

PASSAIC COUNTY BOARD OF SOCIAL SERVICES

February 22, 2024

The regular meeting of the Passaic County Board of Social Services was held on Thursday, February 22, 2024 at 80 Hamilton Street, Paterson, New Jersey.

PLEASE NOTE: THIS MEETING WAS HELD VIA MS TEAMS LIVE STREAM

PUBLIC NOTICE

TAKE NOTICE the Passaic County Board of Social Services, has scheduled its regularly monthly meeting for February 2024 to occur on: **Thursday, February 22, 2024 at 9:00AM**. Pursuant to the State of Emergency and Public Health Emergency declared by New Jersey Governor Philip Murphy set forth in Executive Order No. 103, and further limitations on public gatherings set forth in Executive Order No.: 104, the Board shall hold the Regular Meeting at 9:00AM – as scheduled, with no members of the public physically present, as authorized under N.J.S.A. 10:4-12(a), and in accordance with Administrative Order No. 20-01 issued by the Passaic County Administrator closing County Buildings to non-essential personnel and the public effective March 18, 2020 at 8:30AM. If a member of the public wishes to place a public comment on the record, please email your comment to: info@PCBSS.org stating your name, address, and matter to be addressed by the Board by no later than **February 22, 2024@ 7:00AM**. Then, the Clerk to the Board shall read same into the public record, during the public meeting. Moreover, some or all members of the Board and all members of the Public may participate in this meeting telephonically, pursuant to N.J.S.A. 10:4-12-1, et seq., and Official action may be taken. The Board Meeting for this month will be held in separate formats via the MS TEAMS Platform. The first is via live video through MS TEAMS, with the call-in information being: <https://www.microsoft.com/en-us/microsoft-teams/log-in> with meeting ID of: 279 761 131 028 and passcode: CbUDNb The second will be via a call-in telephone number, which will be: 872-215-1406 with telephone conference ID of: 746 066 288#. The public will also have an opportunity to speak during the “public portion of this meeting,” through both formats – as authorized by law.

If an Executive session is required, the Board will retire to a closed session- pursuant to N.J.S.A. 10:4-6, and follow the procedures provided in this statute.

ALSO, pursuant to the issuance of Executive Order 107, this meeting will be conducted using communications equipment (i.e.: telephonic or internet streaming), which will be in compliance with N.J.S.A. 10:4-6 (the “Open Public Meetings Act”). This is also consistent with P.L. A-3855/S-2294, which was signed into law by Governor Murphy on Friday, March 20, 2020, directing that public meeting be conducted virtually during this pandemic, as well as recent Executive Orders by Governor Murphy numbered: 194 (11/10/20), 195 (11/12/20), and 196 (11/16/20).

The meeting was called to order at 9:02 A.M.

Present:

Commissioner Carol Cuadrado, Chairwoman
 Commissioner Dr. Jabeen Ahmed, Vice Chairwoman
 Commissioner Rev. Douglas Maven, Secretary Treasurer
 Commissioner Kathleen A. Donnelly, Assistant Secretary Treasurer
 Commissioner Marilyn Frierson
 County Adjuster Dominick Stampone
 County Commissioner John Bartlett
 County Commissioner Bruce James

Also

Present: Talisa A. Coleman, Executive Director
 April L. Carter, Executive Secretary
 Flavio Rivera, Fiscal Officer
 Thania Melo, Human Resource Manager
 Albert Buglione, Special/Outside Counsel

Motion was made by Commissioner Kathleen Donnelly, seconded by Commissioner Marilyn Frierson that the minutes of the Board Meeting held February 1, 2024, which was a rescheduled meeting from original date January 25, 2024, be approved as submitted. Motion unanimously carried on roll call.

ADMINISTRATION

6A Director’s Financial Report including Administrative Bills, Medical Transportation and Childcare Payments: Motion to approve payments included in the Director’s Financial Report as presented to the Board made by Commissioner Kathleen Donnelly, seconded by Commissioner Rev. Douglas Maven. Motion unanimously carried on roll call.

