

PASSAIC COUNTY BOARD OF SOCIAL SERVICES

July 27, 2023

The regular meeting of the Passaic County Board of Social Services was held on Thursday, July 27, 2023 at 80 Hamilton Street, Paterson, New Jersey.

PLEASE NOTE: THIS MEETING WAS HELD VIA MS TEAMS LIVE STREAM

PUBLIC NOTICE

TAKE NOTICE the Passaic County Board of Social Services, has scheduled its regularly monthly meeting for July 2023 to occur on: **Thursday, July 27, 2023 at 9:00AM**. Pursuant to the State of Emergency and Public Health Emergency declared by New Jersey Governor Philip Murphy set forth in Executive Order No. 103, and further limitations on public gatherings set forth in Executive Order No.: 104, the Board shall hold the Regular Meeting at 9:00AM – as scheduled, with no members of the public physically present, as authorized under N.J.S.A. 10:4-12(a), and in accordance with Administrative Order No. 20-01 issued by the Passaic County Administrator closing County Buildings to non-essential personnel and the public effective March 18, 2020 at 8:30AM. If a member of the public wishes to place a public comment on the record, please email your comment to: info@PCBSS.org stating your name, address, and matter to be addressed by the Board by no later than **July 27, 2022 @ 7:00AM**. Then, the Clerk to the Board shall read same into the public record, during the public meeting. Moreover, some or all members of the Board and all members of the Public may participate in this meeting telephonically, pursuant to N.J.S.A. 10:4-12-1, et seq., and Official action may be taken. The Board Meeting for this month will be held in separate formats via the MS TEAMS Platform. The first is via live video through MS TEAMS, with the call-in information being: <https://www.microsoft.com/en-us/microsoft-teams/log-in> with meeting ID of: 281 040 495 382 and passcode: L4p34a. The second will be via a call-in telephone number, which will be: 872-215-1406 with telephone conference ID of: 165 252 212#. The public will also have an opportunity to speak during the “public portion of this meeting,” through both formats – as authorized by law.

If an Executive session is required, the Board will retire to a closed session- pursuant to N.J.S.A. 10:4-6, and follow the procedures provided in this statute.

ALSO, pursuant to the issuance of Executive Order 107, this meeting will be conducted using communications equipment (i.e.: telephonic or internet streaming), which will be in compliance with N.J.S.A. 10:4-6 (the “Open Public Meetings Act”). This is also consistent with P.L. A-3855/S-2294, which was signed into law by Governor Murphy on Friday, March 20, 2020, directing that public meeting be conducted virtually during this pandemic, as well as recent Executive Orders by Governor Murphy numbered: 194 (11/10/20), 195 (11/12/20), and 196 (11/16/20).

The meeting was called to order at 9:06 A.M.

Present:

Commissioner Carol Cuadrado, Chairwoman
Commissioner Dr. Jabeen Ahmed, Vice Chairwoman
Commissioner Kathleen A. Donnelly, Assistant Secretary Treasurer
Commissioner Dawn Alston
Commissioner Marilyn Frierson

Also

Present:

Talisa Coleman, Executive Director
April L. Carter, Executive Secretary
Flavio Rivera, Fiscal Officer
Thania Melo, Human Resource Manager
Albert Buglione, Special/Outside Counsel

Motion was made by Commissioner Jabeen Ahmed, seconded by Commissioner Kathleen Donnelly, that the minutes of the Board Meeting held June 22, 2023, be approved as submitted. Motion unanimously carried on roll call.

ADMINISTRATION

- 6A Director's Financial Report including Administrative Bills, Medical Transportation and Child Care Payments: Motion to approve payments included in the Director's Financial Report as presented to the Board made by Commissioner Dawn Alston, seconded by Commissioner Kathleen Donnelly. Motion unanimously carried on roll call.

- 6B Ratification of payments made for payrolls:

6/01/2023-6/15/2023 CK# 305760-305765 \$1,394,493.03 Payroll

6/16/2023-6/30/2023 CK# 305766-305771 \$1,396,169.14 Payroll

Motion to ratify payrolls made by Commissioner Dawn Alston, seconded by Commissioner Kathleen Donnelly. Motion unanimously carried on roll call.

- 6C Motion was made by Commissioner Dawn Alston, seconded by Commissioner Kathleen Donnelly, that Clearing Account transactions relating to the Food Stamp and Medicaid Programs as listed be approved. Motion unanimously carried on roll call.

