

PASSAIC COUNTY BOARD OF SOCIAL SERVICES

June 22, 2023

The regular meeting of the Passaic County Board of Social Services was held on Thursday, June 22, 2023 at 80 Hamilton Street, Paterson, New Jersey.

PLEASE NOTE: THIS MEETING WAS HELD VIA MS TEAMS LIVE STREAM

PUBLIC NOTICE

TAKE NOTICE the Passaic County Board of Social Services, has scheduled its regularly monthly meeting for June 2023 to occur on: **Thursday, June 22, 2023 at 9:00AM**. Pursuant to the State of Emergency and Public Health Emergency declared by New Jersey Governor Philip Murphy set forth in Executive Order No. 103, and further limitations on public gatherings set forth in Executive Order No.: 104, the Board shall hold the Regular Meeting at 9:00AM – as scheduled, with no members of the public physically present, as authorized under N.J.S.A. 10:4-12(a), and in accordance with Administrative Order No. 20-01 issued by the Passaic County Administrator closing County Buildings to non-essential personnel and the public effective March 18, 2020 at 8:30AM. If a member of the public wishes to place a public comment on the record, please email your comment to: info@PCBSS.org stating your name, address, and matter to be addressed by the Board by no later than **June 22, 2022 @ 7:00AM**. Then, the Clerk to the Board shall read same into the public record, during the public meeting. Moreover, some or all members of the Board and all members of the Public may participate in this meeting telephonically, pursuant to N.J.S.A. 10:4-12-1, et seq., and Official action may be taken. The Board Meeting for this month will be held in separate formats via the MS TEAMS Platform. The first is via live video through MS TEAMS, with the call-in information being: <https://www.microsoft.com/en-us/microsoft-teams/log-in> with meeting ID of: 263 174 203 392 and passcode: 4hBQgf. The second will be via a call-in telephone number, which will be: 872-215-1406 with telephone conference ID of: 824 876 210#. The public will also have an opportunity to speak during the “public portion of this meeting,” through both formats – as authorized by law.

If an Executive session is required, the Board will retire to a closed session- pursuant to N.J.S.A. 10:4-6, and follow the procedures provided in this statute.

ALSO, pursuant to the issuance of Executive Order 107, this meeting will be conducted using communications equipment (i.e.: telephonic or internet streaming), which will be in compliance with N.J.S.A. 10:4-6 (the “Open Public Meetings Act”). This is also consistent with P.L. A-3855/S-2294, which was signed into law by Governor Murphy on Friday, March 20, 2020, directing that public meeting be conducted virtually during this pandemic, as well as recent Executive Orders by Governor Murphy numbered: 194 (11/10/20), 195 (11/12/20), and 196 (11/16/20).

The meeting was called to order at 9:04 A.M.

Present:

Commissioner Carol Cuadrado, Chairwoman
Commissioner Rev. Douglas Maven, Secretary Treasurer
Commissioner Kathleen A. Donnelly, Assistant Secretary Treasurer
Commissioner Marilyn Frierson
Commissioner John Bartlett

Also

Present:

Talisa Coleman, Executive Director
April L. Carter, Executive Secretary
Flavio Rivera, Fiscal Officer
Thania Melo, Human Resource Manager
Albert Buglione, Special/Outside Counsel

Motion was made by Commissioner Kathleen Donnelly, seconded by County Commissioner John Bartlett, that the minutes of the Board Meeting held May 25, 2023, be approved as submitted. Motion unanimously carried on roll call.

ADMINISTRATION

6A Director's Financial Report including Administrative Bills, Medical Transportation and Child Care Payments: Motion to approve payments included in the Director's Financial Report as presented to the Board made by Commissioner Rev. Douglas Maven, seconded by Commissioner Kathleen Donnelly. Motion unanimously carried on roll call.

6B Ratification of payments made for payrolls:

5/01/2023-5/15/2023 CK# 305755-305756 \$1,397,908.59 Payroll
5/16/2023-5/31/2023 CK# 305757-305759 \$1,308,484.20 Payroll

Motion to ratify payrolls made by Commissioner Rev. Douglas Maven, seconded by Commissioner Kathleen Donnelly. Motion unanimously carried on roll call.

