

## PASSAIC COUNTY BOARD OF SOCIAL SERVICES

April 27, 2023

The regular meeting of the Passaic County Board of Social Services was held on Thursday, April 27, 2023 at 80 Hamilton Street, Paterson, New Jersey.

### **PLEASE NOTE: THIS MEETING WAS HELD VIA MS TEAMS LIVE STREAM**

### **PUBLIC NOTICE**

**TAKE NOTICE** the Passaic County Board of Social Services, has scheduled its regularly monthly meeting for April 2023 to occur on: **Thursday, April 27, 2023 at 9:00AM**. Pursuant to the State of Emergency and Public Health Emergency declared by New Jersey Governor Philip Murphy set forth in Executive Order No. 103, and further limitations on public gatherings set forth in Executive Order No.: 104, the Board shall hold the Regular Meeting at 9:00AM – as scheduled, with no members of the public physically present, as authorized under N.J.S.A. 10:4-12(a), and in accordance with Administrative Order No. 20-01 issued by the Passaic County Administrator closing County Buildings to non-essential personnel and the public effective March 18, 2020 at 8:30AM. If a member of the public wishes to place a public comment on the record, please email your comment to: [info@PCBSS.org](mailto:info@PCBSS.org) stating your name, address, and matter to be addressed by the Board by no later than **April 27, 2022 @ 7:00AM**. Then, the Clerk to the Board shall read same into the public record, during the public meeting. Moreover, some or all members of the Board and all members of the Public may participate in this meeting telephonically, pursuant to N.J.S.A. 10:4-12-1, et seq., and Official action may be taken. The Board Meeting for this month will be held in separate formats via the MS TEAMS Platform. The first is via live video through MS TEAMS, with the call-in information being: <https://www.microsoft.com/en-us/Microsoft-teams/log-in> with meeting ID of: 250 835 623 55 and passcode: duxTdX. The second will be via a call-in telephone number, which will be: 872-215-1406 with telephone conference ID of: 826 379 028#. The public will also have an opportunity to speak during the “public portion of this meeting,” through both formats – as authorized by law.

If an Executive session is required, the Board will retire to a closed session- pursuant to N.J.S.A. 10:4-6, and follow the procedures provided in this statute.

ALSO, pursuant to the issuance of Executive Order 107, this meeting will be conducted using communications equipment (i.e.: telephonic or internet streaming), which will be in compliance with N.J.S.A. 10:4-6 (the “Open Public Meetings Act”). This is also consistent with P.L. A-3855/S-2294, which was signed into law by Governor Murphy on Friday, March 20, 2020, directing that public meeting be conducted virtually during this pandemic, as well as recent Executive Orders by Governor Murphy numbered: 194 (11/10/20), 195 (11/12/20), and 196 (11/16/20).

The meeting was called to order at 9:05 A.M.

## Present:

Commissioner Carol Cuadrado, Chairwoman  
Commissioner Dr. Jabeen Ahmed, Vice Chairwoman  
Commissioner Rev. Douglas Maven, Secretary Treasurer  
Commissioner Kathleen A. Donnelly, Assistant Secretary Treasurer  
Commissioner Marilyn Frierson  
County Adjuster Domenick Stampone  
Commissioner John Bartlett  
County Commissioner Bruce James

## Also

## Present:

Talisa Coleman, Executive Director  
April L. Carter, Administrative Assistant  
Flavio Rivera, Fiscal Officer  
Thania Melo, Human Resource Manager  
Albert Buglione, Special/Outside Counsel

Motion was made by Commissioner Dr. Jabeen Ahmed, seconded by Commissioner Kathleen Donnelly, that the minutes of the Board Meeting held March 23, 2023, be approved as submitted. Motion unanimously carried on roll call.

**ADMINISTRATION**

6A Director's Financial Report including Administrative Bills, Medical Transportation and Child Care Payments: Motion to approve payments included in the Director's Financial Report as presented to the Board made by Commissioner Rev. Douglas Maven, seconded by Commissioner Kathleen Donnelly. Motion unanimously carried on roll call.

6B Ratification of payments made for payrolls:

3/01/2023-3/15/2023 CK# 305738-305742 \$1,380,985.91 Payroll  
3/16/2023-3/31/2023 CK# 305743 \$1,410,607.08 Payroll

Motion to ratify payrolls made by Commissioner Kathleen Donnelly, seconded by Commissioner Dr. Jabeen Ahmed. Motion unanimously carried on roll call.