ASSISTANCE

- 7A Categorical Assistance: Motion was made by Commissioner Kathleen Donnelly , seconded by Commissioner Dawn Alston, that the Board approved payment of categorical assistance for August 1, 2023, consisting of Temporary Assistance to Needy Families, Refugee Assistance and Social Service Emergency Assistance. Motion unanimously carried on roll call.
- 7B Funeral Grants: A motion was made by Commissioner Kathleen Donnelly , seconded by Commissioner Dawn Alston, that the Board approve the payment of funeral grants as listed. A copy of this listing is attached hereto and made a part of these minutes. Motion unanimously carried on roll call.

SUSPEND REGULAR ORDER OF BUSINESS

Motion to suspend the regular order of business and open the meeting up to the public made by Commissioner Kathleen Donnelly, seconded by Commissioner Dawn Alston. Motion unanimously carried on roll call.

PUBLIC PORTION

Ms. Wanda Sawyer, Vice President CWA Local 1037

RESUME REGULAR ORDER OF BUSINESS

Motion to resume the regular order of business and open the meeting up to the public made by Commissioner Dawn Alston, seconded by Commissioner Kathleen Donnelly. Motion unanimously carried on roll call.

DEPARTMENTAL REPORTS

Copies of the following informational program reports were provided to the Board and are attached hereto and made a part of these minutes:

- A. Abacus Department (Informational)
- B. Property & Resources Department (Informational)
- C. Training Department (Informational)
- D. Child Support Department (Informational)

EXECUTIVE COMMITTEE

Copies of the informational Executive Report were provided to the Board and are attached hereto and made a part of these minutes (Informational)

1. Case Statistics
2. E.A. Service and Child Support, Training, and WFNJ Monthly Statistics June 2023
3. DMHAS
4. DFD updates
5. Resolution to Expand the Pool for outside Legal Counsel, Litigation and Conflict.

EDUCATIONAL LEAVE COMMITTEE

No Report

PERSONNEL COMMITTEE

Motion was made by Commissioner Kathleen Donnelly to approve both the non-confidential and confidential Personnel Committee Reports, seconded by Commissioner Jabeen Ahmed. Motion unanimously carried on roll call.

GOOD AND WELFARE COMMITTEE

No Report

WELFARE FRAUD AND ABUSE COMMITTEE

The monthly fraud department statistics were provided to all Board Members as part of the report of the Abacus Department (Agenda 11A).

BUILDING AND GROUNDS COMMITTEE

(Informational)

1. Maintaining safety and order. A request for additional sheriff officers has been made to the undersheriff.
2. Cameras are near completion at 80 Hamilton Street office.
3. The county has asked for the removal and replacement of the molded carpet in the Haskell office. RFS is in the process of providing a quote for carpet removal and replacement

FINANCE COMMITTEE (Approval Needed)

Motion to approve the Monthly Expenditures was made by Commissioner Kathleen Donnelly to approve the Finance Committee Report seconded by Commissioner Dawn Alston. Motion unanimously carried on roll call.

I. Monthly Expenditures

All monthly expenditures are of a routine nature.

II. Federal Share Fringe Benefits, Allowance In Lieu of Rent and Indirect Costs for the Quarter Ending March 31, 2023

The form WFNJ-618 Cost allocation was received from the Division of Family Development for the quarter ending March 31, 2023. This was used to calculate the federal share of Fringe Benefits, Allowance in Lieu of Rent and Indirect Costs due the County of Passaic.

Federal Share Fringe Benefits 1/01/2023– 3/31/2023	\$2,867,569.85
Federal share Allowance in Lieu of Rent 1/01/2023 – 3/31/2023	38,986.69
Total due the County of Passaic	\$2,906,557.00

Recommendation is to approve payment to the County of Passaic in the amount of \$2,906,556.54

III. Resolution applying and accepting administrative grant funds from the Low Income Home Energy Assistance Program.

This is a yearly allocation to PCBSS to assist in the accurate input of verified client information into the family Assistance Management Information System (FAMIS). The grant amount for 2023 is \$34,890.00 and we recommend the acceptance of such funds.

IV. Resolution applying and accepting administrative grant funds for the Universal Service Fund.

This is a yearly allocation to PCBSS to assist in the accurate input of verified client information into the family Assistance Management Information System (FAMIS). The grant amount for 2023 is \$23,260.00 and we recommend the acceptance of such funds.