6B Ratification of payments made for payrolls:

01/01/2024-01/15/2024 CK# 58734244-58734622	\$1,465,643.70 Payroll
CK# 58734563-58734622	\$ 30,000.00 Payroll
01/16/2024-01/31/2024 CK# 58751448-58751454	\$1,371,059.35 Payroll

Motion to ratify payrolls made by Commissioner Kathleen Donnelly, seconded by Commissioner Rev Douglas Maven. Motion unanimously carried on roll call.

6C Motion was made by Commissioner Kathleen Donnelly, seconded by Commissioner Rev. Douglas Maven that Clearing Account transactions relating to the Food Stamp and Medicaid Programs as listed be approved. Motion unanimously carried on roll call.

ASSISTANCE

- 7A Categorical Assistance: Motion was made by Commissioner Rev Douglas Maven, seconded by Commissioner Kathleen Donnelly, that the Board approved payment of categorical assistance for March 1, 2024, consisting of Temporary Assistance to Needy Families, Refugee Assistance and Social Service Emergency Assistance. Motion unanimously carried on roll call.
- 7B Funeral Grants: A motion was made by Commissioner Rev. Douglas Maven, seconded by Commissioner Kathleen Donnelly, that the Board approve the payment of funeral grants as listed. A copy of this listing is attached hereto and made a part of these minutes. Motion unanimously carried on roll call.

SUSPEND REGULAR ORDER OF BUSINESS

Motion to suspend the regular order of business and open the meeting up to the public made by Commissioner Kathleen Donnelly, seconded by Commissioner Marilyn Frierson. Motion unanimously carried on roll call.

PUBLIC PORTION

Wanda Sawyer, CWA Vice President, Passaic County Board of Social Services
Jennifer Castro, Passaic County Community Resident

RESUME REGULAR ORDER OF BUSINESS

Motion to resume the regular order of business and open the meeting up to the public made by Commissioner Kathleen Donnelly, seconded by Commissioner Dr. Jabeen Ahmed. Motion unanimously carried on roll call.

DEPARTMENTAL REPORTS

Copies of the following informational program reports were provided to the Board and are attached hereto and made a part of these minutes:

- A. Abacus Department (Informational)
- B. Property & Resources Department (Informational)
- C. Training Department (Informational)
- D. Child Support Department (Informational)

EXECUTIVE COMMITTEE

Copies of the following informational Executive report was provided to the Board and are attached hereto and made a part of these minutes:

1. Case Statistics
2. E.A. Service and Child Support, Training, and WFNJ Monthly Statistics January 2024
3. Medicaid Unwinding Readiness
4. NJCEED PRESENTATION at the Directors Meeting
5. SNAP, TANF, and GA
6. Learning Management System (LMS)
7. MEDICAID MOU (Calendar Year 2023)

EDUCATIONAL LEAVE COMMITTEE

No Report

PERSONNEL COMMITTEE

Motion was made by Commissioner Carol Cuadrado to approve both the non-confidential and confidential Personnel Committee Reports, seconded by Commissioner Kathleen Donnelly. Motion unanimously carried on roll call.

GOOD AND WELFARE COMMITTEE

No Report

WELFARE FRAUD AND ABUSE COMMITTEE

The monthly fraud department statistics were provided to all Board Members as part of the report of the Abacus Department (Agenda 11A).

BUILDING AND GROUNDS COMMITTEE (Informational)

A copy of the Building and Grounds report was forwarded to all Board members. A copy is attached hereto and made a part of these minutes.

1. Security - (80 Hamilton Street)- monthly report provided by the Sheriff's Department, 25,101 clients were seen in the Paterson Office.

- a. Still not able to utilize the X-ray machine for clients since we do not have an adequate number of officers.
2. Medicaid Mailroom
 - a. Created a mailroom designated for Medicaid only.
3. Records Management
 - a. Working with our staff to reduce and organize the number of files in both offices.