6C Motion was made by Commissioner Rev. Douglas Maven, seconded by Commissioner Kathleen Donnelly, that Clearing Account transactions relating to the Food Stamp and Medicaid Programs as listed be approved. Motion unanimously carried on roll call.

ASSISTANCE

- 7A Categorical Assistance: Motion was made by County Commissioner John Bartlett, seconded by Commissioner Kathleen Donnelly, that the Board approved payment of categorical assistance for July 1, 2023, consisting of Temporary Assistance to Needy Families, Refugee Assistance and Social Service Emergency Assistance. Motion unanimously carried on roll call.
- 7B Funeral Grants: A motion was made by County Commissioner John Bartlett, seconded by Commissioner Kathleen Donnelly, that the Board approve the payment of funeral grants as listed. A copy of this listing is attached hereto and made a part of these minutes. Motion unanimously carried on roll call.

SUSPEND REGULAR ORDER OF BUSINESS

Motion to suspend the regular order of business and open the meeting up to the public made by Commissioner Kathleen Donnelly, seconded by Commissioner Marilyn Frierson. Motion unanimously carried on roll call.

PUBLIC PORTION

(None)

RESUME REGULAR ORDER OF BUSINESS

Motion to resume the regular order of business and open the meeting up to the public made by County Commissioner John Bartlett, seconded by Commissioner Rev. Douglas Maven. Motion unanimously carried on roll call.

DEPARTMENTAL REPORTS

Copies of the following informational program reports were provided to the Board and are attached hereto and made a part of these minutes:

- A. Abacus Department (Informational)
- B. Property & Resources Department (Informational)
- C. Training Department (Informational)
- D. Child Support Department (Informational)

EXECUTIVE COMMITTEE

Motion was made by Commissioner Carol Cuadrado to approve the Executive Committee Report, seconded by Commissioner Kathleen Donnelly. Motion unanimously carried on roll call.

1. Case Statistics (Informational)
2. E.A. Service and Child Support, Training, and WFNJ Monthly Statistics May 2023-(Informational)
3. DMHAS: (Informational)
4. DFD updates (Informational)
5. Training (Informational)
6. PCBSS Newsletter
7. MIS-a.) Manage Engine Endpoint Central b.) Help Desk Ticketing System (Approval needed)

EDUCATIONAL LEAVE COMMITTEE

No Report

PERSONNEL COMMITTEE

Motion was made by Commissioner Carol Cuadrado to approve both the non-confidential and confidential Personnel Committee Reports, seconded by Commissioner Rev. Douglas Maven. Motion unanimously carried on roll call.

GOOD AND WELFARE COMMITTEE

No Report

WELFARE FRAUD AND ABUSE COMMITTEE

The monthly fraud department statistics were provided to all Board Members as part of the report of the Abacus Department (Agenda 11A).

BUILDING AND GROUNDS COMMITTEE

(Informational)

1. Sheriff's department working with Administration to obtain metal detectors (80 Hamilton Street, Paterson, New Jersey 07505)-
2. Administration finalizing options for cubicles in the Passaic office.
3. Cameras near completion at 80 Hamilton Street office.

FINANCE COMMITTEE (Approval Needed)

Motion to approve the Monthly Expenditures was made by Commissioner Rev. Douglas Maven to approve the Finance Committee Report seconded by County Commissioner John Bartlett. Motion unanimously carried on roll call.

I. Monthly Expenditures- All monthly expenditures are of a routine nature.

II. Supplemental Payments to SSI Recipients Quarter Ending June 30, 2023

A bill has been received from the Division of Family Development for Payments to SSI recipients for the quarter ending June 30, 2023, in the amount of \$184,000.00.

Recommendation is to approve payment to the Division of Family Development in the amount of \$184,000.00.

III. Renewal of Annual subscription of ManageEngine Endpoint Central UEM Edition-

This is a one-year renewal for the period of 7/19/2023 through 7/18/2024.

Recommendation is to approve the renewal of the subscription for a total price of \$7,583.00.