6C Motion was made by Commissioner Kathleen Donnelly, seconded by Commissioner Dr. Jabeen Ahmed, that Clearing Account transactions relating to the Food Stamp and Medicaid Programs as listed be approved. Motion unanimously carried on roll call.

**ASSISTANCE**

- 7A Categorical Assistance: Motion was made by County Commissioner John Bartlett, seconded by Commissioner Kathleen Donnelly, that the Board approved payment of categorical assistance for May 1, 2023, consisting of Temporary Assistance to Needy Families, Refugee Assistance and Social Service Emergency Assistance. Motion unanimously carried on roll call.
- 7B Funeral Grants: A motion was made by County Commissioner John Bartlett, seconded by Commissioner Kathleen Donnelly, that the Board approve the payment of funeral grants as listed. A copy of this listing is attached hereto and made a part of these minutes. Motion unanimously carried on roll call.

**SUSPEND REGULAR ORDER OF BUSINESS**

Motion to suspend the regular order of business and open the meeting up to the public made by County Commissioner Bruce James, seconded by County Commissioner John Bartlett . Motion unanimously carried on roll call.

**PUBLIC PORTION**

(None)

**RESUME REGULAR ORDER OF BUSINESS**

Motion to resume the regular order of business and open the meeting up to the public made by Commissioner Kathleen Donnelly, seconded by County Commissioner John Bartlett. Motion unanimously carried on roll call.

**DEPARTMENTAL REPORTS**

Copies of the following informational program reports were provided to the Board and are attached hereto and made a part of these minutes:

- A. Abacus Department (Informational)
- B. Property & Resources Department (Informational)
- C. Training Department (Informational)
- D. Child Support Department (Informational)



**EXECUTIVE COMMITTEE**

Motion was made by Commissioner Carol Cuadrado to approve the Executive Committee Report, seconded by Commissioner Kathleen Donnelly. Motion unanimously carried on roll call.

1. Case Statistics – (Informational)
2. E.A. Service and Child Support, Training, and WFNJ Monthly Statistics March 2023(Informational)
3. COVID Status
4. Medicaid Unwinding Readiness: (Informational)
5. SNAP, TANF, and GA: (Informational)
6. Extended Evening Hours (Informational)
7. Professional Development Days (Informational)
8. Performance Evaluations

**EDUCATIONAL LEAVE COMMITTEE**

No Report

**PERSONNEL COMMITTEE**

Motion was made by Commissioner Carol Cuadrado to approve both the non-confidential and confidential Personnel Committee Reports, seconded by Commissioner Kathleen Donnelly. Motion unanimously carried on roll call.

**GOOD AND WELFARE COMMITTEE**

No Report

**WELFARE FRAUD AND ABUSE COMMITTEE**

The monthly fraud department statistics were provided to all Board Members as part of the report of the Abacus Department (Agenda 11A).

**BUILDING AND GROUNDS COMMITTEE**

(Informational)

1. Metal Detectors-Central office (80 Hamilton Street, Paterson, New Jersey 07505)- The Sheriff's Department is working with their administration on how to obtain metal detectors for our buildings.
2. Camera purchase ; awaiting County approval.

**FINANCE COMMITTEE** (Approval Needed)

Motion to approve the Monthly Expenditures was made by Commissioner Kathleen Donnelly to approve the Finance Committee Report seconded by Commissioner Dr Jabeen Ahmed. Motion unanimously carried on roll call.

I. **Monthly Expenditures-** All monthly expenditures are of a routine nature.

II. **Data Processing and EBT Quarterly Billing**

Request approval to pay the Division of Family Development for our agency's responsibility of Data Processing and EBT expense applicable to (FAMIS) and NJKiDS systems for the quarter ending March 31, 2023.

The recommendation is to approve payment of \$91,415.00.

**COMMUNITY RELATIONS** (Informational)

1. March 24, 2023 Collaboration Meeting via Zoom with Clifton Health and Human Services Satellite Office
2. April 10, 2023 Passaic County Board of Chosen Commissioners  
Public Services Conference Planning Meeting  
401 Grand Street (Conference Room)
3. April 17, 2023 Preparation for Passaic County Public Services Conference
4. April 28, 2023 Public Services Conference Event

**COUNSEL'S REPORT**

A copy of the Counsel report as forwarded to all Board members (Informational). A copy attached hereto and made a part of these minutes.

