. Sarika Amin
2. Maria Azares
3. Madelen Lemoine
4. Marie Nyland

NOW THEREFORE, BE IT RESOLVED that the Passaic County Board of Social Services hereby approves the promotion of the aforementioned employees to Permanent Human Services Specialist 3 effective on or after 08/25/2022; and


BE IT FURTHER RESOLVED that the Director is hereby authorized and directed to notify the employee of their promotion to Permanent Human Service

Specialist 3 with the Passaic County Board of Social Services effective on or after 08/25/2022; and

BE IT FURTHER RESOLVED that the Director is hereby authorized and directed to place a copy of this resolution in the personnel file of each employee.

IT IS HEREBY CERTIFIED that this is a true copy of a Resolution adopted by the Passaic County Board Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on Thursday **August 18, 2022**

ATTEST:

A handwritten signature in dark ink, appearing to be 'Douglas L. Maven', written over a horizontal line.

Commissioner Rev. Douglas L. Maven
Secretary-Treasurer

APPROVED:

A handwritten signature in dark ink, appearing to be 'Linda G. Smith', written over a horizontal line.

Commissioner Linda G. Smith
Chairwoman