COMMUNITY RELATIONS (No Report)

COUNSEL'S REPORT

A copy of the Counsel report as forwarded to all Board members (Informational). A copy attached hereto and made a part of these minutes.

1. Legal Counsel Report-Hearings-May 1-May 31, 2023

- a.) Child Support
- b.) Institutional Medicaid Hearings

COMMUNICATIONS (None)

NEW BUSINESS- (None)

OLD BUSINESS- (None)

ADJOURNMENT

Motion for adjournment made by Commissioner Kathleen Donnelly, seconded by Commissioner John Bartlett. Motion unanimously carried on roll call.

*****MEETING CONCLUDED – 9:25 A.M.*****

Respectfully submitted

Rev. Douglas Maven
Secretary Treasurer

Attested to:
Talisa A. Coleman

**PASSAIC COUNTY BOARD OF SOCIAL SERVICES
THE REGULAR MONTHLY MEETING OF THE BOARD**

**THURSDAY, JUNE 22, 2023
@ 9:00 A.M.**

Meeting began: A.M. 9:04AM

AGENDA NO.	DESCRIPTION	COMM. AHMED	COMM. ALSTON	COMM. BARTLETT	COMM. CUADRADO	COMM. DONNELLY	COMM. FRIERSON	COUNTY COMM. JAMES	REV. MAVEN	County Adjuster STAMPONE
1.	Call Meeting to Order	X	X	✓	✓	✓	✓	X	✓	X
2.	Oath of Allegiance to the Flag									
3.	Roll Call	COMM. AHMED ABSENT	COMM. ALSTON ABSENT	COMM. BARTLETT PRESENT	COMM. CUADRADO PRESENT	COMM. DONNELLY PRESENT	COMM. FRIERSON PRESENT	COUNTY COMM. JAMES ABSENT	REV. MAVEN PRESENT	County Adjuster STAMPONE ABSENT
4.	Statement of Compliance with Open Public Meetings Act	-----	-----	-----	-----	-----	-----	-----	-----	-----
5.	* Approval of Minutes* Monthly Board Meeting <u>May 25, 2023</u> Commissioner Kathleen Donnelly County Commissioner John Bartlett	COMM. AHMED -----	COMM. ALSTON -----	COMM. BARTLETT 2nd YES	COMM. CUADRADO YES	COMM. DONNELLY 1st YES	COMM. FRIERSON YES	COUNTY COMM. JAMES -----	REV. MAVEN YES	County Adjuster STAMPONE -----
6.	Administration A. Director's Financial Report: Administrative Bills, Medical Transportation and Child Care Payments. (Non-confidential list of vendors posted at meeting)	COMM. AHMED -----	COMM. ALSTON -----	COMM. BARTLETT YES	COMM. CUADRADO YES	COMM. DONNELLY 2nd YES	COMM. FRIERSON YES	COUNTY COMM. JAMES -----	REV. MAVEN 1st YES	County Adjuster STAMPONE -----

Also Attending: Talisa A. Coleman, Director
Flavio Rivera, Fiscal Officer
Thania Melo, Human Resource Manager
Albert Buglione, Special Counsel/Outside Counsel
April Carter, Executive Secretary

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	B. Ratification of payroll 5/01/2023-5/15/2023 CK# 305755-305756 \$1,397,908.59 Payroll 5/16/2023-5/31/2023 CK# 305757-305759 \$1,308,484.20 Payroll C. Clearing Account Transactions (recoveries) relating to the Food Stamp, Medicaid, and General Assistance Programs. (Confidential) Commissioner Rev. Maven Commissioner Kathleen Donnelly									
7.	Assistance A. Motion to approve categorical assistance payments for July 1, 2023: Temporary Assistance to Needy Families, Refugee Assistance, and Social Service Emergency Assistance. B. Funeral Grants County Commissioner John Bartlett Commissioner Kathleen Donnelly	COMM. AHMED -----	COMM. ALSTON -----	COMM. BARTLETT 1st YES	COMM. CUADRADO YES	COMM. DONNELLY 2nd YES	COMM. FRIERSON YES	COUNTY COMM JAMES -----	REV. MAVEN YES	County Adjuster STAMPONE -----
8.	Suspend Regular Order of Business (Motion Required) Commissioner Kathleen Donnelly Commissioner Marilyn Frierson	COMM. AHMED -----	COMM. ALSTON -----	COMM. BARTLETT YES	COMM. CUADRADO YES	COMM. DONNELLY 1st YES	COMM. FRIERSON 2nd YES	COUNTY COMM JAMES -----	REV. MAVEN YES	County Adjuster STAMPONE -----