1. Legal Counsel Report-Hearings-March 1-March 31, 2023

- a.) Child Support
- b.) Institutional Medicaid Hearings

**COMMUNICATIONS** (None)**NEW BUSINESS-** (Approval Needed)

Motion to approve Proclamation was made by Commissioner Kathleen Donnelly, seconded by Commissioner Dr. Jabeen Ahmed. Motion unanimously carried on roll call.

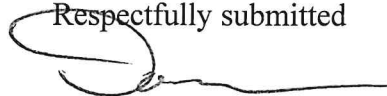
- 1. Resolution Affirming the County of Passaic Use of Premises at the Borough of Wanaque Property as a Hold-Over from the Sublease with the Passaic County Board of Social Services.

**OLD BUSINESS-** (None)**ADJOURNMENT**

Motion for adjournment made by Commissioner Kathleen Donnelly, seconded by County Commissioner John Bartlett. Motion unanimously carried on roll call.

\*\*\*\*\*MEETING CONCLUDED – 9:21 A.M.\*\*\*\*\*

Respectfully submitted



Rev. Douglas Maven  
Secretary Treasurer

Attested to:  
Talisa A. Coleman

**PASSAIC COUNTY BOARD OF SOCIAL SERVICES  
THE REGULAR MONTHLY MEETING OF THE BOARD**

**THURSDAY, APRIL 27, 2023  
@ 9:00 A.M.**

**Meeting began: A.M. 9:05AM**

AGENDA NO.	DESCRIPTION	COMM. AHMED	COMM. ALSTON	COMM. BARTLETT	COMM. CUADRADO	COMM. DONNELLY	COMM. FRIERSON	COUNTY COMM. JAMES	REV. MAVEN	County Adjuter STAMPONE
1.	Call Meeting to Order Oath of Allegiance to the Flag	✓	X	✓	✓	✓	✓	✓	X	✓
2.	<b>Roll Call</b>	COMM. AHMED PRESENT	COMM. ALSTON ABSENT	COMM. BARTLETT PRESENT	COMM. CUADRADO PRESENT	COMM. DONNELLY PRESENT	COMM. FRIERSON PRESENT	COUNTY COMM. JAMES PRESENT	REV. MAVEN ABSENT	County Adjuter STAMPONE PRESENT
4.	Statement of Compliance with Open Public Meetings Act	-----	-----	-----	-----	-----	-----	-----	-----	-----
5.	<b>*Approval of Minutes*</b> Monthly Board Meeting <u>March 23, 2023</u>	COMM. AHMED 1st YES	COMM. ALSTON -----	COMM. BARTLETT YES	COMM. CUADRADO YES	COMM. DONNELLY 2nd YES	COMM. FRIERSON YES	COUNTY COMM. JAMES YES	REV. MAVEN -----	County Adjuter STAMPONE YES
	Commissioner Dr. Jabeen Ahmed Commissioner Kathleen Donnelly									
6.	<b>Administration</b> A. Director's Financial Report: Administrative Bills, Medical Transportation and Child Care Payments. (Non-confidential list of vendors posted at meeting)	COMM. AHMED 1st YES	COMM. ALSTON -----	COMM. BARTLETT YES	COMM. CUADRADO YES	COMM. DONNELLY 2nd YES	COMM. FRIERSON YES	COUNTY COMM. JAMES YES	REV. MAVEN -----	County Adjuter STAMPONE YES

**Also Attending:** Talisa A. Coleman, Director  
Flavio Rivera, Fiscal Officer  
Thania Melo, Human Resource Manager  
Albert Buglione, Special Counsel/Outside Counsel  
April Carter, Administrative Assistant



