

PASSAIC COUNTY BOARD OF SOCIAL SERVICES

February 23, 2023

The regular meeting of the Passaic County Board of Social Services was held on Thursday, February 23, 2023 at 80 Hamilton Street, Paterson, New Jersey.

PLEASE NOTE: THIS MEETING WAS HELD VIA ZOOM LIVE STREAM

PUBLIC NOTICE

TAKE NOTICE the Passaic County Board of Social Services, has scheduled its regularly monthly meeting for February 2023 to occur on: **Thursday, February 23, 2023 at 9:00AM.** Pursuant to the State of Emergency and Public Health Emergency declared by New Jersey Governor Philip Murphy set forth in Executive Order No. 103, and further limitations on public gatherings set forth in Executive Order No.: 104, the Board shall hold the Regular Meeting at 8:30AM – as scheduled, with no members of the public physically present, as authorized under N.J.S.A. 10:4-12(a), and in accordance with Administrative Order No. 20-01 issued by the Passaic County Administrator closing County Buildings to non-essential personnel and the public effective March 18, 2020 at 8:30AM. If a member of the public wishes to place a public comment on the record, please email your comment to: info@PCBSS.org stating your name, address, and matter to be addressed by the Board by no later than **February 23, 2022 @ 7:00AM.** Then, the Clerk to the Board shall read same into the public record, during the public meeting. Moreover, some or all members of the Board and all members of the Public may participate in this meeting telephonically, pursuant to N.J.S.A. 10:4-12-1, et seq., and Official action may be taken. The Board Meeting for this month will be held in separate formats via the ZOOM Platform. The first is via live video through ZOOM, with the call-in information being: <https://us02web.zoom.us/j/86748602587> with meeting ID of: 867 4860 2587 and passcode: Q7QQmT. The second will be via a call-in telephone number connected to ZOOM, which will be: 888-475-4499 with meeting ID of: 867 4860 2587 and passcode: Q7QQmT. The public will also have an opportunity to speak during the “public portion of this meeting,” through both the Zoom Live Stream Platform and the Zoom Telephonic Platform – as authorized by law.

If an Executive session is required, the Board will retire to a closed session- pursuant to N.J.S.A. 10:4-6, and follow the procedures provided in this statute.

ALSO, pursuant to the issuance of Executive Order 107, this meeting will be conducted using communications equipment (i.e.: telephonic or internet streaming), which will be in compliance with N.J.S.A. 10:4-6 (the “Open Public Meetings Act”). This is also consistent with P.L. A-3855/S-2294, which was signed into law by Governor Murphy on Friday, March 20, 2020, directing that public meeting be conducted virtually during this pandemic, as well as recent Executive Orders by Governor Murphy numbered: 194 (11/10/20), 195 (11/12/20), and 196 (11/16/20).

The meeting was called to order at 9:03 A.M.

Present:

Commissioner Carol Cuadrado, Chairwoman
Commissioner Rev. Douglas Maven, Secretary Treasurer
Commissioner Kathleen A. Donnelly, Assistant Secretary Treasurer
Commissioner Marilyn Frierson
County Adjuster Domenick Stampone
Commissioner John Bartlett
County Commissioner Bruce James

Also

Present:

Talisa Coleman, Executive Director
Flavio Rivera, Fiscal Officer
Thania Melo, Human Resource Manager
Albert Buglione, Special/Outside Counsel
Oshin Castillo, Chief Operations Officer

Motion was made by Commissioner Kathleen Donnelly, seconded by Commissioner John Bartlett, that the minutes of the Board Meeting held January 26, 2023, be approved as submitted. Motion unanimously carried on roll call.

ADMINISTRATION

6A Director's Financial Report including Administrative Bills, Medical Transportation and Child Care Payments: Motion to approve payments included in the Director's Financial Report as presented to the Board made by County Commissioner Bruce James, seconded by Commissioner Kathleen Donnelly. Motion unanimously carried on roll call.

6B Ratification of payments made for payrolls:

01/01/2023-01/15/2023 CK# 305729-305731 \$1,460,090.83 Payroll
01/16/2023-01/31/2023 CK# 305732-305733 \$1,283,465.25 Payroll

Motion to ratify payrolls made by County Commissioner Bruce James, seconded by Commissioner Kathleen Donnelly. Motion unanimously carried on roll call.

6C Motion was made by County Commissioner Bruce James, seconded by Commissioner Kathleen Donnelly, that Clearing Account transactions relating to the Food Stamp and Medicaid Programs as listed be approved. Motion unanimously carried on roll call.