V. Payment to “Treasurer State of New Jersey”, for Data Processing and Electronic Benefits for the Quarter Ended 6/30/2023.

The data processing and electronic benefits transfer billing statement for the quarter ending June 30, 2023 is \$241,643.00.

Recommendation is to approve payment to the Treasurer State of New Jersey in the amount of \$241,643.00.

VI. Resolution authorizing the purchase of additional services from ADP for the purpose of managing and modernizing our time and attendance.

The estimated yearly cost of the additional services as per the quote received from ADP is \$28,464.00 per year.

Recommendation is to approve the request to acquire the additional services from ADP in order to improve many aspects of our time and attendance operation.

COMMUNITY RELATIONS (No Report)

COUNSEL'S REPORT

A copy of the Counsel report as forwarded to all Board members (Informational). A copy attached hereto and made a part of these minutes.

1. Legal Counsel Report-Hearings-June 1-June 30, 2023

- a.) Child Support
- b.) Institutional Medicaid Hearings

COMMUNICATIONS (None)

NEW BUSINESS- (None)

OLD BUSINESS- (None)

ADJOURNMENT

Motion for adjournment made by Commissioner Kathleen Donnelly, seconded by Commissioner Jabeen Ahmed. Motion unanimously carried on roll call.

*****MEETING CONCLUDED – 9:26 A.M.*****

Respectfully submitted



Rev. Douglas Maven
Secretary Treasurer

Attested to:
Talisa A. Coleman

PASSAIC COUNTY BOARD OF SOCIAL SERVICES
THE REGULAR MONTHLY MEETING OF THE BOARD
THURSDAY, JULY 27, 2023
@ 9:00 A.M.

Meeting began: A.M. 9:06AM

AGENDA NO.	DESCRIPTION	COMM. AHMED	COMM. ALSTON	COMM. BARTLETT	COMM. CUADRADO	COMM. DONNELLY	COMM. FRIERSON	COUNTY COMM. JAMES	REV. MAVEN	County Adjuster STAMPONE
1. 2.	Call Meeting to Order Oath of Allegiance to the Flag	✓	✓	X	✓	✓	✓	X	X	X
3.	Roll Call	COMM. AHMED PRESENT	COMM. ALSTON PRESENT	COMM. BARTLETT ABSENT	COMM. CUADRADO PRESENT	COMM. DONNELLY PRESENT	COMM. FRIERSON PRESENT	COUNTY COMM. JAMES ABSENT	REV. MAVEN ABSENT	County Adjuster STAMPONE ABSENT
4.	Statement of Compliance with Open Public Meetings Act	---	---	---	---	---	---	---	---	---
5.	*Approval of Minutes* Monthly Board Meeting June 22, 2023 Commissioner Jabeen Ahmed Commissioner Kathleen Donnelly	COMM. AHMED 1st YES	COMM. ALSTON YES	COMM. BARTLETT ---	COMM. CUADRADO YES	COMM. DONNELLY 2nd YES	COMM. FRIERSON YES	COUNTY COMM. JAMES ---	REV. MAVEN ---	County Adjuster STAMPONE ---
6.	Administration A. Director's Financial Report: Administrative Bills, Medical Transportation and Child Care Payments. (Non-confidential list of vendors posted at meeting)	COMM. AHMED YES	COMM. ALSTON 1st YES	COMM. BARTLETT ---	COMM. CUADRADO YES	COMM. DONNELLY 2nd YES	COMM. FRIERSON YES	COUNTY COMM. JAMES ---	REV. MAVEN ---	County Adjuster STAMPONE ---

Also Attending: Talisa A. Coleman, Director
Flavio Rivera, Fiscal Officer
Thania Melo, Human Resource Manager
Albert Buglione, Special Counsel/Outside Counsel
April Carter, Executive Secretary