**PASSAIC COUNTY BOARD OF SOCIAL SERVICES**  
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<p><b>B. Ratification of payroll</b></p> <p>3/01/2023-3/15/2023 CK#305738-305742 \$1,380,985.91  3/16/2023-3/31/2023 CK#305743 \$1,410,607.08</p> <p><b>C. Clearing Account Transactions (recoveries) relating to the Food Stamp, Medicaid, and General Assistance Programs. (Confidential)</b></p> <p>Commissioner Dr. Jabeen Ahmed  Commissioner Kathleen Donnelly</p>									
<p><b>7. Assistance</b></p> <p>A. Motion to approve categorical assistance payments for May 1, 2023: Temporary Assistance to Needy Families, Refugee Assistance, and Social Service Emergency Assistance.</p> <p>B. Funeral Grants</p> <p>County Commissioner John Bartlett  Commissioner Kathleen Donnelly</p>	<p>COMM. AHMED YES</p>	<p>COMM. ALSTON -----</p>	<p>COMM. BARTLETT 1st YES</p>	<p>COMM. CUADRADO YES</p>	<p>COMM. DONNELLY 2nd YES</p>	<p>COMM. FRIERSON YES</p>	<p>COUNTY COMM JAMES YES</p>	<p>REV. MAVEN -----</p>	<p>County Adjuster STAMPONE YES</p>
<p><b>8. Suspend Regular Order of Business (Motion Required)</b></p> <p>County Commissioner John Bartlett  Commissioner Carol Cuadrado</p>	<p>COMM. AHMED YES</p>	<p>COMM. ALSTON -----</p>	<p>COMM. BARTLETT 1st YES</p>	<p>COMM. CUADRADO 2nd YES</p>	<p>COMM. DONNELLY YES</p>	<p>COMM. FRIERSON -----</p>	<p>COUNTY COMM JAMES YES</p>	<p>REV. MAVEN YES</p>	<p>County Adjuster STAMPONE -----</p>

**Also Attending:** Talisa A. Coleman, Director  
Flavio Rivera, Fiscal Officer  
Thania Melo, Human Resource Manager  
Albert Buglione, Special Counsel/Outside Counsel  
April Carter, Administrative Assistant



**PASSAIC COUNTY BOARD OF SOCIAL SERVICES**  
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9.	Public Portion									
10.	<b>Resume Regular Order of Business</b> (Motion Required) Commissioner Kathleen Donnelly County Commissioner John Bartlett	COMM. AHMED YES	COMM. ALSTON -----	COMM. BARTLETT 2nd YES	COMM. CUADRADO YES	COMM. DONNELLY 1st YES	COMM. FRIERSON YES	COUNTY COMM JAMES YES	REV. MAVEN -----	County Adjuster STAMPONE YES
11.	<b>Departmental Reports</b> (Informational) A. Abacus Department B. Property and Resources Department C. Training Department D. Child Support Department	COMM. AHMED -----	COMM. ALSTON -----	COMM. BARTLETT -----	COMM. CUADRADO -----	COMM. DONNELLY -----	COMM. FRIERSON -----	COUNTY COMM JAMES -----	REV. MAVEN -----	County Adjuster STAMPONE -----
12A.	<b>Committee Reports</b> <b>Executive Committee</b> (Informational)  1. Case Statistics (Informational) 2. E.A. Service and Child Support, Training, and WFNJ Monthly Statistics March 2023-(Informational) 3. COVID Status 4. Medicaid Unwinding Readiness: (Informational) 5. SNAP, TANF, and GA: (Informational)	COMM AHMED -----	COMM. ALSTON -----	COMM. BARTLETT -----	COMM. CUADRADO -----	COMM. DONNELLY -----	COMM. FRIERSON -----	COUNTY COMM JAMES -----	REV. MAVEN -----	County Adjuster STAMPONE -----

**Also Attending:** Talisa A. Coleman, Director  
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	6. Extended Evening Hours (Informational) 7. Professional Development Days (Informational) 8. Performance Evaluations- (see attached Memo)									
12B.	<u>Educational Leave Committee</u> (No Report)	COMM. AHMED -----	COMM. ALSTON -----	COMM. BARTLETT -----	COMM. CUADRADO -----	COMM. DONNELLY -----	COMM. FRIERSON -----	COUNTY COMM JAMES -----	REV. MAVEN -----	County Adjuster STAMPONE -----
12C.	<b>Personnel Committee (Approval Needed)</b> <ul style="list-style-type: none"> <li>Confidential Report</li> <li>Non-Confidential Report</li> </ul> Commissioner Carol Cuadrado Commissioner Kathleen Donnelly	COMM. AHMED  YES	COMM. ALSTON  -----	COMM. BARTLETT  YES	COMM. CUADRADO 1 <sup>st</sup> YES	COMM. DONNELLY 2 <sup>nd</sup> YES	COMM. FRIERSON -----	COUNTY COMM JAMES YES	REV. MAVEN YES	County Adjuster STAMPONE YES