ASSISTANCE

- 7A Categorical Assistance: Motion was made by Commissioner Rev Douglas Maven, seconded by Commissioner Kathleen Donnelly, that the Board approved payment of categorical assistance for March 1, 2023, consisting of Temporary Assistance to Needy Families, Refugee Assistance and Social Service Emergency Assistance. Motion unanimously carried on roll call.
- 7B Funeral Grants: A motion was made by Commissioner Rev. Douglas Maven, seconded by Commissioner Kathleen Donnelly, that the Board approve the payment of funeral grants as listed. A copy of this listing is attached hereto and made a part of these minutes. Motion unanimously carried on roll call.

SUSPEND REGULAR ORDER OF BUSINESS

Motion to suspend the regular order of business and open the meeting up to the public made by Commissioner Kathleen Donnelly, seconded by Commissioner Rev. Douglas Maven. Motion unanimously carried on roll call.

PUBLIC PORTION

(None)

RESUME REGULAR ORDER OF BUSINESS

Motion to resume the regular order of business and open the meeting up to the public made by Commissioner Kathleen Donnelly, seconded by Commissioner Carol Cuadrado. Motion unanimously carried on roll call.

DEPARTMENTAL REPORTS

Copies of the following informational program reports were provided to the Board and are attached hereto and made a part of these minutes:

- A. Abacus Department (Informational)
- B. Property & Resources Department (Informational)
- C. Training Department (Informational)
- D. Child Support Department (Informational)

EXECUTIVE COMMITTEE

Motion was made by Commissioner Carol Cuadrado to approve the Executive Committee Report, seconded by Commissioner Kathleen Donnelly. Motion unanimously carried on roll call.

1. Case Statistics (Informational)
2. Authorized Signer Resolutions (Approval Needed)
3. E.A. Service Dept. Monthly Statistical Report January 2023 (Informational)
4. Program Updates (Informational)
5. Sub-Lease Agreement (Approval Needed)
6. 2023 County Welfare Director's Association of New Jersey (CWDA) Meeting Schedule (Informational)
7. COVID Status Report (Informational)

EDUCATIONAL LEAVE COMMITTEE

No Report

PERSONNEL COMMITTEE

Motion was made by Commissioner Carol Cuadrado to approve both the non-confidential and confidential Personnel Committee Reports, seconded by County Commissioner Bruce James. Motion unanimously carried on roll call.

GOOD AND WELFARE COMMITTEE

No Report

WELFARE FRAUD AND ABUSE COMMITTEE

The monthly fraud department statistics were provided to all Board Members as part of the report of the Abacus Department (Agenda 11A).

BUILDING AND GROUNDS COMMITTEE

(Informational)

1. Security Update
2. Prospect Street lease renewal- under review
3. Central Office Renovations (80 Hamilton Street, Paterson, NJ 07505)- Repair (Doors and window shades).

FINANCE COMMITTEE

Motion to approve the Monthly Expenditures was made by Commissioner Rev. Douglas Maven to approve the Finance Committee Report seconded by County Commissioner John Bartlett. Motion unanimously carried on roll call.

Motion to approve the 2023 Agency Budget was made by Commissioner Rev. Douglas Maven to approve the Finance Committee Report seconded by County Adjuster Domenick Stampone. Motion unanimously carried on roll call.

I. Monthly Expenditures

All monthly expenditures are of a routine nature.

II. Budget Transfers Resolution No. 4174

Recommendation is to approve Budget Transfers Resolution No. 4174

III. 2023 Agency Budget

The 2023 Agency Budget has been prepared in the total amount of \$56,535,096 with a total County Share of \$13,930,559. The overall budget increased by \$1,696,472 from previous year mostly due to a reduction in anticipated revenues and the onetime allocation for possible liability arising from labor negotiations. The County Share increased by \$249,267.

Recommendation is to approve the 2023 Agency Budget, County share \$13,930,559.

COMMUNITY RELATIONS (Informational)

1. February 3, 2023 Paterson Senior Services
165 5th Avenue, Paterson – Riverside Senior Center
APS, SNAP & MEDI Outreach Event
2. February 22, 2023, Passaic County Board of Chosen Commissioners
Non-Profit Summit Planning Meeting
401 Grand Street (Conference Room)

COUNSEL'S REPORT

A copy of the Counsel report as forwarded to all Board members (Informational). A copy attached hereto and made a part of these minutes.