**PASSAIC COUNTY BOARD OF SOCIAL SERVICES
THE REGULAR MONTHLY MEETING OF THE BOARD**

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	B. Ratification of payroll 6/01/2023-6/15/2023 CK# 305760-305765 \$1,394,493.03 Payroll 6/16/2023-6/30/2023 CK# 305766-305771 \$1,396,169.14 Payroll C. Clearing Account Transactions (recoveries) relating to the Food Stamp, Medicaid, and General Assistance Programs. (Confidential) Commissioner Dawn Alston Commissioner Kathleen Donnelly										
7.	Assistance A. Motion to approve categorical assistance payments for August 1, 2023: Temporary Assistance to Needy Families, Refugee Assistance, and Social Service Emergency Assistance. B. Funeral Grants Commissioner Kathleen Donnelly Commissioner Dawn Alston	COMM. AHMED YES	COMM. ALSTON 2nd YES	COMM. BARTLETT -----	COMM. CUADRADO YES	COMM. DONNELLY 1st YES	COMM. FRIERSON YES	COUNTY COMM JAMES -----	REV. MAVEN -----	County Adjuster STAMPONE -----	
8.	Suspend Regular Order of Business (Motion Required) Commissioner Kathleen Donnelly Commissioner Dawn Alston	COMM. AHMED YES	COMM. ALSTON 2nd YES	COMM. BARTLETT -----	COMM. CUADRADO YES	COMM. DONNELLY 1st YES	COMM. FRIERSON YES	COUNTY COMM JAMES -----	REV. MAVEN -----	County Adjuster STAMPONE -----	

Also Attending: Talisa A. Coleman, Director
Flavio Rivera, Fiscal Officer
Thania Melo, Human Resource Manager
Albert Buglione, Special Counsel/Outside Counsel
April Carter, Executive Secretary

@ 9:00 A.M.

Meeting began: A.M. 9:06AM

Also Attending: Talisa A. Coleman, Director
Flavio Rivera, Fiscal Officer
Thania Melo, Human Resource Manager
Albert Buglione, Special Counsel/Outside Counsel
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THURSDAY, JULY 27, 2023

Meeting began: A.M. 9:06AM

Also Attending: Talisa A. Coleman, Director
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**PASSAIC COUNTY BOARD OF SOCIAL SERVICES
THE REGULAR MONTHLY MEETING OF THE BOARD**

THURSDAY, JULY 27, 2023

@ 9:00 A.M.

Meeting began: A.M. 9:06AM

12D.	<u>Good & Welfare Committee</u> (No Report)	COMM. AHMED	COMM. ALSTON	COMM. BARTLETT	COMM. CUADRADO	COMM. DONNELLY	COMM. FRIERSON	COUNTY COMM JAMES	REV. MAVEN	County Adjuster STAMPONE
12E.	<u>Welfare Fraud & Abuse Committee</u> <u>Fraud Statistics Included in the Abacus</u> <u>Dept. Report 11A (Informational)</u>	COMM. AHMED	COMM. ALSTON	COMM. BARTLETT	COMM. CUADRADO	COMM. DONNELLY	COMM. FRIERSON	COUNTY COMM JAMES	REV. MAVEN	County Adjuster STAMPONE
12F.	<u>Building & Grounds Committee</u> (Informational) 1. Maintaining safety and order. A request for additional sheriff officers has been made to the undersheriff. 2. Cameras are near completion at 80 Hamilton Street office. 3. The county has asked for the removal and replacement of the molded carpet in the Haskell office. RFS is in the process of providing a quote for carpet removal and replacement.	COMM. AHMED	COMM. ALSTON	COMM. BARTLETT	COMM. CUADRADO	COMM. DONNELLY	COMM. FRIERSON	COUNTY COMM JAMES	REV. MAVEN	County Adjuster STAMPONE

Also Attending: Talisa A. Coleman, Director
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THE REGULAR MONTHLY MEETING OF THE BOARD**

THURSDAY, JULY 27, 2023

@ 9:00 A.M.