**Also Attending:** Talisa A. Coleman, Director  
Flavio Rivera, Fiscal Officer  
Thania Melo, Human Resource Manager  
Albert Buglione, Special Counsel/Outside Counsel  
April Carter, Administrative Assistant

**PASSAIC COUNTY BOARD OF SOCIAL SERVICES**  
**THE REGULAR MONTHLY MEETING OF THE BOARD**

**THURSDAY, APRIL 27, 2023**  
**@ 9:00 A.M.**

**Meeting began: A.M. 9:05AM**

<b>12D.</b>	<u>Good &amp; Welfare Committee (No Report)</u>	COMM. AHMED	COMM. ALSTON	COMM. BARTLETT	COMM. CUADRADO	COMM. DONNELLY	COMM. FRIERSON	COUNTY COMM JAMES	REV. MAVEN	County Adjuster STAMPONE
<b>12E.</b>	<u>Welfare Fraud &amp; Abuse Committee Fraud Statistics Included in the Abacus Dept. Report 11A (Informational)</u>	COMM. AHMED	COMM. ALSTON	COMM. BARTLETT	COMM. CUADRADO	COMM. DONNELLY	COMM. FRIERSON	COUNTY COMM JAMES	REV. MAVEN	County Adjuster STAMPONE
<b>12F.</b>	<u>Building &amp; Grounds Committee (Informational)</u>	COMM. AHMED	COMM. ALSTON	COMM. BARTLETT	COMM. CUADRADO	COMM. DONNELLY	COMM. FRIERSON	COUNTY COMM JAMES	REV. MAVEN	County Adjuster STAMPONE
	1. Metal Detectors-Central office (80 Hamilton Street, Paterson, New Jersey 07505) - The Sheriff's Department is working with their administration on how to obtain metal detectors for our buildings.  2. Camera purchase : awaiting County approval.	-----	-----	-----	-----	-----	-----	-----	-----	-----

**Also Attending:** Talisa A. Coleman, Director  
 Flavio Rivera, Fiscal Officer  
 Thania Melo, Human Resource Manager  
 Albert Buglione, Special Counsel/Outside Counsel  
 April Carter, Administrative Assistant



**PASSAIC COUNTY BOARD OF SOCIAL SERVICES  
THE REGULAR MONTHLY MEETING OF THE BOARD**

**THURSDAY, APRIL 27, 2023  
@ 9:00 A.M.**

**Meeting began: A.M. 9:05AM**

12C.	<b>Finance Committee (Approval Needed)</b>	COMM.	COMM.	COMM.	COMM.	COMM.	COMM.	COUNTY	REV.	County
		AHMED 2nd YES	ALSTON -----	BARTLETT YES	CUADRADO YES	DONNELLY 1st YES	FRIERSON YES	COMM JAMES YES	MAVEN -----	Adjuster STAMPONE YES
	<b>I. Monthly Expenditures-</b> All monthly expenditures are of a routine nature.  <b>II. Data Processing and EBT Quarterly Billing</b>  Request approval to pay the Division of Family Development for our agency's responsibility of Data Processing and EBT expense applicable to (FAMIS) and NJKIDS systems for the quarter ending March 31, 2023.  The recommendation is to approve payment of \$91,415.00.  <b>Commissioner Kathleen Donnelly</b> <b>Commissioner Dr Jabeen Ahmed</b>									

**Also Attending:** Talisa A. Coleman, Director  
Flavio Rivera, Fiscal Officer  
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**PASSAIC COUNTY BOARD OF SOCIAL SERVICES  
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**Meeting began: A.M. 9:05AM**