1. Legal Counsel Report-Hearings-January 1-January 31, 2023
 - a.) Child Support
 - b.) Institutional Medicaid Hearings

COMMUNICATIONS (None)

NEW BUSINESS- (Approval Needed)

Motion to remove “acting” titles for PCBSS 2023 Elected Executive Board Members was made by County Commissioner Bruce James, seconded by Commissioner Kathleen Donnelly. Motion unanimously carried on roll call.

1. Remove “Acting” titles for PCBSS 2023 Elected Executive Board Members

OLD BUSINESS- (None)

ADJOURNMENT

Motion for adjournment made by Commissioner Kathleen Donnelly, seconded by County Commissioner John Bartlett. Motion unanimously carried on roll call.

*****MEETING CONCLUDED – 9:34 A.M.*****

Respectfully submitted



Rev. Douglas Maven
Secretary Treasurer

Attested to:
Talisa A. Coleman

Passaic County Board of Social Services
Regular Monthly Meeting
Thursday, February 23, 2023
9:00am

Agenda No.	Description	COMM. AHMED	COMM. ALSTON	COMM. BARTLETT	COMM. CAUDRADO	COMM. DONNELLY	COMM. FRIERSON	COUNTY COMM. JAMES	REV. MAVEN	COUNTY ADJUSTER STAMPONE
1.	Call Meeting to Order									
2.	Oath of Allegiance to the Flag									
3.	Roll Call	COMM. AHMED ABSENT	COMM. ALSTON ABSENT	COMM. BARTLETT PRESENT	COMM. CUADRADO PRESENT	COMM. DONNELLY PRESENT	COMM. FRIERSON PRESENT	COUNTY COMM. JAMES PRESENT	REV. MAVEN PRESENT	COUNTY ADJUSTER STAMPONE PRESENT
4.	Statement of Compliance with Open Public Meeting Act									
5.	Administration A. <u>Director's Financial Report</u> B. <u>Ratification of payrolls</u> C. <u>Clearing Account Transactions</u> Commissioner James Commissioner Donnelly	COMM. AHMED ABSENT	COMM. ALSTON ABSENT	COMM. BARTLETT YES	COMM. CUADRADO YES	COMM. DONNELLY YES	COMM. FRIERSON YES	COUNTY COMM. JAMES YES	REV. MAVEN YES	COUNTY ADJUSTER STAMPONE YES

Minutes taken by Oshin Castillo, Chief Operating Officer in absence of April L. Carter, Administrative Clerk

7.	ASSISTANCE # 7 A. <u>Categorical Assistance:</u> <u>March 1, 2023</u> B. <u>Funeral Grants</u> Rev. Maven Commissioner James	COMM. AHMED ABSENT	COMM. ALSTON ABSENT	COMM. BARTLETT YES YES	COMM. CUADRADO YES YES	COMM. DONNELLY YES YES	COMM. FRIERSON YES YES	COUNTY COMM. JAMES YES YES	REV. MAVEN YES YES	COUNTY ADJUSTER STAMPONE YES YES
8.	Suspend Regular Order of Business (motion required) Rev. Maven Commissioner James	COMM. AHMED ABSENT	COMM. ALSTON ABSENT	COMM. BARTLETT YES	COMM. CUADRADO YES	COMM. DONNELLY YES	COMM. FRIERSON YES	COUNTY COMM. JAMES YES	REV. MAVEN YES	COUNTY ADJUSTER STAMPONE YES
10.	Resume Regular Order of Business (motion required) Rev. Maven Commissioner Donnelly	COMM. AHMED ABSENT	COMM. ALSTON ABSENT	COMM. BARTLETT YES	COMM. CUADRADO YES	COMM. DONNELLY YES	COMM. FRIERSON YES	COUNTY COMM. JAMES YES	REV. MAVEN YES	COUNTY ADJUSTER STAMPONE YES
12.A	Committee Reports Executive Committee 2. Authorized Signer Resolution (approval needed) 5. Sub – Lease Agreement (approval needed)	COMM. AHMED ABSENT ABSENT	COMM. ALSTON ABSENT ABSENT	COMM. BARTLETT YES YES	COMM. CUADRADO YES YES	COMM. DONNELLY YES YES	COMM. FRIERSON YES YES	COUNTY COMM. JAMES YES YES	REV. MAVEN YES YES	COUNTY ADJUSTER STAMPONE YES YES

Minutes taken by Oshin Castillo, Chief Operating Officer in absence of April L. Carter, Administrative Clerk