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12G.	<p><u>Finance Committee (Approval Needed)</u></p> <p><u>I. Monthly Expenditures</u></p> <p>All monthly expenditures are of a routine nature.</p> <p><u>II. Federal Share Fringe Benefits, Allowance In Lieu of Rent and Indirect Costs for the Quarter Ending March 31, 2023</u></p> <p>The form WFNJ-618 Cost allocation was received from the Division of Family Development for the quarter ending March 31, 2023. This was used to calculate the federal share of Fringe Benefits, Allowance in Lieu of Rent and Indirect Costs due the County of Passaic.</p> <p>Federal Share Fringe Benefits 1/01/2023– 3/31/2023 \$2,867,569.85</p> <p>Federal share Allowance in Lieu of Rent 1/01/2023 – 3/31/2023 38,986.69</p> <p>Total due the County of Passaic</p> <p align="right">\$2,906,557.00</p> <p>Recommendation is to approve payment to the County of Passaic in the amount of \$2,906,556.54</p> <p><u>III. Resolution applying and accepting administrative grant funds from the Low Income Home Energy Assistance Program.</u></p> <p>This is a yearly allocation to PCBSS to assist in the accurate input of verified client information into the family Assistance Management Information System (FAMIS). The grant amount for 2023 is \$34,890.00 and</p>	COMM. AHMED	YES	COMM. ALSTON 2nd	YES	COMM. BARTLETT	COMM. CUADRADO	COMM. DONNELLY 1st	COMM. FRIERSON	COUNTY COMM JAMES	REV. MAVEN	COUNTY Adjuster STAMPONE
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Also Attending: Talisa A. Coleman, Director
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**PASSAIC COUNTY BOARD OF SOCIAL SERVICES
THE REGULAR MONTHLY MEETING OF THE BOARD**

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<p>we recommend the acceptance of such funds.</p>	<p><u>IV. Resolution applying and accepting administrative grant funds for the Universal Service Fund.</u></p>	<p>This is a yearly allocation to PCBSS to assist in the accurate input of verified client information into the family Assistance Management Information System (FAMIS). The grant amount for 2023 is \$23,260.00 and we recommend the acceptance of such funds.</p>														
	<p><u>V. Payment to "Treasurer State of New Jersey", for Data Processing and Electronic Benefits for the Quarter Ended 6/30/2023.</u></p>	<p>The data processing and electronic benefits transfer billing statement for the quarter ending June 30, 2023 is \$241,643.00.</p>	<p>Recommendation is to approve payment to the Treasurer State of New Jersey in the amount of \$241,643.00.</p>													
	<p><u>VI. Resolution authorizing the purchase of additional services from ADP for the purpose of managing and modernizing our time and attendance.</u></p>	<p>The estimated yearly cost of the additional services as per the quote received from ADP is \$28,464.00 per year.</p>	<p>Recommendation is to approve the request to acquire the additional services from ADP in order to improve many aspects of our time and attendance operation.</p>													

Also Attending: Talisa A. Coleman, Director
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**PASSAIC COUNTY BOARD OF SOCIAL SERVICES
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@ 9:00 A.M.

Meeting began: A.M. 9:06AM

	Commissioner Dawn Alston Commissioner Kathleen Donnelly	COMM. AHMED	COMM. ALSTON	COMM. BARTLETT	COMM. CUADRADO	COMM. DONNELLY	COMM. FRIERSON	COUNTY COMM JAMES	REV. MAVEN	County Adjuster STAMPONE
12H.	Community Relations Committee - (No Report)	COMM. AHMED	COMM. ALSTON	COMM. BARTLETT	COMM. CUADRADO	COMM. DONNELLY	COMM. FRIERSON	COUNTY COMM JAMES	REV. MAVEN	County Adjuster STAMPONE
13.	Counsel Monthly Report (Informational) 1. Legal Counsel Report June 1- June 30, 2023 a.) Child Support Hearings b.) Institutional Medicaid Hearings	COMM. AHMED	COMM. ALSTON	COMM. BARTLETT	COMM. CUADRADO	COMM. DONNELLY	COMM. FRIERSON	COUNTY COMM JAMES	REV. MAVEN	County Adjuster STAMPONE
14.	Communications - (No Report)	COMM. AHMED	COMM. ALSTON	COMM. BARTLETT	COMM. CUADRADO	COMM. DONNELLY	COMM. FRIERSON	COUNTY COMM JAMES	REV. MAVEN	County Adjuster STAMPONE
15.	New Business (No Report)	COMM. AHMED	COMM. ALSTON	COMM. BARTLETT	COMM. CUADRADO	COMM. DONNELLY	COMM. FRIERSON	COUNTY COMM JAMES	REV. MAVEN	County Adjuster STAMPONE

Also Attending: Talisa A. Coleman, Director
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**PASSAIC COUNTY BOARD OF SOCIAL SERVICES
THE REGULAR MONTHLY MEETING OF THE BOARD**

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@ 9:00 A.M.