<b>12H.</b>	<b>Community Relations Committee – (Informational)</b>  March 24, 2023 Collaboration Meeting via Zoom with Clifton Health and Human Services Satellite Office  April 10, 2023 Passaic County Board of Chosen Commissioners Public Services Conference Planning Meeting 401 Grand Street (Conference Room)  April 17, 2023 Preparation for Passaic County Public Services Conference  April 28, 2023 Public Services Conference Event	COMM. AHMED -----	COMM. ALSTON -----	COMM. BARTLETT -----	COMM. CUADRADO -----	COMM. DONNELLY -----	COMM. FRIERSON -----	COUNTY COMM JAMES -----	REV. MAVEN -----	County Adjuster STAMPONE -----
<b>13.</b>	<b>Counsel Monthly Report (Informational)</b> 1. Legal Counsel Report March 1- March 31, 2023 a.) Child Support Hearings b.) Institutional Medicaid Hearings	COMM. AHMED -----	COMM. ALSTON -----	COMM. BARTLETT -----	COMM. CUADRADO -----	COMM. DONNELLY -----	COMM. FRIERSON -----	COUNTY COMM JAMES -----	REV. MAVEN -----	County Adjuster STAMPONE -----
<b>14.</b>	<b>Communications – (No Report)</b>	COMM. AHMED -----	COMM. ALSTON -----	COMM. BARTLETT -----	COMM. CUADRADO -----	COMM. DONNELLY -----	COMM. FRIERSON -----	COUNTY COMM JAMES -----	REV. MAVEN -----	County Adjuster STAMPONE -----
<b>15.</b>	<b>New Business (Approval Needed)</b> 1. Resolution Affirming the County of Passaic Use of Premises at the Borough of Wanque Property as a Hold-	COMM. AHMED 2nd YES	COMM. ALSTON -----	COMM. BARTLETT YES	COMM. CUADRADO YES	COMM. DONNELLY 1st YES	COMM. FRIERSON YES	COUNTY COMM JAMES YES	REV. MAVEN -----	County Adjuster STAMPONE YES

**Also Attending:** Talisa A. Coleman, Director  
Flavio Rivera, Fiscal Officer  
Thania Melo, Human Resource Manager  
Albert Buglione, Special Counsel/Outside Counsel  
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**PASSAIC COUNTY BOARD OF SOCIAL SERVICES**  
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	Over from the Sublease with the Passaic County Board of Social Services.								
	<b>Commissioner Kathleen Donnelly</b> Commissioner Dr Jabeen Ahmed								
16.	Old Business (None)	COMM. AHMED	COMM. ALSTON	COMM. BARTLETT	COMM. CUADRADO	COMM. DONNELLY	COMM. FRIERSON	COUNTY COMM JAMES	REV. MAVEN
		-----	-----	-----	-----	-----	-----	-----	-----
17.	<b>Adjournment 9:21AM</b>	COMM. AHMED YES	COMM. ALSTON -----	COMM. BARTLETT 2nd YES	COMM. CUADRADO YES	COMM. DONNELLY 1st YES	COMM. FRIERSON YES	COUNTY COMM JAMES YES	REV. MAVEN -----
	Commissioner Kathleen Donnelly County Commission John Bartlett								County Adjuster STAMPONE YES

**EXECUTIVE/ CLOSED SESSION**

**Also Attending:** Talisa A. Coleman, Director  
Flavio Rivera, Fiscal Officer  
Thania Melo, Human Resource Manager  
Albert Buglione, Special Counsel/Outside Counsel  
April Carter, Administrative Assistant



## **Passaic County Board of Social Services**

**Resolution No. 2023-04-00**

### **A RESOLUTION AFFIRMING THE COUNTY OF PASSAIC USE OF PREMISES AT THE BOROUGH OF WANAQUE PROPERTY AS A HOLD-OVER FROM THE SUBLEASE WITH THE PASSAIC COUNTY BOARD OF SOCIAL SERVICES**

**WHEREAS** the Passaic County Board of Social Services requires various office locations to best serve the needs of the citizens of Passaic County; and

**WHEREAS** the Passaic County Board of Social Services currently enjoys a lessor/ lessee business relationship with the Borough of Wanaque; and

**WHEREAS**, the Passaic County Board of Social Services previously entered into a lease agreement with the Borough of Wanaque from 2010 through 2020; and

**WHEREAS** the Passaic County Board of Social Services subsequent thereto entered into a sub-lease agreement with the County of Passaic for use of a portion of the space at the Wanaque office location; and