Also Attending: Talisa A. Coleman, Director
 Flavio Rivera, Fiscal Officer
 Thania Melo, Human Resource Manager
 Albert Buglione, Special Counsel/Outside Counsel
 April Carter, Executive Secretary

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@ 9:00 A.M.

Meeting began: A.M. 9:04AM

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Also Attending: Talisa A. Coleman, Director
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	5. Training (Informational) 6. PCBSS Newsletter 7. MIS a.) Manage Engine Endpoint Central b.) Help Desk Ticketing System (Approval Needed) Commissioner Carol Cuadrado Commissioner Rev. Douglas Maven										
12B.	<u>Educational Leave Committee</u> (No Report)	COMM. AHMED -----	COMM. ALSTON -----	COMM. BARTLETT -----	COMM. CUADRADO -----	COMM. DONNELLY -----	COMM. FRIERSON -----	COUNTY COMM JAMES -----	REV. MAVEN -----	County Adjuster STAMPONE -----	
12C.	<u>Personnel Committee (Approval Needed)</u> • <u>Confidential Report</u> • <u>Non-Confidential Report</u> Commissioner Carol Cuadrado Commissioner Rev. Douglas Maven	COMM. AHMED -----	COMM. ALSTON -----	COMM. BARTLETT -----	COMM. CUADRADO 1 st YES	COMM. DONNELLY YES	COMM. FRIERSON YES	COUNTY COMM JAMES -----	REV. MAVEN 2 nd YES	County Adjuster STAMPONE -----	

Also Attending: Talisa A. Coleman, Director
 Flavio Rivera, Fiscal Officer
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12D.	<u>Good & Welfare Committee</u> (No Report)	COMM. AHMED	COMM. ALSTON	COMM. BARTLETT	COMM. CUADRADO	COMM. DONNELLY	COMM. FRIERSON	COUNTY COMM JAMES	REV. MAVEN	County Adjuster STAMPONE
12E.	<u>Welfare Fraud & Abuse Committee</u> <u>Fraud Statistics Included in the Abacus</u> <u>Dept. Report 11A (Informational)</u>	COMM. AHMED	COMM. ALSTON	COMM. BARTLETT	COMM. CUADRADO	COMM. DONNELLY	COMM. FRIERSON	COUNTY COMM JAMES	REV. MAVEN	County Adjuster STAMPONE
12F.	<u>Building & Grounds Committee</u> (Informational) 1. Sheriff's department working with Administration to obtain metal detectors (80 Hamilton Street) 2. Administration finalizing options for cubicles in the Passaic office. 3. Cameras near completion at 80 Hamilton Street office.	COMM. AHMED	COMM. ALSTON	COMM. BARTLETT	COMM. CUADRADO	COMM. DONNELLY	COMM. FRIERSON	COUNTY COMM JAMES	REV. MAVEN	County Adjuster STAMPONE

Also Attending: Talisa A. Coleman, Director
Flavio Rivera, Fiscal Officer
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12G.	<p><u>Finance Committee (Approval Needed)</u></p> <p><u>I. Monthly Expenditures</u></p> <p>All monthly expenditures are of a routine nature.</p> <p><u>II. Supplemental Payments to SSI Recipients Quarter Ending June 30, 2023</u></p> <p>A bill has been received from the Division of Family Development for Payments to SSI recipients for the quarter ending June 30, 2023, in the amount of \$184,000.00</p> <p>Recommendation is to approve payment to the Division of Family Development in the amount of \$184,000.00</p> <p><u>III. Renewal of Annual subscription of ManageEngine Endpoint Central UEM Edition-</u></p> <p>This is a one year renewal for the period of 7/19/2023 through 7/18/2024.</p> <p>Recommendation is to approve the renewal of the subscription for a total price of \$7,583.00</p> <p>Commissioner Rev. Douglas Maven County Commissioner Bruce James</p>	COMM. AHMED -----	COMM. ALSTON -----	COMM. BARTLETT 2nd YES	COMM. CUADRADO YES	COMM. DONNELLY YES	COMM. FRIERSON YES	COUNTY COMM JAMES -----	REV. MAVEN 1st YES	County Adjuster STAMPONE -----
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Also Attending: Talisa A. Coleman, Director
Flavio Rivera, Fiscal Officer
Thania Melo, Human Resource Manager
Albert Buglione, Special Counsel/Outside Counsel
April Carter, Executive Secretary