Meeting began: A.M. 9:06AM

16.	Old Business (None)	COMM. AHMED -----	COMM. ALSTON -----	COMM. BARTLETT -----	COMM. CUADRADO -----	COMM. DONNELLY -----	COMM. FRIERSON -----	COUNTY COMM JAMES -----	REV. MAVEN -----	County Adjuster STAMPONE -----
17.	Adjournment 9:26AM Commission Kathleen Donnelly Commissioner Jabeen Ahmed	COMM. AHMED 2nd YES	COMM. ALSTON YES	COMM. BARTLETT -----	COMM. CUADRADO YES	COMM. DONNELLY 1st YES	COMM. FRIERSON YES	COUNTY COMM JAMES -----	REV. MAVEN -----	County Adjuster STAMPONE -----

EXECUTIVE/ CLOSED SESSION

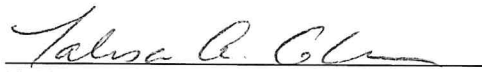
Also Attending: Talisa A. Coleman, Director
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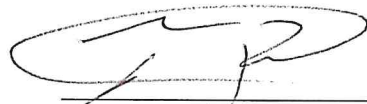
PASSAIC COUNTY BOARD OF SOCIAL SERVICES
RESOLUTION NO. 2023-07- 01
LOW INCOME HOME ENERGY ASSISTANCE PROGRAM LIHEAP

WHEREAS the Passaic County Board of Social Services desires to apply for and obtain a grant from the New Jersey Department of Community Affairs for approximately \$34,890.00 in administrative funds for the Low Income Home Energy Assistance Program (LIHEAP) to assist in the accurate input of verified client information into the Family Assistance Management Information System (FAMIS).

BE IT THEREFORE RESOLVED (1) that the Passaic County Board of Social Services does hereby authorize the application for such a grant and (2) recognizes and accepts that the Department may offer a lesser or greater amount and, therefore, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of the agreement between the Passaic County Board of Social Services and the New Jersey Department of Community Affairs.


BE IT FURTHER RESOLVED that the persons whose names, titles and signatures appear below are authorized to sign the application, and that they or their successors in said titles are authorized to sign the agreement, and any other documents necessary in connection therewith.


Talisa A. Coleman, Director


Flavio Rivera, Fiscal Officer

CERTIFICATION

I, Douglas Maven, Secretary Treasurer of the Passaic County Board of Social Services, certifies that the foregoing is a true copy of a Resolution as it appears in the records of the Passaic County Board of Social Services and as was duly and legally adopted at a meeting of the members of the said Board called for that purpose and held on July 27, 2023; that it has not been modified, amended or rescinded, and it is in full force and effect as of the date hereof.


Rev. Douglas Maven, Secretary Treasurer

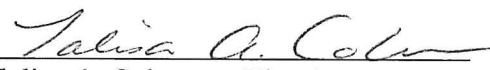
Dated: JULY 27, 2023

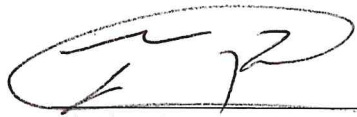
**PASSAIC COUNTY BOARD OF SOCIAL SERVICES
RESOLUTION NO. 2023-07-00
UNIVERSAL SERVICE FUND**

WHEREAS the Passaic County Board of Social Services desires to apply for and obtain a grant from the New Jersey Department of Community Affairs for approximately \$23,260.00 in administrative funds for the Universal Service Fund to assist in the accurate input of verified client information into the Family Assistance Management Information System (FAMIS).

BE IT THEREFORE RESOLVED (1) that the Passaic County Board of Social Services does hereby authorize the application for such a grant and (2) recognizes and accepts that the Department may offer a lesser or greater amount and, therefore, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of the agreement between the Passaic County Board of Social Services and the New Jersey Department of Community Affairs.


BE IT FURTHER RESOLVED that the persons whose names, titles and signatures appear below are authorized to sign the application, and that they or their successors in said titles are authorized to sign the agreement, and any other documents necessary in connection therewith.


Talisa A. Coleman, Director


Flavio Rivera, Fiscal Officer

CERTIFICATION

I, Douglas Maven, Secretary Treasurer of the Passaic County Board of Social Services, certifies that the foregoing is a true copy of a Resolution as it appears in the records of the Passaic County Board of Social Services and as was duly and legally adopted at a meeting of the members of the said Board called for that purpose and held on July 27, 2023; that it has not been modified, amended or rescinded, and it is in full force and effect as of the date hereof.


Rev. Douglas Maven, Secretary Treasurer

Dated: July, 27, 2023