

ORDER OF BUSINESS

PASSAIC COUNTY BOARD OF SOCIAL SERVICES
80 HAMILTON STREET
PATERSON, NEW JERSEY

REGULAR MEETING OF THE BOARD
THURSDAY, DECEMBER 15, 2022
8:30 A.M.

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1. **CALL OF MEETING TO ORDER – ZOOM LIVE STREAM PLATFORM**
 2. **OATH OF ALLEGIANCE TO THE FLAG**
 3. **ROLL CALL**
 4. **STATEMENT OF COMPLIANCE WITH OPEN PUBLIC MEETINGS ACT: PUBLIC NOTICE**

TAKE NOTICE the Passaic County Board of Social Services, has scheduled its regularly monthly meeting for December 2022 to occur on: **Thursday, December 15, 2022 at 8:30AM**. Pursuant to the State of Emergency and Public Health Emergency declared by New Jersey Governor Philip Murphy set forth in Executive Order No. 103, and further limitations on public gatherings set forth in Executive Order No.: 104, the Board shall hold the Regular Meeting at 8:30AM – as scheduled, with no members of the public physically present, as authorized under N.J.S.A. 10:4-12(a), and in accordance with Administrative Order No. 20-01 issued by the Passaic County Administrator closing County Buildings to non-essential personnel and the public effective March 18, 2020 at 8:30AM. If a member of the public wishes to place a public comment on the record, please email your comment to: info@PCBSS.org stating your name, address, and matter to be addressed by the Board by no later than **December 15, 2022 @ 7:00AM**. Then, the Clerk to the Board shall read same into the public record, during the public meeting. Moreover, some or all members of the Board and all members of the Public may participate in this meeting telephonically, pursuant to N.J.S.A. 10:4-12-1, et seq., and Official action may be taken. The Board Meeting for this month will be held in separate formats via the ZOOM Platform. The first is via live video through ZOOM, with the login information being: <https://us02web.zoom.us/j/85653524926> with meeting ID of : 856 5352 4926 and passcode: 256931. The second will be via a call-in telephone number connected to Zoom platform: 1-888-475-4499, with meeting ID of: 856 5352 4926 and passcode: 256931. The public will also have an opportunity to speak during the “public portion of this meeting,” through both the Zoom Live Stream Platform and the Zoom Telephonic Platform – as authorized by law.

If an Executive session is required, the Board will retire to a closed session- pursuant to N.J.S.A. 10:4-6, and follow the procedures provided in this statute.

ALSO, pursuant to the issuance of Executive Order 107, this meeting will be conducted using communications equipment (i.e.: telephonic or internet streaming), which will be in

compliance with N.J.S.A. 10:4-6 (the "Open Public Meetings Act"). This is also consistent with P.L. A-3855/S-2294, which was signed into law by Governor Murphy on Friday, March 20, 2020, directing that public meeting be conducted virtually during this pandemic, as well as recent Executive Orders by Governor Murphy numbered: 194 (11/10/20), 195 (11/12/20), and 196 (11/16/20).

5. **APPROVAL OF MINUTES** – November 22, 2022

6. **ADMINISTRATION**

A. Director's Financial Report: Administrative Bills, Medical Transportation and Child Care Payments. (Non-confidential list of vendors posted at meeting)

B. Ratification of payrolls:

10/17/2022-10/28/2022	CK# 305603-305630 \$1,284,861.64 Payroll
10/31/2022-11/11/2022	Ck# 305578-305602 \$1,282,824.81 Payroll
11/14/2022-11/25/2022	Ck# 305657-305678 \$1,283,495.25 Payroll

C. Clearing Account Transactions (recoveries) relating to the Food Stamp, Medicaid, and General Assistance Programs. (Confidential)

7. **ASSISTANCE**

A. Motion to approve categorical assistance payments for January 1, 2023: Temporary Assistance to Needy Families, Refugee Assistance, and Social Service Emergency Assistance.

B. Funeral Grants

▪ Total Funeral Home Payments:	\$ 197,109.15
▪ Total Cemetery Payments:	\$ 30,335.00

8. **SUSPEND REGULAR ORDER OF BUSINESS (Motion Required)**

9. **PUBLIC PORTION**

10. **RESUME REGULAR ORDER OF BUSINESS (Motion Required)**

11. **DEPARTMENTAL REPORTS (Informational)**

- A. Abacus Department
- B. Property and Resources Department
- C. Training Department
- D. Child Support Department

COMMITTEE REPORTS**A. Executive Committee – Commissioner Smith, Chairwoman (Approval Needed).**

1. Case Statistics
2. E.A. Service Dept. Monthly Statistical Report November 2022
3. Covid Status Report
4. Proclamations for Retirees

B. Education Leave Committee – Commissioner Cuadrado, Chairwoman (None).**C. Personnel Committee – Commissioner Cuadrado, Chairwoman (Approval Needed).**

- Confidential Report
- Non-Confidential Report

D. Good and Welfare Committee – Commissioner Ahmed, Chairwoman (None).**E. Welfare Fraud & Abuse Committee – (Informational).**

- **Fraud Statistics Included in the Abacus Department Report (11A)**

F. Building & Grounds Committee – Commissioner Alston, Chairwoman (Informational)**Monthly Report**

1. Security Update
2. Central Office HVAC Renovations (80 Hamilton Street, Paterson, NJ 07505)

G. Finance Committee – Commissioner Rev. Maven, Chairman (Approval Needed).**I. Monthly Expenditures- All monthly expenditures are of a routine nature.****II. Budget Transfers Resolution No. 4174**

Recommendation is to approve Budget Transfers Resolution No. 4174

III. Reconciliation of Supplemental Payments to SSI Recipients Quarter December 31, 2022

A bill has been received from the Division of Family Development for the Reconciliation of Supplemental Payments to SSI recipients for the quarter ending December 31, 2022 in the amount of \$181,000.00.

Recommendation is to approve payment to the Division of Family Development in the amount of \$181,000.00

IV. Federal Share Fringe Benefits and Allowance in Lieu of Rent for Quarter Ending September 30, 2022 The form WFNJ-618 Cost allocation was received from the Division of Family Development for the quarter ending September 30, 2022. This was used to calculate the Federal share of Fringe Benefits and Allowances in Lieu of Rent due to the County of Passaic.

Federal Share of Fringe Benefits 7/01/2022-9/30/2022	\$2,685,231.77
Federal Share Allowance in Lieu of Rent 7/1/2022-9/30/2022	38,404.44
Estimated CY 2022 Indirect Cost	<u>\$1,556,524.80</u>
Total due the County of Passaic	\$4,280,161.01

Recommendation is to approve payment to the County of Passaic in the amount of \$4,280,161.01

V. Data Processing and EBT Payment to State

A bill has been received from the Division of Family Services for the estimated Payment for the use of the State Data Processing and Electronic Benefits Transfer (EBT) systems for the quarter ending December 31, 2022 in the amount of \$241, 643.00.

Recommendation is to approve the Division of Family Services in the amount of \$241,643.00

H. Community Relations Committee – Commissioner Rev. Maven, Chairman

- **Community Outreach Monthly Activity Report (No Report)**
John Currie, Chief Community Organization

13. **COUNSEL’S MONTHLY REPORT – (Informational).**

1. Legal Counsel Report November 1-November 30, 2022

- a.) Child Support Hearings
- b.) Institutional Medicaid Hearings

14. **COMMUNICATIONS – (None).**

15. **NEW BUSINESS – (None)**

16. **OLD BUSINESS –(None)**

17. **ADJOURNMENT**