Meeting began: A.M. 9:04AM

[illegible]

Also Attending: Talisa A. Coleman, Director
Flavio Rivera, Fiscal Officer
Thania Melo, Human Resource Manager
Albert Buglione, Special Counsel/Outside Counsel
April Carter, Executive Secretary

**PASSAIC COUNTY BOARD OF SOCIAL SERVICES
THE REGULAR MONTHLY MEETING OF THE BOARD**

**THURSDAY, JUNE 22, 2023
@ 9:00 A.M.**

Meeting began: A.M. 9:04AM

12H.	Community Relations Committee - (No Report)	COMM. AHMED	COMM. ALSTON	COMM. BARTLETT	COMM. CUADRADO	COMM. DONNELLY	COMM. FRIERSON	COUNTY COMM JAMES	REV. MAVEN	County Adjuster STAMPONE
13.	Counsel Monthly Report (Informational) 1. Legal Counsel Report May 1- May 31, 2023 a.) Child Support Hearings b.) Institutional Medicaid Hearings	COMM. AHMED	COMM. ALSTON	COMM. BARTLETT	COMM. CUADRADO	COMM. DONNELLY	COMM. FRIERSON	COUNTY COMM JAMES	REV. MAVEN	County Adjuster STAMPONE
14.	Communications - (No Report)	COMM. AHMED	COMM. ALSTON	COMM. BARTLETT	COMM. CUADRADO	COMM. DONNELLY	COMM. FRIERSON	COUNTY COMM JAMES	REV. MAVEN	County Adjuster STAMPONE
15.	New Business (No Report)	COMM. AHMED	COMM. ALSTON	COMM. BARTLETT	COMM. CUADRADO	COMM. DONNELLY	COMM. FRIERSON	COUNTY COMM JAMES	REV. MAVEN	County Adjuster STAMPONE
16.	Old Business (None)	COMM. AHMED	COMM. ALSTON	COMM. BARTLETT	COMM. CUADRADO	COMM. DONNELLY	COMM. FRIERSON	COUNTY COMM JAMES	REV. MAVEN	County Adjuster STAMPONE
17.	Adjournment 9:25AM Commission Kathleen Donnelly County Commissioner John Bartlett	COMM. AHMED	COMM. ALSTON	COMM. BARTLETT 2nd YES	COMM. CUADRADO YES	COMM. DONNELLY 1st YES	COMM. FRIERSON YES	COUNTY COMM JAMES	REV. MAVEN YES	County Adjuster STAMPONE

Also Attending: Talisa A. Coleman, Director
Flavio Rivera, Fiscal Officer
Thania Melo, Human Resource Manager
Albert Buglione, Special Counsel/Outside Counsel
April Carter, Executive Secretary

PASSAIC COUNTY BOARD OF SOCIAL SERVICES
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THURSDAY, JUNE 22, 2023
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Meeting began: A.M. 9:04AM

EXECUTIVE/ CLOSED SESSION

Also Attending: Talisa A. Coleman, Director
Flavio Rivera, Fiscal Officer
Thania Melo, Human Resource Manager
Albert Buglione, Special Counsel/Outside Counsel
April Carter, Executive Secretary

Passaic County Board of Social Services

Resolution No. 2023-06-00

A RESOLUTION AUTHORIZING THE TITLE CHANGE OF APRIL CARTER TO EXECUTIVE SECRETARY

WHEREAS April Carter has been serving in the position of Administrative Clerk; and

WHEREAS April Carter is currently serving in a confidential position; and

WHEREAS The Title Executive Secretary is a more appropriate title and more applicable to the work she is performing; and

WHEREAS it is by the recommendation of the Executive Director that April Carter's title be changed to Executive Secretary effective on or after June 22, 2023.