12.C	Personnel 1. Confidential Report 2. Non-confidential Report	COMM. AHMED ABSENT ABSENT	COMM. ALSTON ABSENT ABSENT	COMM. BARTLETT YES YES	COMM. CUADRADO YES YES	COMM. DONNELLY YES YES	COMM. FRIERSON YES YES	COUNTY COMM. JAMES YES YES	REV. MAVEN YES YES	COUNTY ADJUSTER STAMPONE YES YES
12.D-E	<u>Good and Welfare Committee</u> <u>No Report</u> <u>Welfare Fraud & Abuse</u> <u>Committee Fraud Statistics</u> <u>Included in the Claims Dept.</u> <u>Report 11A.</u>	COMM. AHMED -----	COMM. ALSTON -----	COMM. BARTLETT -----	COMM. CUADRADO -----	COMM. DONNELLY -----	COMM. FRIERSON -----	COUNTY COMM. JAMES -----	REV. MAVEN -----	COUNTY ADJUSTER STAMPONE -----
12.E	Building & Grounds Committee (Informational) 1. Security Admin 2. Prospect Street Lease renewal is currently under review 3. Central Office (80 Hamilton Street, Paterson, NJ) – Repair of broken doors and window shades.	COMM. AHMED -----	COMM. ALSTON -----	COMM. BARTLETT -----	COMM. CUADRADO -----	COMM. DONNELLY -----	COMM. FRIERSON -----	COUNTY COMM. JAMES -----	REV. MAVEN -----	COUNTY ADJUSTER STAMPONE -----
12.G	Finance	COMM. AHMED	COMM. ALSTON	COMM. BARTLETT	COMM. CUADRADO	COMM. DONNELLY	COMM. FRIERSON	COUNTY COMM. JAMES	REV. MAVEN	COUNTY ADJUSTER STAMPONE

	1. Monthly Expenditure All monthly expenditure is of routine nature.	ABSENT	YES	YES	YES	YES	YES	YES	YES	YES
	2. 2023 Agency Budget The 2023 Agency Budget has been prepared in the total amount of \$56,535,096 with a total County Share of \$13,930,559. The overall budget increased by \$1,696,472 from previous year mostly due to a reduction in anticipation revenues and the onetime allocation for possible liability arising from labor negotiations. The County Share increased by \$249,267.	ABSENT	YES	YES	YES	YES	YES	YES	YES	YES
12.H	Recommendation is to approve the 2023 Agency Budget, County share \$13,930,559.									
	Community Relation Committee – (No report)	COMM. AHMED	COMM. ALSTON	COMM. BARTLETT	COMM. CUADRADO	COMM. DONNELLY	COMM. FRIERSON	COUNTY COMM. JAMES	REV. MAVEN	COUNTY ADJUSTER STAMPONE

13.	Counsel Monthly Report (informational) <u>December 1, 2022 –</u> <u>December 31, 2022</u> <u>Hearing & Case Statistics</u>	COMM. AHMED -----	COMM. ALSTON -----	COMM. BARTLETT -----	COMM. CUADRADO -----	COMM. DONNELLY -----	COMM. FRIERSON -----	COUNTY COMM. JAMES -----	REV. MAVEN -----	COUNTY ADJUSTER STAMPONE -----
14.	Communications (none)	COMM. AHMED -----	COMM. ALSTON -----	COMM. BARTLETT -----	COMM. CUADRADO -----	COMM. DONNELLY -----	COMM. FRIERSON -----	COUNTY COMM. JAMES -----	REV. MAVEN -----	COUNTY ADJUSTER STAMPONE -----
15.	New Business (None)	COMM. AHMED -----	COMM. ALSTON -----	COMM. BARTLETT -----	COMM. CUADRADO -----	COMM. DONNELLY -----	COMM. FRIERSON -----	COUNTY COMM. JAMES -----	REV. MAVEN -----	COUNTY ADJUSTER STAMPONE -----
16.	Old Business (None) Remove Acting title for Executive Board, and Change to Permanent Commissioner James Commissioner Donnelly	COMM. AHMED ABSENT	COMM. ALSTON ABSENT	COMM. BARTLETT YES	COMM. CUADRADO YES	COMM. DONNELLY YES	COMM. FRIERSON YES	COUNTY COMM. JAMES YES	REV. MAVEN YES	COUNTY ADJUSTER STAMPONE YES