FINANCE COMMITTEE (Approval Needed)

Motion to approve the Finance Committee Report was made by Commissioner Rev. Douglas Maven, seconded by Commissioner Katleen Donnelly. Motion unanimously carried on roll call.

I. Monthly Expenditures

All monthly expenditures are of a routine nature.

II. 2024 Agency Budget

The 2024 Agency Budget has been prepared in the total amount of \$59,279,864 with a total County Share of \$13,930,559. The overall budget increased by \$2,744,768 from previous year mostly due to possible liability arising from labor negotiations. The County Share did not increase in 2024.

Recommendation is to approve the 2024 Agency Budget, County Share \$13,930,559.

COMMUNITY RELATIONS (No Report)

COUNSEL'S REPORT

A copy of the Counsel report as forwarded to all Board members (Informational). A copy is attached hereto and made a part of these minutes.

1. Legal Counsel Report-Hearings-January 1, 2024-January 31, 2024
 - a.) Child Support
 - b.) Institutional Medicaid Hearings

COMMUNICATIONS (None)

NEW BUSINESS- (None)

OLD BUSINESS- (None)

ADJOURNMENT

Motion for adjournment made by Commissioner Dr. Jabeen Ahmed, seconded by County Commissioner John Bartlett. Motion unanimously carried on roll call.

*****MEETING CONCLUDED – 9:28 A.M.*****

Respectfully submitted



Rev. Douglas Maven
Secretary Treasurer

Attested to:
Talisa A. Coleman

**PASSAIC COUNTY BOARD OF SOCIAL SERVICES
THE REGULAR MONTHLY MEETING OF THE BOARD
THURSDAY, FEBRUARY 22, 2024**

@ 9:00 A.M.

Meeting began: A.M. 9:02AM

AGENDA NO.	DESCRIPTION	COMM. AHMED	COMM. ALSTON	COMM. BARTLETT	COMM. CUADRADO	COMM. DONNELLY	COMM. FRIERSON	COUNTY COMM. JAMES	COMM REV. MAVEN	County Adjuster STAMPONE
1.	Call Meeting to Order	✓	X	✓	✓	✓	✓	✓	✓	✓
2.	Oath of Allegiance to the Flag									
3.	Roll Call	COMM. AHMED PRESENT	COMM. ALSTON ABSENT	COMM. BARTLETT PRESENT	COMM. CUADRADO PRESENT	COMM. DONNELLY PRESENT	COMM. FRIERSON PRESENT	COUNTY COMM. JAMES PRESENT	COMM REV. MAVEN PRESENT	County Adjuster STAMPONE PRESENT
4.	Statement of Compliance with Open Public Meetings Act	-----	-----	-----	-----	-----	-----	-----	-----	-----
5.	*Approval of Minutes* Monthly Board Meeting <u>February 1, 2024 for January 25, 2024</u> Commissioner Kathleen Donnelly Commissioner Marilyn Frieron	COMM. AHMED YES	COMM. ALSTON -----	COMM. BARTLETT YES	COMM. CUADRADO YES	COMM. DONNELLY 1st YES	COMM. FRIERSON 2nd YES	COUNTY COMM. JAMES YES	COMM REV. MAVEN YES	County Adjuster STAMPONE YES
6.	Administration A. Director's Financial Report: Administrative Bills, Medical Transportation and Child Care Payments. (Non-confidential list of vendors posted at meeting) B. Ratification of payroll 01/01/2024-01/15/2024 CK# 58734244-58734622 \$1,465,643.70 Payroll CK# 58734563-58734622 \$ 30,000.00 Payroll 01/16/2024-01/31/2024 CK# 58751448-58751454 \$1,371,059.35 Payroll	COMM. AHMED YES	COMM. ALSTON -----	COMM. BARTLETT YES	COMM. CUADRADO YES	COMM. DONNELLY 1st YES	COMM. FRIERSON YES	COUNTY COMM. JAMES YES	COMM REV. MAVEN 2nd YES	County Adjuster STAMPONE YES

Also Attending: Talisa A. Coleman, Director
Flavio Rivera, Fiscal Officer
Thania Melo, Human Resource Manager
Albert Bughione, Special Counsel/Outside Counsel
April Carter, Executive Secretary

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@ 9:00 A.M.