**WHEREAS** the Passaic County Board of Social Services became a hold-over tenant between 2020 and the execution of the new lease which took effect January 1, 2023; and

**WHEREAS** as a result of the Passaic County Board of Social Services hold-over tenancy, the County of Passaic also became a hold-over tenant to the sub-lease it entered into with the Passaic County Board of Social Services;

**NOW THEREFORE, BE IT RESOLVED** that the Passaic County Board of Social Services and the County of Passaic hereby affirm the existence of the hold-over tenancy during the period of time when the Passaic County Board of Social Services and the Borough of Wanaque's original lease term ended; and

**IT IS FURTHER RESOLVED** that notwithstanding this hold-over position of tenancy, the use of the office premises in the Borough of Wanaque continued in full force and effect as if a lease and sub-lease had been executed, therefore affording all parties the same rights and responsibilities thereto; and

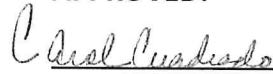
**IT IS HEREBY CERTIFIED** that this is a true copy of a Resolution adopted by the Passaic County Board Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on Thursday, April 27, 2023.

**ATTEST:**

A handwritten signature in black ink, appearing to read 'Douglas L. Maven', written over a horizontal line.

Commissioner Rev. Douglas L. Maven  
Secretary-Treasurer

**APPROVED:**

A handwritten signature in black ink, appearing to read 'Carol Cuadrado', written over a horizontal line.

Commissioner Carol Cuadrado  
Chairwoman

# **Passaic County Board of Social Services**

**Resolution No. 2023-04-01**

## **A RESOLUTION AUTHORIZING THE PROVISIONAL PROMOTION TO HSS4- IM**

**WHEREAS** the Passaic County Board of Social Services is in need of provisionally promoting 1 HSS4-IM; and

**WHEREAS** interviews were conducted for the promotion to HSS4- IM; and

**WHEREAS** it is by the recommendation of the Executive Director that a qualified candidate whose name shall be provided under separate cover be promoted to the provisional position of HSS4- IM on or after April 27, 2023; and

**NOW THEREFORE, BE IT RESOLVED** that the Passaic County Board of Social Services hereby approves the promotion of the candidate; and

**BE IT FURTHER RESOLVED** that the Executive Director is hereby authorized and directed to notify the employee of the provisional promotion with the Passaic County Board of Social Services effective on or after 4/27/23; and

**BE IT FURTHER RESOLVED** that the Executive Director is hereby authorized and directed to place a copy of this resolution in the personnel file of the employee.

**IT IS HEREBY CERTIFIED** that this is a true copy of a Resolution adopted by the Passaic County Board Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on Thursday, April 27, 2023.

**ATTEST:**



Commissioner Rev. Douglas L. Maven  
Secretary-Treasurer

**APPROVED:**



Commissioner Carol Cuadrado  
Chairwoman



# **Passaic County Board of Social Services**

**Resolution No. 2023-04-02**

## **A RESOLUTION AUTHORIZING THE PROVISIONAL PROMOTION TO HSS4- MEDICAID**

**WHEREAS** the Passaic County Board of Social Services is in need of provisionally promoting 1 HSS4-Medicaid; and

**WHEREAS** interviews were conducted for the promotion to HSS4- Medicaid; and

**WHEREAS** it is by the recommendation of the Executive Director that a qualified candidate whose name shall be provided under separate cover be promoted to the provisional position of HSS4- Medicaid on or after April 27, 2023; and

**NOW THEREFORE, BE IT RESOLVED** that the Passaic County Board of Social Services hereby approves the promotion of the candidate; and

**BE IT FURTHER RESOLVED** that the Executive Director is hereby authorized and directed to notify the employee of the provisional promotion with the Passaic County Board of Social Services effective on or after 4/27/23; and

**BE IT FURTHER RESOLVED** that the Executive Director is hereby authorized and directed to place a copy of this resolution in the personnel file of the employee.

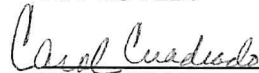
**IT IS HEREBY CERTIFIED** that this is a true copy of a Resolution adopted by the Passaic County Board Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on Thursday, April 27, 2023.

**ATTEST:**



Commissioner Rev. Douglas L. Maven  
Secretary-Treasurer

**APPROVED:**



Commissioner Carol Cuadrado  
Chairwoman