17.	Adjournment –	COMM. AHMED	COMM. ALSTON	COMM. BARTLETT	COMM. CUADRADO	COMM. DONNELLY	COMM. FRIERSON	COUNTY COMM. JAMES	REV. MAVEN	COUNTY ADJUSTER STAMPONE
	Commissioner Donnelly County Commissioner Stampone	ABSENT	ABSENT	YES	YES	YES	YES	YES	YES	YES

Also Attending: Talisa A. Coleman, Director
Albert Buglione, Special Counsel/Outside counsel
Flavio Rivera, Fiscal Officer
Thania Melo, Human Resources Manager
Oshin Castillo, Chief of Operations

Minutes taken by Oshin Castillo, Chief Operating Officer in absence of April L. Carter, Administrative Clerk

Passaic County Board of Social Services

Resolution No. 2023-02-00

A RESOLUTION AUTHORIZING THE RENEWAL OF A SUBLEASE AGREEMENT BETWEEN THE PASSAIC COUNTY BOARD OF SOCIAL SERVICES AND THE COUNTY OF PASSAIC

WHEREAS the Passaic County Board of Social Services requires various office locations to best serve the needs of the citizens of Passaic County; and

WHEREAS the Passaic County Board of Social Services currently enjoys a lessor/ lessee business relationship with the Borough of Wanaque; and

WHEREAS the Passaic County Board of Social Services renewed the Lease with the Borough of Wanaque effective 01/01/2023 through 12/31/2027; and

WHEREAS the County of Passaic would like to continue the sub-lease agreement with the Passaic County Board of Social Services at the Wanaque site, where it currently enjoys additional office space; and

WHEREAS the Executive Director of the Passaic County Board of Social Services deems it in the best interest to enter into the forgoing sublease agreement; and

NOW THEREFORE, BE IT RESOLVED that the Passaic County Board of Social Services hereby approves the Sublease agreement with the County of Passaic for the 2023-2027 term as set forth herein, and attached hereto as **Exhibit "A"**; and

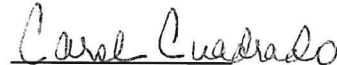
IT IS HEREBY CERTIFIED that this is a true copy of a Resolution adopted by the Passaic County Board Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on Thursday, February 23, 2023.

ATTEST:



Commissioner Rev. Douglas L. Maven
Secretary-Treasurer

APPROVED:



Commissioner Carol Cuadrado
Chairwoman

Passaic County Board of Social Services

Resolution No. 2023-02-01

A RESOLUTION AUTHORIZING THE HIRING OF THREE PART-TIME (SEASONAL) CLERK TYPISTS

WHEREAS the Passaic County Board of Social Services has the need to hire 3 employees in the Part-Time position of Clerk Typist; and

WHEREAS the position of Part-Time Clerk Typist was duly posted and advertised by the Passaic County Board of Social Services; and

WHEREAS interviews were conducted for the Part-Time Clerk Typist positions; and

WHEREAS it is by the recommendation of the Executive Director that the following applicants be hired in the Part-Time position of Clerk Typist effective on or after 03/01/23.

1. Karina Mesa-Nieto
2. Luis Roman
3. Patricia Smith

NOW THEREFORE, BE IT RESOLVED that the Passaic County Board of Social Services hereby approves of the hiring of the three employees mentioned above to the Part-Time position of Clerk Typist effective on or after 03/01/23; and

BE IT FURTHER RESOLVED that the Executive Director is hereby authorized and directed to notify the employees of their employment with the Passaic County Board of Social Services effective on or after 03/01/23; and

BE IT FURTHER RESOLVED that the Executive Director is hereby authorized and directed to place a copy of this resolution in the personnel file of the new employees; and

IT IS HEREBY CERTIFIED that this is a true copy of a Resolution adopted by the Passaic County Board of Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on Thursday February 23, 2023.

ATTEST:



Commissioner Rev. Douglas L. Maven
Secretary-Treasurer

APPROVED:



Commissioner Carol Cuadrado
Chairwoman

Passaic County Board of Social Services

Resolution No. 2023-02-02

A RESOLUTION AUTHORIZING THE HIRING OF SEVEN FULL-TIME HUMAN SERVICES AIDES

WHEREAS the Passaic County Board of Social Services is in need of hiring 7 Full-Time Human Services Aides; and

WHEREAS the 7 positions of Full-Time Human Services Aides were duly posted and advertised by the Passaic County Board of Social Services; and

WHEREAS interviews were conducted for the 7 positions of Full-Time Human Services Aides; and

WHEREAS it is by the recommendation of the Executive Director that the 7 applicants be appointed to the Full-Time Human Services Aides positions effective on or after March 1, 2023.