Meeting began: A.M. 9:02AM

	C. Clearing Account Transactions (recoveries) relating to the Food Stamp, Medicaid, and General Assistance Programs. (Confidential) Commissioner Kathleen Donnelly Commissioner Rev. Douglas Maven	COMM. AHMED YES	COMM. ALSTON -----	COMM. BARTLETT YES	COMM. CUADRADO YES	COMM. DONNELLY 2nd YES	COMM. FRIERSON YES	COUNTY COMM JAMES YES	COMM REV. MAVEN 1st YES	County Adjuster STAMPONE YES
7.	Assistance A. Motion to approve categorical assistance payments for March 1, 2024: Temporary Assistance to Needy Families, Refugee Assistance, and Social Service Emergency Assistance. B. Funeral Grants Commissioner Rev. Douglas Maven Commissioner Kathleen Donnelly	COMM. AHMED YES	COMM. ALSTON -----	COMM. BARTLETT YES	COMM. CUADRADO YES	COMM. DONNELLY 1st YES	COMM. FRIERSON 2nd YES	COUNTY COMM JAMES YES	COMM REV. MAVEN YES	County Adjuster STAMPONE YES
8.	Suspend Regular Order of Business (Motion Required) Commissioner Kathleen Donnelly Commissioner Marilyn Frierson	COMM. AHMED YES	COMM. ALSTON -----	COMM. BARTLETT YES	COMM. CUADRADO YES	COMM. DONNELLY 1st YES	COMM. FRIERSON 2nd YES	COUNTY COMM JAMES YES	COMM REV. MAVEN YES	County Adjuster STAMPONE YES
9.	Public Portion Wanda Sawyer, CWA VP, PCBSS Jennifer Castro, PCBSS Community Resident									
10.	Resume Regular Order of Business (Motion Required) Commissioner Kathleen Donnelly Commissioner Dr. Jabeen Ahmed	COMM. AHMED 2nd YES	COMM. ALSTON -----	COMM. BARTLETT YES	COMM. CUADRADO YES	COMM. DONNELLY 1st YES	COMM. FRIERSON YES	COUNTY COMM JAMES YES	COMM REV. MAVEN YES	County Adjuster STAMPONE YES

Also Attending: Talisa A. Coleman, Director
Flavio Rivera, Fiscal Officer
Thania Melo, Human Resource Manager
Albert Buglione, Special Counsel/Outside Counsel
April Carter, Executive Secretary

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11.	<p>Departmental Reports (Informational) A. Abacus Department B. Property and Resources Department C. Training Department D. Child Support Department</p>	COMM. AHMED	COMM. ALSTON	COMM. BARTLETT	COMM. CUADRADO	COMM. DONNELLY	COMM. FRIERSON	COUNTY COMM JAMES	COMM REV. MAVEN	County Adjuster STAMPONE
12A.	<p>Committee Reports Executive Committee (Informational) 1. Case Statistics (Informational) 2. E.A. Service and Child Support, Training, and WFNJ Monthly Statistics November 2023-(Informational) 3. Medicaid Unwinding Readiness 4. NJCEED PRESENTATION at the Directors Meeting 5. SNAP, TANF, and GA 6. Learning Management System (LMS) 7. MEDICAID MOU (Calendar Year 2023)</p>	COMM AHMED	COMM. ALSTON	COMM. BARTLETT	COMM. CUADRADO	COMM. DONNELLY	COMM. FRIERSON	COUNTY COMM JAMES	COMM REV. MAVEN	County Adjuster STAMPONE

Also Attending: Talisa A. Coleman, Director
 Flavio Rivera, Fiscal Officer
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@ 9:00 A.M.