NOW THEREFORE, BE IT RESOLVED that the Passaic County Board of Social Services hereby approves the title change; and

BE IT FURTHER RESOLVED that the Executive Director is hereby authorized and directed to notify the employee of her title change with the Passaic County Board of Social Services effective on or after 06/22/23; and

BE IT FURTHER RESOLVED that the Human Resource Manager is hereby authorized and directed to place a copy of this resolution in the personnel file of April Carter; and

IT IS HEREBY CERTIFIED that this is a true copy of a Resolution adopted by the Passaic County Board Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on Thursday June 22, 2023.

ATTEST:



Commissioner Rev. Douglas L. Maven
Secretary-Treasurer

APPROVED:



Commissioner Carol Cuadrado
Chairwoman

Passaic County Board of Social Services

Resolution No. 2023-06-01

A RESOLUTION AUTHORIZING THE APPOINTMENT OF TWO EMPLOYEES TO THE TITLE OF HUMAN SERVICE AIDE

WHEREAS the Passaic County Board of Social Services is in need of appointing two (2) full-time Human Service Aide workers; and

WHEREAS it is by the recommendation of the Executive Director that the following employees be appointed to the title of Human Service Aide, effective on or after June 19, 2023;

Miabella Cassanova, Range 7-1

Aaliyah Sebion, Range 7-1

NOW THEREFORE, BE IT RESOLVED that the Passaic County Board of Social Services hereby approves the appointment of the employees to the title of Human Service Aides; and

BE IT FURTHER RESOLVED that the Executive Director is hereby authorized and directed to notify the employees of the appointment with the Passaic County Board of Social Services effective June 19, 2023; and

BE IT FURTHER RESOLVED that the Executive Director is hereby authorized and directed to place a copy of this resolution in the personnel file of the employees.

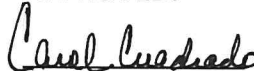
IT IS HEREBY CERTIFIED that this is a true copy of a Resolution adopted by the Passaic County Board Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on Thursday, June 22, 2023.

ATTEST:



Commissioner Rev. Douglas L. Maven
Secretary-Treasurer

APPROVED:



Commissioner Carol Cuadrado
Chairwoman

Passaic County Board of Social Services

Resolution No. 2023-06-02

A RESOLUTION AUTHORIZING THE STEP AND SALARY CORRECTION OF FISCAL OFFICER FLAVIO RIVERA

WHEREAS the Passaic County Board of Social Services needed a Permanent Fiscal Officer; and

WHEREAS Flavio Rivera was selected from the open competitive list from NJ Civil Service in July of 2022; and

WHEREAS Flavio Rivera satisfied the requisite qualifications, and was deemed the most qualified candidate for Fiscal Officer; and

WHEREAS on June 7, 2021 prior to Flavio Rivera's permanent appointment in July 2022, he was hired in the amount of \$152,436.00, but was erroneously paid \$149,588 from the 2018 compensation schedule but should have been paid from the 2021 Step 5 compensation schedule in the amount of \$156,775; and

WHEREAS it is necessary and required to make the appropriate salary and step adjustment retroactive to June 7, 2021; and

WHEREAS it is the recommendation of the Executive Director that the Board approve the necessary salary and step corrections, retroactive and effective immediately; and

NOW THEREFORE, BE IT RESOLVED that the Passaic County Board of Social Services hereby approves the salary correction of Flavio Rivera as set forth above; and

BE IT FURTHER RESOLVED that the Director is hereby authorized and directed to notify the employee of his salary correction with the Passaic County Board of Social Services effective on or after 06/15/23; and

BE IT FURTHER RESOLVED that the Director is hereby authorized and directed to place a copy of this resolution in the personnel file of Flavio Rivera.

IT IS HEREBY CERTIFIED that this is a true copy of a Resolution adopted by the Passaic County Board Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on Thursday June 22, 2023.