1. Diana Abel
2. Sultana Ahmed
3. Keila Francisco
4. Anderson Gonzalez
5. Karen Martinez
6. Daisy Rivera
7. Saudi Walker

NOW THEREFORE, BE IT RESOLVED that the Passaic County Board of Social Services hereby approves the hiring of the applicants to Full- Time Human Services Aides effective on or after 03/01/23; and

BE IT FURTHER RESOLVED that the Executive Director is hereby authorized and directed to notify the employees of their Full-Time employment with the Passaic County Board of Social Services effective on or after 03/01/23; and

BE IT FURTHER RESOLVED that the Executive Director is hereby authorized and directed to place a copy of this resolution in the personnel file of each employee.

IT IS HEREBY CERTIFIED that this is a true copy of a Resolution adopted by the Passaic County Board Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on Thursday, February 23, 2023.

ATTEST:

A handwritten signature in blue ink, appearing to read 'D. Maven', written over a horizontal line.

Commissioner Rev. Douglas L. Maven
Secretary-Treasurer

APPROVED:

A handwritten signature in blue ink, appearing to read 'Carol Cuadrado', written over a horizontal line.

Commissioner Carol Cuadrado
Chairwoman

PASSAIC COUNTY BOARD OF SOCIAL SERVICES

**RESOLUTION
NO. 2023-02-03**

WHEREAS, Rev. Douglas Maven has been elected Secretary Treasurer of the Passaic County Board of Social Services for the administration of categorical assistance; and

WHEREAS, it is necessary that the Secretary Treasurer, Rev. Douglas Maven or, in the absence of the Secretary Treasurer, the Assistant Secretary Treasurer, and the Executive Director, Talisa A. Coleman be authorized to sign all documents pertaining to the Passaic County Board of Social Services for the administration of categorical assistance.

NOW, THEREFORE, BE IT RESOLVED that Rev. Douglas Maven, Secretary Treasurer or, in the absence of the Secretary Treasurer, the Assistant Secretary Treasurer, and the Executive Director, Talisa A. Coleman, be authorized to sign checks for the employee's payroll and mileage expenses prior to the approval of the Board at their regular meetings.

CERTIFICATION

I, Rev. Douglas Maven, Secretary Treasurer of the Passaic County Board of Social Services, certifies that the foregoing is a true copy of a Resolution as it appears in the records of the Passaic County Board of Social Services and as was duly and legally adopted at a meeting of the members of the said Board called for that purpose and held on February 23, 2023, that it has not been modified, amended or rescinded, and it is in full force and effect as of the date hereof.



Commissioner Carol I. Cuadrado, Chairwoman

Dated: February 23, 2023

PASSAIC COUNTY BOARD OF SOCIAL SERVICES

**RESOLUTION
NO. 2023-02-04**

WHEREAS Talisa A. Coleman is the Executive Director, of the Passaic County Board of Social Services for the administration of categorical assistance; and

WHEREAS, it is necessary for her to sign all financial documents pertaining to the Passaic County Board of Social Services or, in the absence of the Executive Director, Talisa A Coleman, Secretary Treasurer, Rev. Douglas Maven and the Assistant Secretary Treasurer, Kathleen Donnelly

NOW, THEREFORE, BE IT RESOLVED that Talisa A. Coleman, Executive Director, or in her absence, Secretary Treasurer, Rev Douglas Maven, or Kathleen Donnelly, Assistant Secretary Treasurer, be and hereby are authorized to sign all financial documents pertaining to the Passaic County Board of Social Services for the administration of Temporary Assistance to Needy Families, Refugee Assistance, Social Service Emergency Assistance and the Food Stamp Program.

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to PNC Bank of Woodland Park, New Jersey, Wells Fargo Bank of Totowa, New Jersey, and Lakeland Bank of Little Falls, New Jersey authorizing said banks to accept the signatures of Talisa A. Coleman, Rev. Douglas Maven, and Kathleen Donnelly, and until further notice from the Board.

CERTIFICATION

I, Rev. Douglas Maven, Secretary Treasurer of the Passaic County Board of Social Services, certifies that the foregoing is a true copy of a Resolution as it appears in the records of the Passaic County Board of Social Services and as was duly and legally adopted at a meeting of the members of the said Board called for that purpose and held on February 23, 2023; that it has not been modified, amended or rescinded, and it is in full force and effect as of the date hereof.



Rev. Douglas Maven, Secretary Treasurer

Dated: February 23, 2023