Meeting began: A.M. 9:02AM

12B.	<u>Educational Leave Committee</u> (No Report)	COMM. AHMED	COMM. ALSTON	COMM. BARTLETT	COMM. CUADRADO	COMM. DONNELLY	COMM. FRIERSON	COUNTY COMM JAMES	COMM REV. MAVEN	County Adjuster STAMPONE
12C.	<u>Personnel Committee (Approval Needed)</u> <ul style="list-style-type: none"> • Confidential Report • Non-Confidential Report Commissioner Carol Cuadrado Commissioner Kathleen Donnelly	COMM. AHMED YES	COMM. ALSTON	COMM. BARTLETT YES	COMM. CUADRADO 1st YES	COMM. DONNELLY 2nd YES	COMM. FRIERSON YES	COUNTY COMM JAMES YES	COMM REV. MAVEN YES	County Adjuster STAMPONE YES
12D.	<u>Good & Welfare Committee</u> (No Report)	COMM. AHMED	COMM. ALSTON	COMM. BARTLETT	COMM. CUADRADO	COMM. DONNELLY	COMM. FRIERSON	COUNTY COMM JAMES	COMM REV. MAVEN	County Adjuster STAMPONE
12E.	<u>Welfare Fraud & Abuse Committee</u> <u>Fraud Statistics Included in the Abacus Dept. Report 11A (Informational)</u>	COMM. AHMED	COMM. ALSTON	COMM. BARTLETT	COMM. CUADRADO	COMM. DONNELLY	COMM. FRIERSON	COUNTY COMM JAMES	COMM REV MAVEN	County Adjuster STAMPONE
12F.	<u>Building & Grounds Committee</u> (Informational) 1. Security - (80 Hamilton Street)- monthly report provided by the Sheriff's Department, 25,101 clients were seen in the Paterson Office. a. Still not able to utilize the X-ray machine for clients since we do not have an adequate number of officers.	COMM. AHMED	COMM. ALSTON	COMM. BARTLETT	COMM. CUADRADO	COMM. DONNELLY	COMM. FRIERSON	COUNTY COMM JAMES	COMM REV. MAVEN	County Adjuster STAMPONE

Also Attending: Talisa A. Coleman, Director
 Flavio Rivera, Fiscal Officer
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12G.	<p>2. <u>Medicaid Mailroom</u></p> <p>a. Created a mailroom designated for Medicaid only.</p> <p>3. <u>Records Management</u></p> <p>a. Working with our staff to reduce and organize the number of files in both offices.</p>	COMM. AHMED YES	COMM. ALSTON -----	COMM. BARTLETT YES	COMM. CUADRADO YES	COMM. DONNELLY 2nd YES	COMM. FRIERSON YES	COUNTY COMM JAMES YES	COMM REV. MAVEN 1st YES	County Adjuster STAMPONE YES
<p>Finance Committee (Approval Needed)</p> <p>I. Monthly Expenditures</p> <p>All monthly expenditures are of a routine nature.</p> <p>II. 2024 Agency Budget</p> <p>The 2024 Agency Budget has been prepared in the total amount of \$59,279,864 with a total County Share of \$13,930,559. The overall budget increased by \$2,744,768 from previous year mostly due to possible liability arising from labor negotiations. The County Share did not increase in 2024. Recommendation is to approve the 2024 Agency Budget, County Share \$13,930,559.</p> <p>Commissioner Rev Douglas Maven Commissioner Kathleen Donnelly</p>										

Also Attending: Talisa A. Coleman, Director
Flavio Rivera, Fiscal Officer
Thania Melo, Human Resource Manager
Albert Buglione, Special Counsel/Outside Counsel
April Carter, Executive Secretary

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@ 9:00 A.M.