ATTEST:

A handwritten signature in black ink, appearing to be "Douglas L. Maven", written over a horizontal line.

Commissioner Rev. Douglas L. Maven
Secretary-Treasurer

APPROVED:

A handwritten signature in black ink, appearing to be "Carol Cuadrado", written over a horizontal line.

Commissioner Carol Cuadrado
Chairwoman

Passaic County Board of Social Services

Resolution No. 2023-06-03

A RESOLUTION AUTHORIZING THE TITLE OF COORDINATOR OF MONITORING AND EVALUATION

WHEREAS the Passaic County Board of Social Services is in need of a Coordinator of Monitoring and Evaluation, a non-union position; and

WHEREAS it is by the recommendation of the Executive Director that the Board authorize the creation of the foregoing position; and

NOW THEREFORE, BE IT RESOLVED that the Passaic County Board of Social Services hereby approves the title of Coordinator of Monitoring and Evaluation; and

BE IT FURTHER RESOLVED that the title creation shall become effective with the Passaic County Board of Social Services on or after June 22, 2023; and

IT IS HEREBY CERTIFIED that this is a true copy of a Resolution adopted by the Passaic County Board Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on Thursday, June 22, 2023.

ATTEST:



Commissioner Rev. Douglas L. Maven
Secretary-Treasurer

APPROVED:



Commissioner Carol Cuadrado
Chairwoman

Passaic County Board of Social Services

Resolution No. 2023-06-04

A RESOLUTION AUTHORIZING AN ANNUAL STIPEND OF 5,000.00 FOR TABATHA WHEELER

WHEREAS Tabatha Wheeler holds the title of Administrative Clerk; and

WHEREAS Ms. Wheeler has taken on several additional responsibilities, including that of Purchasing Agent; and

WHEREAS, based on the additional and essential duties being performed by Tabatha Wheeler as Purchasing Agent it is by the recommendation of the Executive Director that the employee be afforded an Annual Stipend of 5,000.00 effective on or after June 22, 2023.


NOW THEREFORE, BE IT RESOLVED that the Passaic County Board of Social Services hereby approves the Annual Stipend; and

BE IT FURTHER RESOLVED that the Executive Director is hereby authorized and directed to notify the employee of the Stipend effective on or after 06/22/23; and

BE IT FURTHER RESOLVED that the Human Resource Manager is hereby authorized and directed to place a copy of this resolution in the personnel file of Tabatha Wheeler; and

IT IS HEREBY CERTIFIED that this is a true copy of a Resolution adopted by the Passaic County Board Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on Thursday June 22, 2023.

ATTEST:



Commissioner Rev. Douglas L. Maven
Secretary-Treasurer

APPROVED:



Commissioner Carol Cuadrado
Chairwoman

Passaic County Board of Social Services

Resolution No. 2023-06-05

A RESOLUTION AUTHORIZING THE PROMOTION TO THE TITLE OF INVESTIGATOR COUNTY WELFARE

WHEREAS the Passaic County Board of Social Services is in need of promoting one (1) provisional Investigator, County Welfare; and

WHEREAS interviews were conducted for the promotion to Investigator, County Welfare; and

WHEREAS it is by the recommendation of the Executive Director that Bruno Prieto be promoted to the provisional position of Investigator, County Welfare effective on or after June 22, 2023; and


NOW THEREFORE, BE IT RESOLVED that the Passaic County Board of Social Services hereby approves the promotion of the candidate; and

BE IT FURTHER RESOLVED that the Executive Director is hereby authorized and directed to notify the employee of the provisional promotion with the Passaic County Board of Social Services effective on or after 6/22/23; and

BE IT FURTHER RESOLVED that the Executive Director is hereby authorized and directed to place a copy of this resolution in the personnel file of the employee.


IT IS HEREBY CERTIFIED that this is a true copy of a Resolution adopted by the Passaic County Board Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on Thursday, June 22, 2023.

ATTEST:



Commissioner Rev. Douglas L. Maven
Secretary-Treasurer

APPROVED:



Commissioner Carol Cuadrado
Chairwoman