Meeting began: A.M. 9:02AM

12H.	Community Relations Committee - (No Report)	COMM. AHMED	COMM. ALSTON	COMM. BARTLETT	COMM. CUADRADO	COMM. DONNELLY	COMM. FRIERSON	COUNTY COMM JAMES	COMM REV. MAVEN	County Adjuster STAMPONE
13.	Counsel Monthly Report (Informational) 1. Legal Counsel Report January 1, 2024-January 31, 2024 a.) Child Support Hearings b.) Institutional Medicaid Hearings	COMM. AHMED	COMM. ALSTON	COMM. BARTLETT	COMM. CUADRADO	COMM. DONNELLY	COMM. FRIERSON	COUNTY COMM JAMES	COMM REV. MAVEN	County Adjuster STAMPONE
14.	Communications - (No Report)	COMM. AHMED	COMM. ALSTON	COMM. BARTLETT	COMM. CUADRADO	COMM. DONNELLY	COMM. FRIERSON	COUNTY COMM JAMES	COMM REV. MAVEN	County Adjuster STAMPONE
15.	New Business (No Report)	COMM. AHMED	COMM. ALSTON	COMM. BARTLETT	COMM. CUADRADO	COMM. DONNELLY	COMM. FRIERSON	COUNTY COMM JAMES	COMM REV. MAVEN	County Adjuster STAMPONE

Also Attending: Talisa A. Coleman, Director
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Meeting began: A.M. 9:02AM

16.	Old Business (None)	COMM. AHMED -----	COMM. ALSTON -----	COMM. BARTLETT -----	COMM. CUADRADO -----	COMM. DONNELLY -----	COMM. FRIERSON -----	COUNTY COMM JAMES -----	COMM REV. MAVEN -----	County Adjuster STAMPONE -----
17.	Adjournment 9:28AM Commissioner Dr. Jabeen Ahmed County Commission John Bartlett	COMM. AHMED 1st YES	COMM. ALSTON -----	COMM. BARTLETT 2nd YES	COMM. CUADRADO YES	COMM. DONNELLY YES	COMM. FRIERSON YES	COUNTY COMM JAMES YES	COMM REV. MAVEN YES	County Adjuster STAMPONE YES

EXECUTIVE/ CLOSED SESSION

*****MEETING CONCLUDED – 9:28 A.M.*****

Also Attending: Talisa A. Coleman, Director
Flavio Rivera, Fiscal Officer
Thania Melo, Human Resource Manager
Albert Buglione, Special Counsel/Outside Counsel
April Carter, Executive Secretary

Passaic County Board of Social Services

Resolution No. 2024-02-00

A RESOLUTION TO APPOINT 1 SOCIAL WORKER

WHEREAS the Passaic County Board of Social Services is in need of appointing 1 Social Worker; and

WHEREAS it is by the recommendation of the Executive Director that Kameyia L. Wilson be appointed as Social Worker effective 2/20/2024; and

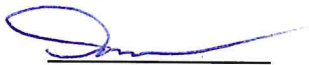
NOW THEREFORE, BE IT RESOLVED that the Passaic County Board of Social Services hereby approves the appointment of the candidate for Social Worker; and

BE IT FURTHER RESOLVED that the Executive Director is hereby authorized and directed to notify the employee of the appointment with the Passaic County Board of Social Services effective on or after February 20, 2024; and

BE IT FURTHER RESOLVED that the Executive Director is hereby authorized and directed to place a copy of this resolution in the personnel file of the employee.

IT IS HEREBY CERTIFIED that this is a true copy of a Resolution adopted by the Passaic County Board Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on Thursday, February 22, 2024.

ATTEST:



Commissioner Rev. Douglas L. Maven
Secretary-Treasurer

APPROVED:



Commissioner Carol Cuadrado
Chairwoman

Passaic County Board of Social Services

Resolution No. 2024-02-01

**A RESOLUTION TO PROVISIONAL PROMOTE 1
SUPERVISING COMPUTER OPERATOR**

WHEREAS the Passaic County Board of Social Services is in need of hiring 1 Supervising Computer Operator; and

WHEREAS it is by the recommendation of the Executive Director that Mario Gonzalez be promoted as Supervising Computer Operator effective 2/20/2024; and


NOW THEREFORE, BE IT RESOLVED that the Passaic County Board of Social Services hereby approves the hiring of the applicant as Supervising Computer Operator; and

BE IT FURTHER RESOLVED that the Executive Director is hereby authorized and directed to notify the employee of the appointment with the Passaic County Board of Social Services effective on or after February 20, 2024; and

BE IT FURTHER RESOLVED that the Executive Director is hereby authorized and directed to place a copy of this resolution in the personnel file of the employee.


IT IS HEREBY CERTIFIED that this is a true copy of a Resolution adopted by the Passaic County Board Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on Thursday, February 22, 2024.

ATTEST:



Commissioner Rev. Douglas L. Maven
Secretary-Treasurer

APPROVED:



Commissioner Carol Cuadrado
Chairwoman

Passaic County Board of Social Services

Resolution No. 2024-02-02

A RESOLUTION AUTHORIZING THE HIRING 2 FULL-TIME HUMAN SERVICES SPECIALISTS 1

WHEREAS the Passaic County Board of Social Services is in need of hiring 2 Full-Time Human Services Specialist 1; and

WHEREAS the 2 positions of Full-Time Human Services Specialist 1 are candidates from the open competitive list by NJ Civil Service OL231612; and

WHEREAS interviews were conducted for the 2 positions of Full-Time Human Services Specialist 1; and

WHEREAS it is by the recommendation of the Executive Director that the following 2 applicants be hired to the Full-Time Human Services Specialist 1 positions:

1. Katherine Ajadi- 2/20/24
2. Eltaneilya George -2/20/24

NOW THEREFORE, BE IT RESOLVED that the Passaic County Board of Social Services hereby approves the hiring of the aforementioned applicants to Full-Time Human Services Specialist 1; and

BE IT FURTHER RESOLVED that the Executive Director is hereby authorized and directed to notify the employee of their Full-Time employment with the Passaic County Board of Social Services effective on or after 02/20/2024; and

BE IT FURTHER RESOLVED that the Executive Director is hereby authorized and directed to place a copy of this resolution in the personnel file of each employee.

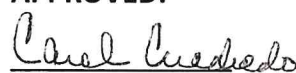
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ATTEST:



Commissioner Rev. Douglas L. Maven
Secretary-Treasurer

APPROVED:



Commissioner Carol Cuadrado
Chairwoman

Passaic County Board of Social Services

Resolution No. 2024-02-03

A RESOLUTION AUTHORIZING THE PERMANENT APPOINTMENT OF THREE (3) KEYBOARDING CLERKS

WHEREAS the Passaic County Board of Social Services is in need of promoting 3 permanent Sr. Clerk Typists; and

WHEREAS the 3 positions of permanent Sr. Clerk Typist adhere the Civil Service Commissions permanent appointment guidelines title 03256 from the CSC listings OL231338's; and

WHEREAS it is by the recommendation of the Executive Director that the candidates be appointed to Permanent Sr. Clerk Typist position effective on or after February 20, 2024.

1. Sharon Bugg
2. Natasha Maldonado-Cruz
3. Sabrina Williams

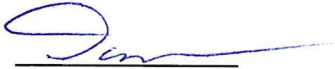
NOW THEREFORE, BE IT RESOLVED that the Passaic County Board of Social Services hereby approves the hiring of the aforementioned applicants to Permanent Sr. Clerk Typist effective on or after 2/20/24; and

BE IT FURTHER RESOLVED that the Executive Director is hereby authorized and directed to notify the employee of their Full-Time employment with the Passaic County Board of Social Services effective on or after 2/20/24; and

BE IT FURTHER RESOLVED that the Executive Director is hereby authorized and directed to place a copy of this resolution in the personnel file of each employee.

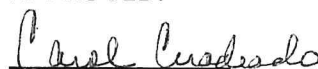
IT IS HEREBY CERTIFIED that this is a true copy of a Resolution adopted by the Passaic County Board Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on Thursday, February 22, 2024.

ATTEST:



Commissioner Rev. Douglas L. Maven
Secretary-Treasurer

APPROVED:



Commissioner Carol Cuadrado
Chairwoman